



Mark A. Wells  
Fire Chief

# Sacramento Metropolitan Fire District

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## ACTION SUMMARY MINUTES – REGULAR MEETING

BOARD OF DIRECTORS  
SACRAMENTO METROPOLITAN FIRE DISTRICT  
Thursday, June 23, 2016  
10545 Armstrong Avenue – Board Room  
Mather, California

### CALL TO ORDER

The meeting was called to order at 6:01 p.m. by President Scheidegger. Board members present: Clark, Goold, Kelly, Mitchell, Orzalli, Scheidegger, and Wood. Board members absent: Barnes and Jones. Staff present: Chief Wells, Board Clerk Penilla, and General Counsel Lavra.

### PLEDGE TO FLAG

**PUBLIC COMMENT:** None

### CONSENT ITEMS

**Action:** Moved by Kelly, seconded by Clark, and carried unanimously by the members present to adopt the Consent Calendar as follows:

- 1. Action Summary Minutes**  
**Recommendation:** Approve the Action Summary Minutes for the Board meeting of June 9, 2016.  
**Action:** Approved the Action Summary Minutes.
- 2. Chief Deputy Job Description**  
**Recommendation:** Adopt the proposed Chief Deputy job description as recommended by the Policy Committee.  
**Action:** Adopted the Chief Deputy job description.
- 3. Special Service Contract – APCO Worldwide**  
**Recommendation:** Authorize the Fire Chief to enter into a one-year contract with APCO Worldwide for professional consulting services.  
**Action:** Authorized the Fire Chief to enter into a one-year contract with APCO Worldwide.

- 4. Contract extension for ARFF services with Metro Fire and the County of Sacramento**  
**Recommendation:** Authorize the Board President to execute the contract extension on behalf of the District.  
**Action:** Authorized the Board President to execute the contract extension.

## **ACTION ITEMS**

- 1. Resolution Amending Fee Schedule for Fire and Life Safety Inspections (*Fire Marshal Casentini*)**

**Recommendation:** Adopt a resolution amending the Fee Schedule based on the applicable CPI increase of 2.6%.

Director Jones arrived at 6:08 p.m.

**Action:** Moved by Wood, seconded by Clark, and carried unanimously by the members present to adopt Resolution No. 2016-61.

- 2. Industrial Disability Retirement – Jeffrey Wells (*Deputy Chief Holbrook*)**

**Recommendation:** After discussion in Closed Session, consider adopting a Resolution finding Firefighter Jeffrey Wells has suffered job related injuries and directing staff to work with Retired Firefighter Wells through his Industrial Disability Retirement process with CalPERS.

**Action:** After discussion in closed session, moved by Goold, seconded by Jones, and carried unanimously by the members present to adopt Resolution No. 2016-62.

## **REPORTS**

- 1. PRESIDENT'S REPORT:** No report
- 2. FIRE CHIEF'S REPORT:**

Chief Wells announces that effective July 1, 2016, Engine 106 will be reopened. We will have Station 106 fully staffed with the reopening of this engine. An open house will soon follow with additional information to come.

### **Meetings/Events attended**

6/13, SRP 16-2 Academy started (16 recruits)

6/16, Sacramento County Fire Chiefs

6/21, Meet and Confer (next meeting 6/29)

6/22, Fireworks Taskforce Press Conference, Fire Marshal Casentini was in attendance

6/22, USCG, County of Sac, Metro – ARFF Contract meeting (Travis AFB)

6/23, CHPD 10 year anniversary celebration / Swearing In and Awards ceremony Deputy Chief Bridge was in attendance as well

### **Upcoming Meetings/Events**

6/30, Town Hall Meeting

### **Save the Date**

7/8, 16-1 Fire Academy Graduation, Fair Oaks Presbyterian Church, 6:00 P.M.

7/12-7/15 Fire Camp

6/27, SRP 16-2 Academy Graduation, Citrus Heights Community Center, 6:00 P.M.

### **Retirements**

6/4, Firefighter Jeff Wells, 26 years of service

6/18, Facilities Supervisor Steve Borglund, 8 years of service

### **Promotions**

Effective 6/24 Assistant Chief Chris Quinn – A Shift  
Battalion Chief Tyler Wagaman  
Captain Adrian Watson

Effective 7/1 Deputy Fire Marshal Lisa Barsdale

### **Recruitment**

- Fire Mechanic – Final Filing Date 7/15 by 4 PM
- Fire Inspector I, Final Filing Date 7/8, 4 PM

### **Operations Report**

Deputy Chief Bridge reported out since June 9<sup>th</sup> there have been approximately 3,700 calls with a transport rate of 74%.

