



TODD HARMS
Fire Chief

Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 • Mather, CA 95655 • Phone (916) 859-4300 • Fax (916) 859-3702

ACTION SUMMARY MINUTES – REGULAR MEETING

BOARD OF DIRECTORS
SACRAMENTO METROPOLITAN FIRE DISTRICT
Thursday, February 28, 2019
10545 Armstrong Avenue – Board Room
Mather, California

CALL TO ORDER

The meeting was called to order at 6:00 pm by Vice President Sheetz. Board members present: Barnes, Clark, Goold, Orzalli, Saylor, Sheetz, and Wood. Board members absent: Jones and Kelly. Staff present: Chief Harms and Interim Clerk Dehoney. Staff absent: General Counsel Lavra.

PLEDGE TO FLAG

PUBLIC COMMENT:

Representatives from Service Employees International Union-United Service Workers West (SEIU-USWW), Ms. Sara Godinez and Ms. Fatima Garcia, discussed the SMFD Request for Proposals (RFP) for janitorial services. Ms. Godinez discussed the positive benefits she personally receives from working for a Union company. Ms. Fatima Garcia relayed her request for Metro Fire to support hiring a responsible contractor who treats their employees fairly.

CONSENT ITEMS

Action: Moved by Wood, seconded by Clark, and carried unanimously to adopt the Consent Calendar as follows:

- 1. Action Summary Minutes**
Recommendation: Approve the Action Summary Minutes for the Board meeting of February 14, 2019.
Action: Approved Action Summary Minutes.
- 2. Approval of Contract Extension – EVALS**
Recommendation: Approve the completion of the contract with EVALS through 12/31/21 in the amount of \$46,750 a year.
Action: Approved the completion of the contract with EVALS through 12/31/21 for \$46,750 a year.

ACTION ITEM

- 1. Adopt a Resolution to Retire Surplus Equipment (Controller Ron Empedrad)**
Recommendation: Adopt a Resolution authorizing the retirement of twenty-two (22) Capital Assets as recommended by staff.
Action: Moved by Goold, seconded by Wood and carried unanimously to adopt Resolution No. 2019-002.

2. Adopt a Resolution to Award Architecture and Engineering Services

(Economic Development Manager Jeff Frye)

Recommendation: Adopt a Resolution authorizing the establishment of a multiple award schedule for architecture and engineering services to HMC Architects, RRM Design Group, LCA Architects, MFDB Architects and Jeff Katz Architecture for a term of 5 years.

Action: Moved by Goold, seconded by Wood and carried unanimously to adopt Resolution No. 2019-003.

REPORTS

1. **PRESIDENT'S REPORT:** No report.

2. **FIRE CHIEF'S REPORT:**

Meetings Attended

2/19, Mayor's State of the City address

2/25, Executive Staff meeting with Sacramento City Fire

2/27, Labor Management Collaboration Meeting (LMCM)

2/28, Changing of Command Ceremony: El Dorado Hills Fire for Chief Johnson

2/4, All Budget Officers Mid-Year Budget Review

Reassignment

Effective 3/11, Battalion Chief Chris Greene has been selected to fill the Special Ops Battalion Chief assignment

Promotion

Effective 2/26, Single Role Paramedic Brian McGoldrick

OPERATIONS REPORT

Deputy Chief Bridge gave the Operations Report letting everyone know as of February 28th Metro Fire responded to approximately 3,700 calls, of which 2,900 were EMS related with a transport rate of 73%. He also stated that there have been 14 building fires since the report from February 14th. He relayed that there will be a Captains Promotional test at the end of March and a Battalion Chiefs Promotional test at the end of May. A Captain's Academy is being put on next Monday through Friday with a similar schedule for the Battalion Chief's Academy about 2-3 weeks before the promotional testing in May.

3. **SMFD – FIREFIGHTERS LOCAL 522 REPORT:**

Vice President Jamison relayed that he recently met with the members of the Community Risk Reduction Division and Fleet and has a meeting scheduled with ASP in the coming weeks in order to check-in with all of the membership on at least an annual basis. He commented on how great it was to see those honored at the Awards Gala. He finished his report by mentioning that we are now out of Contract and that 522 is motivated to get things done.

4. COMMITTEE AND DELEGATE REPORTS

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

A. Executive Committee – (Sheetz)

Next Meeting: TBD

B. Communications Center JPA – (AC Wagaman)

Report Out: February 26, 2019 at 8:00 AM

Chief Wagaman communicated that Board Clerk Janice Parker was commended on 20 years of service at their meeting. Also, the Communications Center has hired three new dispatchers who are currently in training. Dispatch week will be celebrated 3/14-3/20. Additionally, Richardson & Co performed an audit of the Communications Center's finances and they received a clean opinion. Their CAFR will be uploaded soon and their next meeting will be held March 12th at 8:00 AM at the SRFECC Training Center.

Next Meeting: March 12, 2019 at 8:00 AM

C. California Fire & Rescue Training JPA – (DC Shannon)

Next Meeting: April 18, 2019 at 4:00 PM

Location: California Exercise Simulation Center (CESC)
10545 Armstrong Avenue, Suite 320
Mather, CA 95655

D. Finance and Audit Committee – (Orzalli)

Report Out: February 28, 2019 at 5:30 PM

Director Orzalli reported that the Finance and Audit Committee met this evening and received an excellent report from CFO Thomas.

Next Meeting: March 28, 2019 at 5:30 PM

E. Policy Committee – (Goold)

Next Meeting: March 14, 2019 at 5:30 PM

BOARD MEMBER QUESTIONS AND COMMENTS

Director Saylor commended those who were honored at the Awards Gala and thanked the staff for their presentations during the meeting.

Director Barnes congratulated the recipients honored at the Awards Gala. He also commented on the contagious nature of Chief Johnson's enthusiasm which will be a benefit for him moving forward as Fire Chief.

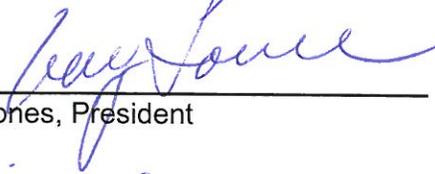
Director Clark congratulated Chief Johnson on the Change of Command and those who were honored at the Awards Gala.

Director Wood echoed the comments of the previous Directors in congratulating the recipients honored at the Awards Gala and congratulated Chief Johnson on his Change of Command ceremony. He also thanked Ms. Garcia and Ms. Godinez for their remarks during the public comment.

Director Sheetz thanked staff for their presentations during the meeting.

ADJOURNMENT

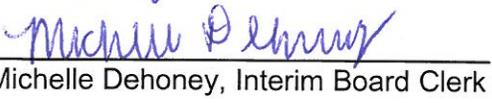
The meeting was adjourned at 6:23 pm



Gay Jones, President



Matt Kelly, Secretary



Michelle Dehoney, Interim Board Clerk