



TODD HARMS
Fire Chief

Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 • Mather, CA 95655 • Phone (916) 859-4300 • Fax (916) 859-3702

ACTION SUMMARY MINUTES – REGULAR MEETING

**BOARD OF DIRECTORS
SACRAMENTO METROPOLITAN FIRE DISTRICT
Thursday, February 8, 2018
10545 Armstrong Avenue – Board Room
Mather, California**

CALL TO ORDER

The meeting was called to order at 6:00 pm by President Barnes. Board members present: Barnes, Clark, Gayle, Goold, Jones, Kelly, Orzalli, Sheetz, and Wood. Board members absent: None. Staff present: Chief Harms, Board Clerk Penilla, and General Counsel Lavra.

PLEDGE TO FLAG

PUBLIC COMMENT: None

CONSENT ITEMS

Action: Moved by Kelly, seconded by Jones, and carried (Ayes: Barnes, Clark, Goold, Jones, Kelly, Orzalli, Sheetz, and Wood; Abstain: Gayle) to adopt the Consent Calendar as follows:

1. Action Summary Minutes

Recommendation: Approve the Action Summary Minutes for the Board meeting of January 25, 2018.

Action: Approved the Action Summary Minutes.

2. Adopt Resolutions Approving Memorandums of Understanding and Letter of Understanding

A. Resolution - Approving the Memorandum of Understanding by and between SMFD and Battalion Chief's Organization

B. Resolution - Approving the Memorandum of Understanding by and between SMFD and Administrative Support Personnel

C. Resolution - Approving the Letter of Understanding for the Single Role Paramedic Program

Recommendation: Adopt Resolutions approving the MOUs and LOU with terms of agreement from May 1, 2016 through December 31, 2018.

Action:

A. Adopted Resolution No. 2018-004 for the MOU by and between SMFD and Battalion Chief's Organization.

B. Adopted Resolution No. 2018-005 for the MOU by and between SMFD and Administrative Personnel.

C. Adopted Resolution No. 2018-006 for the LOU for the Single Role Paramedic Program.

PRESENTATION ITEMS

1. **5 Years of Service to Director Ted Wood** (*Chief Harms*)
Recommendation: Receive presentation. No action required.
Action: This item was tabled for the Board Meeting on February 22nd, no action taken.

REPORTS

1. **PRESIDENT'S REPORT:** No report.
2. **FIRE CHIEF'S REPORT:**

Promotions

Effective 2/1, Fire Inspector I Roman Klets

Effective 2/1, Plan Intake Specialist Cora Zielinski

Effective 2/8, Captain Eric Gravin

Effective 2/10, Battalion Chief Kevin Wegener

New Hire

Effective 2/1, Fire Inspector I Vince Kauppi

Effective 2/1, Office Technician in CRRD Kimberly McCloud-Silva

Reassignment

Effective 2/10, BC Brad Schumacher – EMS Day BC Assignment

Effective 4/1, Captain Jeff Malinowski – Training Day Captain Assignment

Career Development Opportunity:

Recruitment

Tactical Emergency Medical Support (TEMS) Paramedic – Letters of Interest from Paramedics, Final Filing Date 4/6, 5 PM

SRP EMTs

Four current SRP EMT's just started paramedic school at ARC, while concurrently working as an EMT with the District. Their schedule will be from January through May with the didactic portion at ARC on Mondays, Wednesdays and Fridays all day until late afternoon. During the summer months, will work random shifts at hospitals for their clinical rotations most likely on days opposite from their duty days. Finally, during the fall months, will begin field internships with firefighter/paramedic Field Training Officers.

Meetings Attended

1/25 – 1/28 – Chief Harms and Deputy Chief Shannon attended Unified Fire Authority's Fire District's Authority Roundtable meeting and had positive interactions with several large fire agencies.

Mid-year Budget Meetings:

- 1/29, Command Staff Review
- 2/5, All Budget Officers, Local 522 Review

2/8, First Cap-to-Cap Metro Fire Team Meeting

Upcoming

Fill the Boot:

- 2/8 – 2/11 event runs
- 2/10 – Chiefs Challenge 9 – 10 AM
- Sunrise Mall

OPERATIONS REPORT

Deputy Chief Bridge reported out on the yearly statistics from 2017 which highlighted the 101,283 calls that Metro Fire responded to in a video that will be published on various social media outlets. Additionally, a stat sheet was provided to Directors with 2017 totals.

Assistant Chief Wagaman reported on the automatic aid calls for service in 2017. Metro Fire responded 16,507 times, with reciprocation to Metro Fire 10,244 times. The highest automatic aid resource is given to Sacramento City Fire, which was 14,344 times, with reciprocation 7,332 times.

Assistant Chief Neville reported on a recent mutual aid given to El Dorado County. This involved the confined space rescue team assisting the El Dorado Irrigation District. A person fell into a primary water feeder. Metro Fire was able to assist in the solution as a regional asset.

