



TODD HARMS
Fire Chief

Sacramento Metropolitan Fire District

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ACTION SUMMARY MINUTES – REGULAR MEETING

BOARD OF DIRECTORS
SACRAMENTO METROPOLITAN FIRE DISTRICT
Thursday, March 8, 2018
10545 Armstrong Avenue – Board Room
Mather, California

CALL TO ORDER

The meeting was called to order at 6:00 pm by President Barnes. Board members present: Barnes, Clark, Gayle, Jones, Kelly, Sheetz, and Wood. Board members absent: Gold and Orzalli. Staff present: Chief Harms, Board Clerk Penilla, and General Counsel Lavra.

PLEDGE TO FLAG

PUBLIC COMMENT: None

CONSENT ITEMS

Action: Moved by Jones, seconded by Wood, and carried unanimously by members present to adopt the Consent Calendar as follows:

1. 2017 Retirement Commendations

Recommendation: Adopt Resolutions commending the following individuals upon their retirement and for their years of skilled performance and deepest commitment to the fire service.

Action: Adopted Resolutions 2018-009 through 2018-042 commending the following individuals for their retirement in 2017.

2018-009	Darren Taylor	Deputy Chief
2018-010	Brian Sucatre	Captain
2018-011	Alexander Lawrence	Office Technician
2018-012	Allen Getreu	Captain
2018-013	Steven Thue	Firefighter
2018-014	Troy Dun	Captain
2018-015	Kenneth Greenberg	Engineer
2018-016	Frank Lima	Captain
2018-017	Phillip Lopez	Captain
2018-018	Michael Teague	Captain
2018-019	Randy Gross	Captain

2018-020	Steve Cormier	Captain
2018-021	Matthew McGrew	Captain
2018-022	Kevin Thompson	Captain
2018-023	Thomas Hutchinson	Firefighter
2018-024	Scott Schneider	Engineer
2018-025	Meda Angeles	Accounting Specialist
2018-026	Michael Bradford	Captain
2018-027	Bryan Thomson	Captain
2018-028	Jeffrey Dornbush	Firefighter
2018-029	Roger France	Engineer
2018-030	Richard Coleman	Engineer
2018-031	Patrick Callahan	Engineer
2018-032	Donald Martin	Engineer
2018-033	Robert Judge	Engineer
2018-034	Curtis Banks	Fire Inspector II
2018-035	Michael Magee	Fire Inspector II
2018-036	Michelle Cummings	Community Risk Specialist
2018-037	Heath Ristau	Engineer
2018-038	Robert Bruce	Captain
2018-039	Ron Phillips	Engineer
2018-040	Genaro Castro	Captain
2018-041	Randy Bowes	Captain
2018-042	Ric Maloney	CQI Manager

2. Action Summary Minutes

Recommendation: Approve the Action Summary Minutes for the Board meeting of February 22, 2018.

Action: Approved the Action Summary Minutes.

PRESENTATION ITEMS

1. 10 Years of Service to Board Clerk Melissa Penilla (*Chief Harms*)

Recommendation: Receive presentation. No action required.

Action: Presentation to Board Clerk Penilla, no action taken.

ACTION ITEMS

1. Hazardous Materials Response Team Agreement with Sacramento County (*Assistant Chief Quinn*)

Recommendation: Approve the Hazardous Materials Response Team program and contract for services with Sacramento County.

Action: Moved by Wood, seconded by Jones, and carried unanimously by members present to approve the Hazardous Materials Response Team program agreement as is, or as adjusted by General Counsel Lavra.

2. **Mid-Year Budget Review (CFO Thomas)**
 - A. Resolution – 2017/18 Mid-Year Budget Adjustment for the General Operating Fund 212A
 - B. Resolution – 2017/18 Mid-Year Budget Adjustment for the Capital Facilities Fund 212D
 - C. Resolution – 2017/18 Mid-Year Budget Adjustment for the Grants Fund 212G
 - D. Resolution – 2017/18 Mid-Year Budget Adjustment for the Leased Properties Fund 212L

Recommendation: Receive Presentation/Adopt Budget Resolutions

Action:

- A. Moved by Wood, seconded by Clark, and carried unanimously by members present to adopt Resolution No. 2018-043 for the General Operating Fund 212A.
- B. Moved by Wood, seconded by Clark, and carried unanimously by members present to adopt Resolution No. 2018-044 for the Capital Facilities Fund 212D.
- C. Moved by Wood, seconded by Jones, and carried unanimously by members present to adopt Resolution No. 2018-045 for the Grants Fund 212G.
- D. Moved by Wood, seconded by Jones, and carried unanimously by members present to adopt Resolution No. 2018-046 for the Leased Properties Fund 212L.

REPORTS

1. **PRESIDENT'S REPORT:**

Director Barnes thanked Director Jones for chairing the last meeting in his absence.

2. **FIRE CHIEF'S REPORT:**

Chief Harms thanked CFO Thomas for her presentation on the mid-year budget, it is a very driven and open process that moves the District forward. He also thanked AC Quinn for the Hazmat presentation and his support of the program. It was just the other day while Chief Harms was at a conference in San Diego that he was reminded of the harsh conditions HazMat crews work in, and he shared the story of a major HazMat incident involving a broken gas main.

Recruitment

Firefighter/Paramedic –18-2 Firefighter Academy tentatively scheduled for July 30, 2018

Procurement Specialist – Final Filing Date, 3/20, 4:00 PM

Meetings Attended

Continue to meet with Command Staff, day staff, crews and Union representatives

2/23, 2018 Executive Staff Video Winter Update with Chief Harms and Deputy Chief Bridge

2/26, Local 522 and Fire Chief did a Catastrophic Leave Policy Video with Captains Bryce Mitchell and Bryan Barthel

2/26, Executive Staff meeting with Sac City Fire, most likely the last meeting with Chief White as he prepares to retire next week

2/28, Labor Management Collaboration Meeting (LMCM) – meet once a month

3/1, Meet and Greet with County Executive Nav Gill to discuss Sacramento County development, along with Assistant Chief Johnson and Economic Development Manager Frye

3/1 First Metro Fire Awards Gala, thanked those Directors who attended.

