



Todd Harms  
Fire Chief

Jennifer Sheetz  
Board President  
Division 5

Matt Kelly  
Board Vice President  
Division 7

Cynthia Saylor  
Board Secretary  
Division 1

Grant Goold  
Board Member  
Division 2

Randy Orzalli  
Board Member  
Division 3

Ted Wood  
Board Member  
Division 4

D'Elman Clark  
Board Member  
Division 6

Gay Jones  
Board Member  
Division 8

Walt White  
Board Member  
Division 9

# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

## BOARD OF DIRECTORS - REGULAR MEETING

Thursday, November 12, 2020 – 6:00 PM

Held Remotely Via Zoom

Phone: (669) 900-6833

Webinar ID: 910 1926 4724 #

Passcode: 020 434 122 #

*The mission of the Sacramento Metropolitan Fire District is to provide professional and compassionate protection, education and service to our community.*

The Governor has declared a State of Emergency to exist in California as a result of the threat of COVID-19 (aka the "Coronavirus"). The Governor issued Executive Order N-25-20 and N-29-20, which directs Californians to follow public health directives including canceling large gatherings. The Executive Order also allows local legislative bodies to hold meetings via conference calls while still satisfying state transparency requirements.

The Governor has also issued Executive Order N-33-20, prohibiting people from leaving their homes or places of residence except to access necessary supplies and services or to engage in specified critical infrastructure employment.

The Public's health and well-being are the top priority for the Board of Directors of the Sacramento Metropolitan Fire District and you are urged to take all appropriate health safety precautions. To facilitate this process, the meeting of the Board will be available via Zoom at the phone number listed above. **If you prefer viewing the meeting via the Zoom Application, please contact Board Clerk Penilla via email at the address listed below.**

Note: The meeting is being held solely by remote means and will be made accessible to members of the public seeking to attend and address the Board solely through the phone number set forth above, except that members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least forty-eight (48) hours in advance of a Regular meeting to make arrangements for such reasonable accommodations:

Melissa Penilla  
Board Clerk  
(916) 859-4305

[Penilla.melissa@metrofire.ca.gov](mailto:Penilla.melissa@metrofire.ca.gov)

The Board will convene in open session at 6:00 p.m.

Serving Sacramento and Placer Counties



# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

## REGULAR BOARD MEETING AGENDA

THURSDAY, NOVEMBER 12, 2020

### CALL TO ORDER

### PLEDGE TO FLAG

### METRO CABLE ANNOUNCEMENT

The Open Session Meeting is videotaped for cablecast on Metro Cable 14. Replay on Sunday, November 15<sup>th</sup> at 7:00 pm and Monday, November 16<sup>th</sup> at 6:00 pm on Channel 14; Webcast at [www.sacmetro cable.tv](http://www.sacmetro cable.tv).

### PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON AGENDA

*The Board of Directors of the Sacramento Metropolitan Fire District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Public members desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may in the interest of time and good order limit the number of public member presentations. Speakers' comments will be limited to **three minutes** (Per Section 31 of the Board of Directors Policies and Procedures).*

*In accordance with Section 31 of the Board of Directors Policies and Procedures, members of the Public requesting their written comments be read into the meeting record must be present or have a representative present to read their comments during the time allotted.*

### CONSENT ITEMS

*Matters of routine approval including but not limited to action summary minutes, referral of issues to committee, committee referrals to the full Board, items that require yearly approval, declaration of surplus equipment, and other consent matters. Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.*

	<u>Page No.</u>
<b>CONSENT ITEMS</b>	
1. <b>Action Summary Minutes</b> <b>Recommendation:</b> Approve the Action Summary Minutes for the Regular Board meeting of October 22, 2020.	<b>5</b>
2. <b>RFP 20-08 Debt Collection Services Award</b> <b>Recommendation:</b> Award RFP 20-08 to Financial Credit Network and authorize the Fire Chief to execute a contract for debt services collection.	<b>9</b>
3. <b>Board Life Insurance / AD&amp;D</b> <b>Recommendation:</b> Adopt a Resolution approving the increased Life Insurance/AD&D Benefits to the amount of \$100,000 effective January 1, 2021.	<b>11</b>

