



Todd Harms
Fire Chief

Jennifer Sheetz
Board President
Division 5

Matt Kelly
Board Vice President
Division 7

Cynthia Saylor
Board Secretary
Division 1

Grant Goold
Board Member
Division 2

Randy Orzalli
Board Member
Division 3

Ted Wood
Board Member
Division 4

D'Elman Clark
Board Member
Division 6

Gay Jones
Board Member
Division 8

Vacant
Board Member
Division 9

Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

AMENDED AGENDA BOARD OF DIRECTORS - SPECIAL MEETING

Thursday, April 23, 2020 – 6:00 PM

**Held Remotely at Cisco Webex Meetings
+1-408-418-9388**

Access code: 965 257 643 #

The mission of the Sacramento Metropolitan Fire District is to provide professional and compassionate protection, education and service to our community.

The Governor has declared a State of Emergency to exist in California as a result of the threat of COVID-19 (aka the “Coronavirus”). The Governor issued Executive Order N-25-20 and N-29-20, which directs Californians to follow public health directives including canceling large gatherings. The Executive Order also allows local legislative bodies to hold meetings via conference calls while still satisfying state transparency requirements.

The Governor has also issued Executive Order N-33-20, prohibiting people from leaving their homes or places of residence except to access necessary supplies and services or to engage in specified critical infrastructure employment.

The Public’s health and well-being are the top priority for the Board of Directors of the Sacramento Metropolitan Fire District and you are urged to take all appropriate health safety precautions. To facilitate this process, the meeting of the Board will be available by:

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+1-408-418-9388

Access code: 965 257 643#

Note: The meeting is being held solely by telephonic means and will be made accessible to members of the public seeking to attend and to address the Board solely through the phone number set forth above, except that members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least twenty-four (24) hours in advance of a Regular meeting to make arrangements for such reasonable accommodations:

Melissa Penilla

Board Clerk

(916) 859-4305

Penilla.melissa@metrofire.ca.gov

The Board will convene in open session at 6:00 p.m.

Serving Sacramento and Placer Counties



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SPECIAL BOARD MEETING AGENDA

THURSDAY, APRIL 23, 2020

CALL TO ORDER

METRO CABLE ANNOUNCEMENT

The Open Session Meeting is videotaped for cablecast on Metro Cable 14. Replay on Monday, April 27th at 6:00 pm and Wednesday, April 29th at 2:00 pm on Channel 14; Webcast at www.sacmetro cable.tv.

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON AGENDA

*The Board of Directors of the Sacramento Metropolitan Fire District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Public members desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may in the interest of time and good order limit the number of public member presentations. Speakers' comments will be limited to **three minutes** (Per Section 31 of the Board of Directors Policies and Procedures).*

In accordance with Section 31 of the Board of Directors Policies and Procedures, members of the Public requesting their written comments be read into the meeting record must be present or have a representative present to read their comments during the time allotted.

CONSENT ITEMS

Matters of routine approval including but not limited to action summary minutes, referral of issues to committee, committee referrals to the full Board, items that require yearly approval, declaration of surplus equipment, and other consent matters. Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.

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CONSENT ITEMS	
1. Action Summary Minutes Recommendation: Approve the Action Summary Minutes for the Regular Board meeting of April 9, 2020.	5
2. Equipment Lease Financing Recommendation: Adopt a Resolution authorizing the Fire Chief to enter into an Equipment Lease with JPMorgan Chase Bank, N.A.	8
3. Resolution – Extending Proclamation of a Local Emergency Regarding Novel Coronavirus (COVID-19) and Ratifying the Order of the County of Sacramento Recommendation: Adopt a resolution extending the proclamation of a local Emergency and ratifying the Order of the County of Sacramento.	22
4. Memorandum of Understanding (MOU) with SRFEC for a Disaster Recovery Site Recommendation: Adopt a Resolution authorizing the Fire Chief to execute an MOU with the SRFEC.	36



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SPECIAL BOARD MEETING AGENDA

THURSDAY, APRIL 23, 2020

ACTION ITEMS

1. **Fire Chief Employment Agreement – Todd Harms – (General Counsel Lavra)** **23**
Recommendation: Receive Presentation/Approve Employment Agreement
2. **COVID-19 Related Hardship Leave Policy (Deputy Chief Casentini)** **33**
Recommendation: Approve the COVID-19 Related Hardship Leave Policy
3. **Board Director Vacancy – Division 9** ******
 - A. **Recommendation:** Interview Candidates to Fill Position
 - B. **Recommendation:** Appoint Director / Administer Oath of Office

REPORTS

1. **PRESIDENT'S REPORT—(President Sheetz)**
2. **FIRE CHIEF'S REPORT—(Chief Harms)**
OPERATIONS' REPORT – (Deputy Chief Bridge)
3. **SMFD – FIREFIGHTERS LOCAL 522 REPORT**
4. **COMMITTEE AND DELEGATE REPORTS**
All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.
 - A. **Executive Committee – (President Sheetz)**
Next Meeting: TBD
 - B. **Communications Center JPA – (DC Shannon)**
Next Meeting: April 14, 2020 at 9:00 AM
 - C. **California Fire & Rescue Training JPA – (DC Shannon)**
Next Meeting: June 18, 2020 at 4:00 PM
 - D. **Finance and Audit Committee – (Director Orzalli)**
Next Meeting: TBD
 - E. **Policy Committee – (Director Goold)**
Next Meeting: TBD

BOARD MEMBER QUESTIONS AND COMMENTS

CLOSED SESSION

1. **Pursuant to California Government Code Section 54956.9 (a) –one (1) matter of Workers Compensation Settlement Authority.**
John Carr and the Sacramento Metropolitan Fire District
Claim # SMDO - 549503 – Workers Compensation Settlement Authority
Colin Connor of Lenahan, Lee, Slater, Pearse and Majernik



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SPECIAL BOARD MEETING AGENDA

THURSDAY, APRIL 23, 2020

ADJOURNMENT

NEXT BOARD MEETING(S):

Unless specified differently, all meetings of the Board are held at Sacramento Metropolitan Fire District, 10545 Armstrong Avenue, Mather, CA

- Next Board Meeting – May 14, 2020 at 6:00 PM

The following action and presentation items are scheduled for the next board meeting agenda. Board members are requested to identify additional action or presentation items they desire to be scheduled on the agenda.

ANTICIPATED AGENDA ITEMS: TBD

Original Agenda Posted on April 20, 2020

Amended Agenda Posted on April 21, 2020

Melissa Penilla, Clerk of the Board

* No written report

**  Separate Attachment

DISABILITY INFORMATION:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (916) 859-4305. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.