



**KURT P. HENKE**  
Fire Chief

# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

## AGENDA

### BOARD OF DIRECTORS - REGULAR MEETING

**Thursday, November 14, 2013 – 6:00 p.m.**

**Sacramento Metropolitan Fire District  
10545 Armstrong Avenue  
Board Room – Second Floor  
Mather, California**

**Matt Kelly**  
Board President

**Randy Orzalli**  
Board Vice President

**Grant B. Goold**  
Board Secretary

**Gary Monk**  
Board Member

**Ted Wood**  
Board Member

**Jack Scheidegger**  
Board Member

**D'Elman Clark**  
Board Member

**Gay Jones**  
Board Member

**Dave Pierson**  
Board Member

### CALL TO ORDER

### PLEDGE TO FLAG

### METRO CABLE ANNOUNCEMENT

The Open Session Meeting is videotaped for cablecast on Metro Cable 14. Replay on Saturday, November 16, 2013 at 1:00 P.M. and Monday, November 18, 2013 at 6:00 P.M. on Channel 14; Webcast at [www.sacmetro cable.tv](http://www.sacmetro cable.tv).

The open session Meetings are also available for viewing on the District website at [www.metrofire.ca.gov](http://www.metrofire.ca.gov)

### PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON AGENDA

*The Board of Directors of the Sacramento Metropolitan Fire District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Public members desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may in the interest of time and good order limit the number of public member presentations. Speakers' comments will be limited to three minutes (Policy No. 119.01).*

*In accordance with Public Communications Policy No. 119.01, members of the Public requesting their written comments be read into the meeting record must be present or have a representative present to read their comments during the time allotted.*

### CONSENT AGENDA

*Matters of routine approval including but not limited to board meeting synopses, deposit reports, general ledger expense lists, workers' compensation expense reports, payroll reports, referral of issues to committee, other consent matters, and ratified to committee, other consent matters, and ratification of district claims. Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.*

Serving Sacramento and Placer Counties



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## REGULAR BOARD MEETING AGENDA

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#### AWARDS (Chief Henke)

1. **Civilian Life Saving Commendation to Police Officer Scott McCartney** 5

#### CONSENT ITEMS

1. **Action Summary Minutes** 6  
**Recommendation:** Approve the Action Summary for the Board meeting of October 24, 2013.
2. **Notice of Material Expenditure – Single Role Paramedic Program Academy** 10  
**Recommendation:** Receive notification of an expenditure of \$61,429.56 and payment to the California Fire and Rescue Training Authority (CFRTA) Academy Services to provide the Single Role Paramedic Program Academy 13-2.

#### ACTION ITEM(S)

*Normally are matters that have previously been presented to the Board of Directors for consideration and are now scheduled for board decision. Members of the public may address the Board on Action Items as they are presented.*

1. **Job Description – Board Clerk (Wells)** 16  
**Recommendation:** Approve the Job Description for the position of Board Clerk.
2. **Amendment to Terms and Conditions of Employment for Non-Safety Employees (Wells)** 23  
**Recommendation:** Adopt a Resolution amending Resolution No. 07-07 affecting the terms and conditions of Employment for Non-Safety Senior Management, Management and Unrepresented Confidential Employees.
3. **Amendment to Terms and Conditions of Employment for Safety Employees (Wells)** 27  
**Recommendation:** Adopt a Resolution amending Resolution No. 08-07 affecting the terms and conditions of Employment for Safety Senior Management, Management and Unrepresented Confidential Employees.
4. **Agreement – Western Area Power Administration Incentive Program (Cockrum)** 31  
**Recommendation:** Adopt a Resolution authorizing the Fire Chief to execute an Agreement with the County of Sacramento to accept reimbursement funds in the amount of \$154,550.56 from the Western Area Power Administration Incentive Program (WAPA) to replace HVAC systems at 4425 and 4427 Dudley Blvd., the Fleet and Radio Shop.



