



TODD HARMS
Fire Chief

Sacramento Metropolitan Fire District

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ACTION SUMMARY MINUTES – REGULAR MEETING

BOARD OF DIRECTORS SACRAMENTO METROPOLITAN FIRE DISTRICT Thursday, June 27, 2019 10545 Armstrong Avenue – Board Room Mather, California

CALL TO ORDER

The meeting was called to order at 6:00 pm by President Jones. Board members present: Barnes, Clark, Goold, Jones, Saylor, Sheetz, and Wood. Board members absent: Kelly and Orzalli. Staff present: Chief Harms, Clerk Penilla and General Counsel Lavra.

PLEDGE TO FLAG

PUBLIC COMMENT:

Mr. David Warren commented to the Board regarding the recent EMS care his wife received from Metro Fire crews. For religious reasons, Mr. Warren would like to show appreciation to the crew that responded and gave wonderful care to his wife. He explained the importance of showing appreciation while we are alive, and that is why he requested for Metro Fire to review policies related to crews accepting gifts. Lastly, he asked that Chief Harms be sure to pass along the letter of appreciation to the responding crew.

CONSENT ITEMS

Action: Moved by Goold, seconded by Wood, and carried unanimously by members present to adopt the Consent Calendar as follows:

- 1. Action Summary Minutes**
Recommendation: Approve the Action Summary Minutes for the Board meeting of June 13, 2019.
Action: Approved Action Summary Minutes.
- 2. Special Services Agreement – Hermocillo-Azevedo Strategic Communications LLC**
Recommendation: Authorize the Fire Chief to approve a one-year agreement with Hermocillo-Azevedo Strategic Communications, LLC for professional consulting services.
Action: Authorized Fire Chief to approve the one-year agreement.
- 3. Bid Award – RFB 19-06 Multi-Site Flooring Project**
Recommendation: Authorize staff to award bid #19-06 to Dynamic Commercial Flooring Systems, Inc. in the amount not to exceed \$186,450.
Action: Authorized staff to award the bid to Dynamic Commercial Flooring Systems, Inc.
- 4. Policy Revision - Workplace Harassment**
Recommendation: As recommended by the Policy Committee, approve the revision to the Workplace Harassment policy.
Action: Approved the revision to the Workplace Harassment Policy.

PRESENTATION ITEMS

1. **Rescue Group Training** (*Firefighter Van Brunt and Firefighter Watts*)
Recommendation: Receive presentation on the North American Heavy Rescue Training Symposium in Covington, GA. No action required.
Action: Received presentation, no action taken.
2. **2019 Fireworks Overview** (*Assistant Chief Wagaman and Fire Marshal Barsdale*)
Recommendation: Receive presentation, no action required.
Action: Received presentation, no action taken.

The Board convened to Closed Session prior to taking the action items.

The Board took a five minute recess (7:33 pm to 7:38 pm) prior to reconvening to open session.

ACTION ITEMS

1. **FY 2018 State Homeland Security Grant Program (SHSGP) Award**
(*Erin Castleberry, Administrative Specialist*)
Recommendation: Adopt resolutions approving the Grant Acceptance and Budget Amendment to FY 2019/20 Grants Fund 212G.
Action: Moved by Wood, seconded by Clark, and carried unanimously by members present to adopt resolutions 2019-055 and 2019-056.
2. **Contract Amendment – Ambulance Transport Services - AMR** (*Deputy Chief Bridge*)
Recommendation: Approve the amendment to the agreement for ambulance transport services with American Medical Response for a period of twelve months.
Action: Moved by Clark, seconded by Wood, and carried unanimously by members present to approve the amendment to the agreement with AMR.

REPORTS

1. **PRESIDENT'S REPORT:**
Due to the recent events that took place in Sacramento, President Jones requested a moment of silence to close the meeting in honor of Officer Tara O'Sullivan.
2. **FIRE CHIEF'S REPORT:**
Chief Harms thanked Rescue 21 for attending and sharing information they recently became equipped with during the Training Symposium. Chief Harms also thanked the group who presented on fireworks, clearly the 4th of July impacts the entire District. Crews are very busy during the 24 – 48 hours surrounding the 4th of July, and they perform with little rest so that people can enjoy time out in the community.

Retirement

Effective 6/14, Assistant Chief Tom Neville – 29 years of service

Meetings/Events

Continue to have several meetings with staff and crews

6/22, Chief Harms attended his first Tropical Affair for the Firefighters Burn Institute

6/24, Executive Staff meeting with Sac City Fire where they discussed response to violent incidents, and ambulance deployment in the region.

6/25, Annual Honors and Awards Ceremony – City of Citrus Heights Police Department

6/26, Labor Management Collaboration Meeting where they discussed 1st amendment rights related to negative interactions with members, ambulance contract, new station 68, strike teams, and uniforms.

6/27, Negotiations met this morning

Save the Date

7/16, Promotion Ceremony, Rancho Cordova City Hall, 6:00 pm

OPERATIONS REPORT

Deputy Chief Bridge reported there have been close to 4,000 calls since the Board Meeting on June 13th. There have been 13 significant structure fires, including a 200 acre fire in Placer County, and a significant incident at McClellan where a plane landed with a failed landing gear.

DC Bridge thanked crews for supporting law enforcement with the procession for Officer O'Sullivan. Multiple organization coordinated throughout the route, and Metro Fire was present at six overpasses.