3/6 – 3/8 Chief Harms attended the Firehouse World Conference in San Diego, along with three other fully sponsored attendees

An update on Mission Driven Culture, Metro Fire and San Diego Fire are working with the IAFC and participating in a confidential survey through Oklahoma State University. The purpose of the survey is to determine if we are affecting change. Measurements like this are important for our development as a department and to assist in measuring our progress towards a mission driven culture and intent-based operations.

OPERATIONS REPORT

Deputy Chief Bridge continued with the Operations report letting everyone know as of February 22nd Metro Fire responded to approximately 3,700 calls, of which 2,500 were EMS related with a transport rate of 71%. As for our partners at AMR, they were dispatched to 354 calls and transported 59% of the time. Additionally, there were 10 building fires, with no employee injuries.

So far year-to-date as of March 7th, we've averaged about 17,000 calls for service. If you compare this to the same time period in 2017, we responded to 19,000 calls for service. Meaning this year has seen a decrease of 10%, however if you look back at 2016 and 2015 we were averaging about 17,000 calls.

Total calls for the year is trending upwards, ten years ago we responded to 75,000 calls, five years ago we responded to 85,000 calls, and just last year we responded to 101,000 calls. This is a 3-5% increase, and we are anticipating 105,000 calls this year.

Metro Fire recently participated in the "Every 15 Minutes" event on February 22nd at Center High School. E117, TR26, M41, and M112 (SRP) participated in the event. TR26 was able to use new extrication tools as part of the event. Additionally, two Saudi Aramco personnel participated and Director Sheetz was in attendance. Firestar was at the event filming for our Recruitment Video as well as an IAFC video. DC Bridge shared the short video.

3. SMFD – FIREFIGHTERS LOCAL 522 REPORT:

Vice President Trevor Jamison talked a little bit about the Catastrophic Leave video going out and the response from the line has been positive.

He thanked the Board Members who attended the Awards Gala.

Lastly, he returned from the IAFF Legislative Conference in Washington DC. While the tone there is negative, the fire service is respected and a non-biased agency. We serve the public regardless of political party, race, gender, etc. and he hopes the Board is proud of the fire service, and convey this message to the constituents they represent.

4. COMMITTEE AND DELEGATE REPORTS

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

A. Executive Committee – (Barnes)

Next Meeting: Board Clerk Penilla will poll the Committee for a Special Meeting.

B. Communications Center JPA – (AC Johnson)

Next Meeting: March 12, 2018 at 3:00 PM

C. California Fire & Rescue Training JPA – (DC Shannon)

Next Meeting: Thursday, March 15, 2018 at 4:00 PM (Cancelled)

Location: California Exercise Simulation Center (CESC)
10545 Armstrong Avenue, Suite 320
Mather, CA 95655

D. Finance and Audit Committee – (Kelly)

Next Meeting: Thursday, March 22, 2018 at 5:30 PM

E. Policy Committee – (Goold)

Next Meeting: TBD

BOARD MEMBER QUESTIONS AND COMMENTS

Director Gayle attended a diversity meeting for the Greater Sacramento Urban League today, and he was happy to see Metro Fire being represented there.

Director Kelly congratulated the 34 retirees as they leave Metro Fire, many of which he has worked with over the years. He thanks them for their skilled performance and deepest commitment to Metro Fire.

Director Clark congratulated Board Clerk Penilla on her 10 Year anniversary, and thanked CFO Thomas for the mid-year budget presentation.

Director Wood thanked CFO Thomas for the budget update. He was happy to attend the Awards Gala, and recognize the accomplishments of those receiving awards.

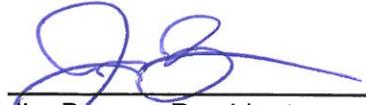
Director Sheetz congratulated Clerk Penilla, and the retirees. She was also in attendance at the Awards Gala and appreciated seeing everyone at the event. She attended the unveiling of a plaque at Station 31, she thanked them for inviting her to attend. In regards to the Every 15 Minute program, she shared the Saudi Firefighters were blown away, especially for the hospital scene and the impact it has on the families.

Director Jones attended the Awards Gala, and the crab feed to benefit the Firefighters Burn Institute. She thanked DC Bridge for the historical perspective, and VP Jamison for the positive message regarding the fire service.

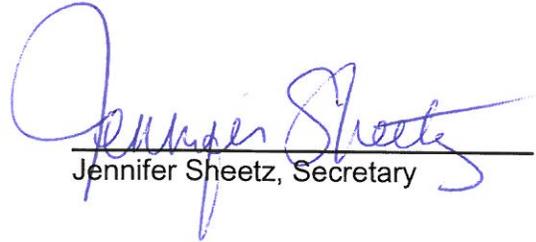
Director Barnes congratulated the retirees, he hopes they can spend as many years enjoying retirement as they did working. He commented on the Every 15 Minute Program, not only those who experience those events first-hand, but also those who respond to traumatic events. His message to all the memberships is look after one another and take care of each other.

ADJOURNMENT

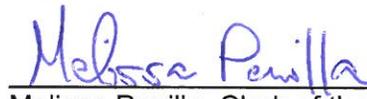
The meeting was adjourned at 7:00 PM.



Jim Barnes, President



Jennifer Sheetz, Secretary



Melissa Penilla, Clerk of the Board