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5. **Agreement - 2013 State Homeland Security Grant Program - Boats (Davis)** 33  
**Recommendation:** Adopt a Resolution authorizing designated individuals to execute an Agreement with the County of Sacramento and related federal and state documents as the sub-grantee and lead agency to coordinate the purchase of three (3) rigid hull inflatable Boats and Trailers from the United States Department of Homeland Security, State Homeland Security Grant Program.
  
6. **Sphere of Influence Amendment – Natomas Fire Protection District and Sutter Pointe (Davis)** 36  
**Recommendation:** Adopt a Resolution requesting the Sacramento Local Agency Formation Commission (SacLAFCo) initiate an amendment to the Sphere of Influence (SOI) of the Sacramento Metropolitan Fire District to include: 1) service area of the Natomas Fire Protection District and 2) "Sutter Pointe" portions of the Pleasant Grove Fire Department located in southeast Sutter County.

### PRESENTATION ITEM(S) - None

*Are matters scheduled for presentation to the Board of Directors for information or for action at a subsequent board meeting. Time sensitive matters may be scheduled for immediate board action if approved by at least five members of the Board of Directors. Members of the public may address the Board on Presentation Items as they are presented.*

1. **Feasibility Study of Annexation for Latrobe Fire District (Davis)** \*

### PRESIDENT'S REPORT—(Kelly)

### FIRE CHIEF'S REPORT—(Fire Chief Henke)

### GENERAL COUNSEL'S REPORT—(Lavra)

### SACRAMENTO METROPOLITAN FIRE DISTRICT – FIREFIGHTERS LOCAL 522 REPORT

### COMMITTEE AND DELEGATE REPORTS

*All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.*

1. **Executive Committee—(Kelly)**  
Next Meeting: December 12, 2013 - 5:00 P.M.
  
2. **Communications Center JPA—(Cockrum)**  
Next Meeting: November 14, 2013 – 9:00 A.M.
  
3. **California Fire & Rescue Training JPA—(Kelly)**  
Next Meeting: TBD  
Location: 9320 Tech Center Drive  
Sacramento CA 95826



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## REGULAR BOARD MEETING AGENDA

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4. **Finance Committee**—(Scheidegger)  
Meeting of December 12, 2013 - Cancelled  
Next Meeting: January 9, 2014— 5:00 PM
5. **Policy Committee**—(Pierson)  
Next Meeting: January 23, 2014

## BOARD MEMBER QUESTIONS AND COMMENTS

## RECESS TO CLOSED SESSION

### CLOSED SESSION GOVERNMENT CODE:

1. Pursuant to Government Code Section 54956.9(a) – one (1) matter of Industrial Disability Retirement
  - a. **Paul Fisher and the Sacramento Metropolitan Fire District Claim No. SMDH-547578 – Industrial Disability Retirement**
2. **Public Employee Performance Evaluation: Fire Chief**  
Pursuant to Government Code Sections 54957(b)(1) and 54954.5(e)

## CLOSED SESSION REPORT

## ADJOURNMENT

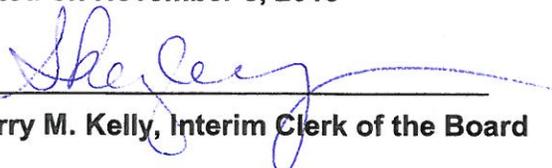
## NEXT BOARD MEETING(S):

**Regular Board Meeting: December 12, 2013, 6:00 P.M.**  
Location: Sacramento Metropolitan Fire District  
10545 Armstrong Avenue  
Mather, CA

*The following action and presentation items are scheduled for the next board meeting agenda. Board members are requested to identify additional action or presentation items they desire to be scheduled on the agenda.*

## ANTICIPATED ACTION AND PRESENTATION ITEM(S): To Be Determined

Posted on November 8, 2013

  
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**Sherry M. Kelly, Interim Clerk of the Board**

\* No written report