Chief Bridge also informed the Board that Metro Fire sent one engine to the Borders Fire in Southern California on the Master Mutual Aid agreement.

**3. GENERAL COUNSEL'S REPORT:** No report

**4. SMFD – FIREFIGHTERS LOCAL 522 REPORT:**

Director of Local 522, John Barsdale invited everyone to the Firefighters Burn Institute Gala.

**5. COMMITTEE AND DELEGATE REPORTS**

*All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.*

**A. Executive Committee – (Scheidegger)**

Report Out: Thursday, June 23, 2016 at 4:00 P.M.

Earlier today the Executive Committee met with Teri Black and Associates regarding the Fire Chief selection process; more information will follow.

Next Meeting: TBD

**B. Communications Center JPA – (Bridge)**

Next Meeting: Tuesday, June 28, 2016 at 9:00 A.M.

- C. California Fire & Rescue Training JPA – (Kelly)**  
Report Out: June 16, 2016 at 4:00 P.M.  
The CFRTA approved their budget during the last meeting. Also, Chief Gear is working on lease options for the Tech Center Drive Property.
- Next Meeting: September 15, 2016 at 4:00 P.M.  
Location: California Exercise Simulation Center (CESC)  
10545 Armstrong Avenue, Suite 320  
Mather, CA 9655
- D. Finance Committee – (Wood)**  
Next Meeting: Thursday, July 28, 2016 at 5:00 P.M.
- E. Policy Committee – (Goold)**  
Next Meeting: Thursday, July 14, 2016 – 5:00 P.M.

## **BOARD MEMBER QUESTIONS AND COMMENTS**

Director Jones is looking forward to attending the Tropical Affair Event this Saturday, she urges anyone still wanting to attend to contact the association.

Director Kelly urges everyone who smokes cigarettes to dispose of them properly, especially while driving. Lit cigarettes dropped on the ground could easily cause a fire if they land in the median or a dry yard.

Director Clark regrets missing the last Board Meeting, but is excited to be healing from eye surgery. He also expressed his gratitude in reopening Engine 106.

Director Orzalli spoke of a personal event. A friend committed suicide earlier in the week, and cautioned everyone to be aware of a permanent solution to a temporary situation.

Director Goold thanked Metro Fire employees for the care given to his wife. She needed medical assistance last week and they took very good care of her.

Director Mitchell congratulated the retirees, although we are losing an enormous amount of talent, he is happy for them. He also congratulated those who received promotions, especially Battalion Chief Wagaman and Assistant Chief Quinn, as he knew them early in their fire career. He finished his comments by reminding everyone that the helicopter is a magnificent tool and considers this a great asset to our department.

Director Wood attended the Rancho Cordova Chamber reception, he was thankful for the invite and the opportunity for officials to meet and mingle with one another. Director Wood was pleased to see Community Risk Specialist Brenda Briggs rescuing a rabbit this morning while on the way to work and commended her for her efforts.

Director Scheidegger was happy to see information on Fire Camp and the upcoming planning for that event.

**CLOSED SESSION:**

The Board recessed to Closed Session at 6:34 p.m.

**1. Pursuant to California Government Code Section 54956.9 (a) –one (1) matter of Industrial Disability Retirement.**

- A. Jeffrey Wells and the Sacramento Metropolitan Fire District  
Claim # SMDG - 547514 – Industrial Disability Retirement –  
(Deputy Chief Holbrook)

**Action:** No action taken.

**2. PERSONNEL MATTERS – PUBLIC EMPLOYEE EMPLOYMENT  
Pursuant to California Government Code Section 54957**

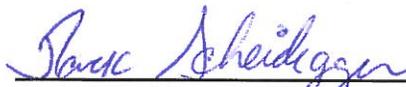
Fire Chief Selection Process

**Action:** No action taken.

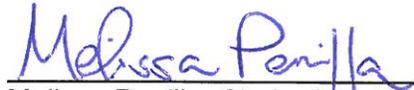
The Board reconvened to the Open Session at 7:14 p.m.

**ADJOURNMENT**

The meeting adjourned at 7:19 p.m.

  
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Jack Scheidegger, President

  
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Jim Barnes, Secretary

  
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Melissa Penilla, Clerk of the Board