



# Sacramento Metropolitan Fire District

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**KURT P. HENKE**  
Fire Chief

## **BOARD OF DIRECTORS – ACTION SUMMARY** **Thursday, February 28, 2013 – 6:00 p.m.**

**City of Rancho Cordova City Hall-Council Chambers**  
**2729 Prospect Park Drive**  
**Rancho Cordova, California**

### **CALL TO ORDER**

The meeting was called to order by President Kelly. Board Members present: Clark [arrived 6:12 p.m.], Goold, Jones, Kelly, Monk, Orzalli, Scheidegger, Wood. Director Pierson, absent. Staff: Fire Chief Henke, Board Clerk Tilson, General Counsel Lavra.

### **PLEDGE TO FLAG**

### **METRO CABLE 14 ANNOUNCEMENT**

The open session meeting is videotaped for cablecast on Metro Cable 14. Replay on Saturday, March 2, 2013 at 1:00 PM and Monday, March 4, 2013 at 6:00 PM on Channel 14; Webcast at [www.sacmetrofire.com](http://www.sacmetrofire.com).

The open session meetings are also available for viewing on the District website at [www.metrofire.ca.gov](http://www.metrofire.ca.gov)

**PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON THE AGENDA** None

### **CONSENT AGENDA:**

#### **1. Board Meeting Action Summary – February 14, 2013**

- **Board Action:**  
*Goold/Jones—Approve the Consent Agenda. Roll Call: Directors Goold, Jones, Kelly, Monk, Orzalli, Scheidegger, Wood, AYE. Directors Clark, Pierson, absent. Motion passed.*

**ACTION ITEM(S):****Resolution No. 2013-56 – Land Use & Development Consultant Services Agreement—(Fire Chief Henke)**

- The Sacramento Metropolitan Fire District shares jurisdictional boundaries with other municipal entities and regularly negotiates changes in those boundaries. The District has experienced dealing with the Folsom annexation south of Highway 50; developers have approached the District in regards to providing long-range fire protection across county lines as well as within Sacramento. Due to ongoing development in surrounding areas including Natomas Joint Vision in Sacramento County, Sutter Pointe in Sutter County, and Latrobe in El Dorado County among others, the District conducted an informal request for qualifications for a consultant with experience in annexation and detachment issues including financial implications, stakeholder coordination, project advocacy and analysis. Clearly the import of this deals with ERAF shifts and the protection of ERAF for the District which is a large part of the District's ongoing economic budget.
- John O'Farrell is a sole contractor and a former executive officer of LAFCo for over 18 years. He was involved in the formation of this District and has expertise in land use and development, spheres of influence, annexations, etc., and the ability to work with developers and governmental agencies.
- The fiscal impact to the District is a contract not to exceed \$35,000 for a one-year contract term. Anticipate moving forward in a few months on exploration of spheres of influence, potential annexations, and service across County lines.
- Staff recommended adopting the resolution and authorizing execution of the professional services agreement with John O'Farrell and Associates for Land Use and Development Consultant services.

**[Director Clark arrived at 6:12 p.m.]**

- **Board Action:**  
*Goold/Jones—Adopt the resolution. Roll Call: Directors Clark, Goold, Jones, Kelly, Monk, Orzalli, Scheidegger, Wood, AYE. Director Pierson, absent. Motion passed.*

**PRESENTATION ITEM(S)****1. Long-Range Facilities and Financial Planning—(Chris Holbrook/Ken Campo)**

- Mr. Campo stated the presentation and discussion covers two areas – long-range facilities planning and financial planning. Looking for Board direction to the Fire Chief to continue development of the Facilities Master Plan; continue exploring development of new revenue sources; and utilization of professional consultants.

He addressed the issue of long-range facilities planning relative to the impacts of the recession on the District in delivering services in terms of response times.

Development activity has increased and the District is being contacted by developers or County Planning wanting to know what types of facilities are needed to accommodate the various new growth areas. The District is looking at this on a regional basis versus project based. The current stations are not ideally located to provide the most effective response times. New development should pay for itself with a “fair share” allocation of costs and no impact on current residents. The starting point is an updated Facilities Master Plan to identify optimal location of facilities needed to serve new growth areas, the cost of the stations, apparatus, equipment, and operating costs to include staffing. The Facilities Plan is tied into the Capital Facilities Fee which the developers pay for a building permit to help fund these facilities down the road. Part of the analysis will be projecting on-going revenue from property taxes, fees, and other sources to help identify any funding shortfalls and develop mechanisms to cover the shortfalls. Also need to consider interim facilities.

A slide of the various growth areas was shown along with potential dwelling units of over 107,000 in the next 20 years and we are trying to plan ahead for the development. This area primarily covers the Jackson Highway corridor area and the City of Rancho Cordova.

- Deputy Chief Holbrook stated the recession has literally gutted our ability to fix some of the response time issues and remaining opportunities are being explored to keep moving. The District has experienced a significant decline of \$24 million in property tax revenue in the current year budget. Efforts have been made to reduce spending and increase revenue but the District is still down over 60 personnel and has some closed stations and pieces of apparatus. Property tax for fire suppression growth is about 1% - 2% per year and costs for service could outpace this growth and be a detriment to the budget.

The SAFER grant for 24 firefighters expires in May of this year with a new one starting in March through 2015. If there is a gain in property tax revenue, it would go toward replacing the expiring SAFER grant funding. Due to the sequestration on the Federal level, the status of the new SAFER grant is questionable because it is Federal dollars.