3. SMFD – FIREFIGHTERS LOCAL 522 REPORT:

Vice President Jamison is proud to be representing the fine members of Local 522. He recently attended a Labor Management Meeting that discussed the five identified areas of focus such as EMS and Staffing. He is hopeful they can continue to make strides in areas that may not necessarily cost money.

VP Jamison thanked the Policy Committee for reviewing the Catastrophic Leave Policy. He thanked management and the members who worked on making this policy come into place. Director Gould added that he was appreciative to the people who developed this policy, and he hopes this policy can continue to be edited based on the conversations that were had during the Committee Meeting.

4. COMMITTEE AND DELEGATE REPORTS

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

A. Executive Committee – (Barnes)

Next Meeting: TBD

B. Communications Center JPA – (AC Johnson)

Next Meeting: February 27, 2018 at 9:00 AM

- C. California Fire & Rescue Training JPA – (DC Shannon)**
Next Meeting: Thursday, March 15, 2018 at 4:00 PM
Location: California Exercise Simulation Center (CESC)
10545 Armstrong Avenue, Suite 320
Mather, CA 95655
- D. Finance and Audit Committee – (Kelly)**
Next Meeting: Thursday, March 22, 2018 at 5:30 PM
- E. Policy Committee – (Goold)**
Report Out: Thursday, February 8, 2018 at 5:30 PM
The Policy Committee met and selected the chair and vice chair for 2018. They also heard a presentation on the catastrophic leave policies and gave staff their feedback.
Next Meeting: TBD

BOARD MEMBER QUESTIONS AND COMMENTS

Director Kelly and Director Clark contributed to Chief Harms' Fill the Boot campaign and wished him the best of luck this Saturday during the Chief's Challenge.

Director Wood thanked Director Barnes on a job well done in coordinating the Pig Bowl this year. Despite the outcome of the game, it was a great event and he was happy to attend. He looks forward to volunteering for the Fill the Boot for the Burn Institute this weekend.

Director Goold reminds everyone that seeing a 6% increase in service volume is a sensitive issue for him as a Director. He looks forward to working toward policy to reducing the stress that increased call volume brings to the system. He thanks staff and everyone who supports Metro Fire.

Director Orzalli commended the Operations Division for the video and information presented tonight, it was a great visual to see the efforts of staff.

Director Sheetz congratulated Captain Malinowski and Captain Gravin, and all other members who were recently promoted. She will also be volunteering at Fill the Boot for the Burn Institute this weekend. Lastly, Director Sheetz announced that she will recuse herself from Closed Session item number 2, however she will participate in items 1 and 3.

Director Jones echoed all the positive comments from her fellow Directors.

Director Barnes wished Chief Harms the best this weekend, and he hopes he receives great support this year and takes first place. The Guns and Hoses was a great charity event that took place over the weekend, he was humbled by the experience. After reviewing the 2017 statistics video he is appreciative of this first class organization, and is looking forward to 2018.

Director Gayle did not attend Closed Session and left at 6:35 PM.

CLOSED SESSION

The Board recessed to Closed Session at 6:36 PM.

1. Workers' Compensation Compromise and Release - One matter Pursuant to California Government Code Section 54956.9 (a)

Michael Teague and the Sacramento Metropolitan Fire District
Claim # SMDM – 548929; SMDN – 549095; SMDM - 548780
Workers' Compensation Settlement Authority
Colin Connor of Lenahan, Lee, Slater & Pearse, LLP

Action: Moved by Goold, seconded by Jones, and carried (Ayes: Barnes, Clark, Goold, Jones, Kelly, Orzalli, Sheetz, and Wood; Absent: Gayle) to give the District's Third Party Administrator settlement authority.

2. CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION Pursuant to California Government Code Section 54956.9 (a) – One (1) case

Tracey Valentine v. SMFD – Case No. 2:17-CV-00827-KJM-EFB

Action: No action taken.

3. CONFERENCE WITH LABOR NEGOTIATOR Pursuant to California Government Code Section 54957.6

- A.** District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Sacramento Area Fire Fighters Local 522
- B.** District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Battalion Chiefs Bargaining Group,
Sacramento Area Fire Fighters Local 522
- C.** District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Administrative Support Personnel (ASP)
Affiliate of Sacramento Area Fire Fighters Local 522
- D.** District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Safety Senior Management, Management
and Unrepresented Confidential Employees
- E.** District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Non-Safety Senior Management, Management
and Unrepresented Confidential Employees

Action: No action taken.

The Board reconvened to Open Session at 8:12 PM.

ADJOURNMENT

The meeting was adjourned at 8:14 PM.



Jim Barnes, President



Jennifer Sheetz, Secretary



Melissa Penilla, Clerk of the Board