DC Bridge shared some EMS Training from the Training Division. Recently, the EMS Division sent the CQI Manager, EMS Staff, peer review committee members, paramedic preceptors, and academy drill cadre members to Certified Ambulance Documentation Specialist (CADS) class on June 18th. The CADS certification is the first offered by National Association of Ambulance Compliance (NAAC) that is specifically geared for EMTs, Paramedics, and other EMS field practitioners. The program is designed to provide a broad understanding of the rules and standards for EMS documentation and then dive into the skills needed to meet those expectations. The class was taught by Stephen Wirth of Page, Wolfberg, and Wirth, the National EMS Industry Law Firm.

Next, Our Fire Service Medical Director, Dr. Kevin Mackey, arranged a Teleflex Procedural Cadaver Lab on June 21. Participants enhanced their understanding of advanced airways and interosseous placement using multiple learning modalities, including didactic and hands-on practice on cadaveric specimens and simulations aids. Case study and patient care scenarios were designed to provide attendees with an opportunity to apply the program content to simulated clinical practice. The content was designed to provide attendees with the information necessary to make well informed decisions to optimize patient care.

DC Bridge invited Captain Bryce Mitchell and Firefighter Derrick Sheetz with Air Operations to the podium to share a recent hoist rescue in Forest Hill. This rescue was a result of a multi-day kayak trip, where the kayaker sustained a shoulder injury, in a very tight canyon with waterfalls and trees making for a difficult 225 foot hoist rescue.

3. SMFD – FIREFIGHTERS LOCAL 522 REPORT:

Firefighter Brett Randle currently assigned at Station 23 reported out for Local 522. He recognized the brothers in blue for the sacrifices of Officer O’Sullivan. Negotiations are still ongoing and going well, he thanked the Board for their continued conversations. The recent Tropical Affair was a success, and he thanked Guns and Hoses for the \$7,500 donation. Lastly, Local 522 supports the contract extension with AMR.

4. COMMITTEE AND DELEGATE REPORTS

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

A. Executive Committee – (Jones)

Next Meeting: TBD

B. Communications Center JPA – (AC Wagaman)

Report Out: Special Workshop - June 25, 2019 at 9:00 AM

Report Out: Special Meeting - June 25, 2019 at 1:00 PM

The recent workshop focused on the new FY budget, with much to talk about. Also, a new server was recently added to aid in the challenges faced during power outages.

Next Meeting: July 9, 2019 at 9:00 AM

C. California Fire & Rescue Training JPA – (DC Shannon)

Report Out: June 20, 2019 – Strategic Planning Workshop

Report Out: June 20, 2019 – Regular Meeting

DC Shannon thanked the JPA staff for coordinating the strategic planning workshop, and thanks to retired Chief Haverty for facilitating. They focused on present day success, and service delivery moving forward. DC Shannon shared the success of the JPA, including by the end of fiscal year the JPA will have completed 91 training deliveries, trained 1,550 students, and has a net revenue at \$448,000, all of which exceed original expectations.

Next Meeting: September 19, 2019 at 4:00 PM

Location: California Exercise Simulation Center (CESC)
10545 Armstrong Avenue, Suite 320
Mather, CA 95655

D. Finance and Audit Committee – (Director Wood)

Report Out: June 27, 2019 at 5:30 PM

The Finance and Audit Committee did not meet today.

Next Meeting: July 25, 2019 at 5:30 PM

E. Policy Committee – (Director Goad)

Next Meeting: July 11, 2019 at 5:30PM

BOARD MEMBER QUESTIONS AND COMMENTS

Director Barnes attended the Tropical Affair and was pleased to present a check to the Firefighter Burn Institute for \$7,500 from Guns and Hoses. Related to the incident involving Officer O’Sullivan, he shared that he has been on the job as a law enforcement officer for 21 years, and in that period of time he has seen 13 local line of duty deaths. He thanked all public safety personnel, the dispatchers, and the proud men and women who show up every day. He

encourages the community to be safe this 4th of July, especially for those who will be working hard and spending time away from their families.

Director Clark appreciates Mr. Warren attending the Board meeting and sharing his comments. He thanked Rescue 21 for their presentation and the example of good training and good equipment. Lastly, he was glad to see the presentation on fireworks included information related to the fires legal fireworks cause. He sends condolences to the family of Officer O'Sullivan.

Director Saylor thanked staff for their presentations tonight. She was in attendance at the O'Sullivan service, it was a sad day, and she thanked Officer O'Sullivan for her service.

Director Goold talked about the unspeakable tragedy related to Officer O'Sullivan. He was glad to hear the report from the air operations crew, it is great to have those tools assessable in Northern California. He shared that he was not at the Tropical Affair because June 23rd is a day he spends with his wife, and needs to be home. He thanked President Jones for her leadership during the month of June.

Director Sheetz thanked staff for their presentations. She congratulated AC Neville on his retirement, and was happy to attend the Tropical Affair.

Director Jones echoed the good words and comments of her fellow Board Members.

Taken out of order, convened to Closed Session at 6:39 pm.

CLOSED SESSION

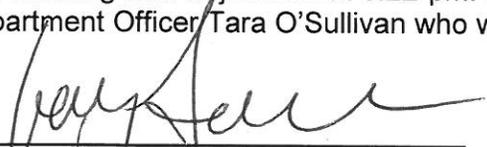
- 1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Significant exposure to litigation pursuant to California Government Code Section 54956.9 (b) (1) (3) (B):**
Recommendation: Confer with and receive advice from legal counsel regarding Request for Proposal (RFP: 19-04) involving legal allegations made by a proposer concerning the RFP process and District Board's decision on the proposal.

Action: No action taken.

Reconvened to Open Session at 7:33 pm.

ADJOURNMENT

The meeting was adjourned at 8:22 pm. with a moment of silence honoring Sacramento Police Department Officer Tara O'Sullivan who was laid to rest today.



Gay Jones, President



Matt Kelly, Secretary



Melissa Penilla, Board Clerk