### ACTION ITEMS

1. <b>California Senate Bill 1205 Compliance Report and Resolution</b> <i>(Lisa Barsdale, Fire Marshal)</i> <b>Recommendation:</b> Adopt a Resolution acknowledging receipt of the annual report regarding the inspection of public and private schools and certain residential occupancies for CY 2019.	<b>14</b>
--	-----------



# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

## REGULAR BOARD MEETING AGENDA

THURSDAY, NOVEMBER 12, 2020

2. **Industrial Disability Retirement – Captain Jeremy Hord** \*\*  
**Recommendation:** After discussion in Closed Session, consider adopting a Resolution finding Captain Jeremy Hord has suffered job related injuries and direct staff to work with Captain Hord through his Industrial Disability Retirement process with CalPERS.
  
3. **Industrial Disability Retirement – Retired Captain Phillip Zidek** \*\*  
**Recommendation:** After discussion in Closed Session, consider adopting a Resolution finding Retired Captain Phillip Zidek has suffered job related injuries and direct staff to work with Retired Captain Zidek through his Industrial Disability Retirement process with CalPERS.

## REPORTS

1. **PRESIDENT'S REPORT**—(*President Sheetz*)
  
2. **FIRE CHIEF'S REPORT**—(*Chief Harms*)  
**OPERATIONS' REPORT** – (*Deputy Chief Mitchell*)
  
3. **SMFD – FIREFIGHTERS LOCAL 522 REPORT**
  
4. **COMMITTEE AND DELEGATE REPORTS**  
*All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.*
  - A. **Executive Committee** – (*President Sheetz*)  
Next Meeting: January 14, 2021 at TBD
  
  - B. **Communications Center JPA** – (*DC Shannon*)  
Report Out: November 10, 2020 at 9:00 AM  
Next Meeting: December 8, 2020 at 9:00 AM
  
  - C. **California Fire & Rescue Training JPA** – (*DC Shannon*)  
Next Meeting: TBD  
Location: 3121 Gold Canal Drive, Rancho Cordova, CA 95670
  
  - D. **Finance and Audit Committee** – (*Director Orzalli*)  
Next Meeting: January 28, 2021 at 5:00 PM
  
  - E. **Policy Committee** – (*Director Goold*)  
Next Meeting: December 10, 2020 at TBD

## BOARD MEMBER QUESTIONS AND COMMENTS



# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

REGULAR BOARD MEETING AGENDA

THURSDAY, NOVEMBER 12, 2020

## CLOSED SESSION

### 1. Pursuant to California Government Code Section 54956.9 (a) – two (2) matters of Industrial Disability Retirement.

- A. Jeremy Hord and the Sacramento Metropolitan Fire District  
Claim # SMDN - 549020 – Industrial Disability Retirement –  
Greg Casentini, Deputy Chief Administration
  
- B. Phillip Zidek and the Sacramento Metropolitan Fire District  
Claim # SMDE - 491983 – Industrial Disability Retirement –  
Joel Kautz of Lenahan, Slater, Pearce & Majernik, LLP

## ADJOURNMENT

### NEXT BOARD MEETING(S):

*Unless specified differently, all meetings of the Board are held at Sacramento Metropolitan Fire District, 10545 Armstrong Avenue, Mather, CA*

- Next Board Meeting – December 10, 2020 at 6:00 PM

*The following action and presentation items are scheduled for the next board meeting agenda. Board members are requested to identify additional action or presentation items they desire to be scheduled on the agenda.*

**ANTICIPATED AGENDA ITEMS:** TBD

**Posted on November 9, 2020**

**Melissa Penilla, Clerk of the Board**

\* No written report

\*\*  Separate Attachment

### DISABILITY INFORMATION:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (916) 859-4305. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.