The District has a stated goal of a four-minute response time not including one minute for dispatch and one minute for turnout time. The six minutes total time is critical to life and death. Response times remain below pre-recession levels as shown on the bar graphs with year 2007 at 64% versus 59% in 2011. A bar graph depicted the call volume growing at an exponential rate from year 2000 at 51,577 to 80,200 incident responses in 2012. Station placement in previous years was designed with a district approach instead of a regional approach resulting in 13 stations currently located in the wrong spot. The District runs 200% more calls to our neighbors than we get in return and that will have to change. In order to restore services to pre-recession levels, the six engine companies need to be brought back on line, rehire the 60 fire personnel on a permanent basis, and purchase additional fire and emergency apparatus and equipment. Alternatives are being explored to bring new revenue into the agency with a Citizens Advisory Committee providing tangible feedback.

- Fire Chief Henke stated this is a balanced approach. The Advisory Committee agreed we should reach out to the stakeholders. We are looking for a reaffirmation to continue the process and get consultants to put everything together. Our labor unions have stepped up to the plate with wage and benefit concessions and will be pre-funding medical. This is for discussion tonight seeking direction from the Board to continue to move forward.
- In response to Director Wood, Mr. Campo stated the question of interim fire stations is a real challenge to answer because it will take research and analysis to determine the various mechanisms for funding and development.
- Following discussion, Board President Kelly stated there was a general consensus of the Board in support of providing direction to the Fire Chief to continue development of the Facilities Master Plan, explore new revenue sources, and utilize professional consultants.

**PRESIDENT'S REPORT—(Kelly)**

- Requested Board Clerk Tilson contact members of the Executive Committee and set up a meeting in the near future.

**FIRE CHIEF'S REPORT—(Henke)**

- Extended condolences on the passing of Cliff Haskell, founder of the Firefighters Burn Institute.
- Condolences were expressed on the loss of retired Firefighter Rick Jones. His wife, Dale Jones, works for the District in the Finance Department. Our thoughts and prayers remain with Dale and her family.
- A WebEx recording was e-mailed to each retiree.
- February 7, 2013 – California Metro Fire Chiefs conference call.
- Fill the Boot for Burns – Thanked everyone who donated and participated in the event. Metro Fire won the 2013 Fire Chiefs Challenge raising \$2,233 of the grant total of \$2,822.70. Donations received during the event in Citrus Heights to date total \$111,000.
- February 22, 2013 – Met with Congressman Ami Bera. Discussed pre-hospital healthcare/paramedicine and Homeland Security/SAFER, and sequestration.
- February 26, 2013 – Spoke at the Carmichael Chamber of Commerce Luncheon.
- February 28, 2013 – Single Role Paramedic Academy 13-1 – Graduated 40 young men and women. Looking forward to working hand-in-hand with AMR and value the continuing agreement with them. What we don't value are the other private ambulance companies that continue to respond to care facilities telling them that they are the 9-1-1 provider. This District is not going to stand by and watch that type of behavior happen.
- February 28, 2013 – Met with the new Dean of CSTI representing CalEMA, Mr. Fukutomi, regarding the Simulator. We are moving forward. Construction will begin around March 18 and expect completion in five months. This will be the Board of Directors new Board Chambers. He thanked the City of Rancho Cordova for their patience in standing by us.
- March 2, 2013 – Firefighters Burn Institute Crab Feed at 6:00 p.m.
- March 9, 2013 – Will be participating in the Arden Arcade Rotary Poker Tournament at the California Auto Museum which is a charitable fund raiser that helps the law enforcement agencies.
- March 25 – 29, 2013 – 43<sup>rd</sup> Annual California Fire Mechanics Academy at McClellan Air Force Base that Metro Fire hosts.

**Retirements:**

- February 15, 2013 – Captain Bruce Thomas – 18 years of service.

**Recruitment:**

- District is accepting applications for the position of Firefighter-Paramedic, Single Role EMT and Single Role Paramedic with a final filing date of March 8, 2013 by 5 PM.
- Career Development Opportunity - District is accepting letters of interest from the safety ranks of Firefighter, Engineer, and Captain for Shift Safety Officer

**OPERATIONS REPORT –Deputy Chief Chris Holbrook****EMS –**

Statistics since the last Board meeting:

Metro Fire - 1,904 dispatches; transported 73%.

AMR – 592 dispatches; transported 71%.

**Fire Incidents –**

18 working structure fires since the last meeting.

**Press Releases –**

Contains the fire volume and a total of approximately \$3,435,000 in personal property damages saved.

**Battalion Chief Academy** – concluded the two-day event.

**Single Role Paramedic Program:**

This is indicative of one of many efforts going on in this District. It is a marketed win.

**GENERAL COUNSEL’S REPORT—(John Lavra)   None****LOCAL 522 REPORT:** Captain Ty Bailey

- Ratification meetings were held last Thursday and Friday. Received 318 votes with a 79% vote in favor of ratification. Will be meeting with Fire Chief Henke on March 13 to finalize the language and will bring it to the Board at the end of March.

Thanked all of the volunteer committee members from Local 522 with approximately 20 involved for their tremendous amount of work.

Thanked Fire Chief Henke, Finance and his command staff for all the hard work that went into this process.

- Regarding the Single Role Paramedics, a year ago he came in front of the Board and talked about when people are having concessions and laying people off, we were going in a different direction in being proactive in hiring. I think that shows the hard work our command staff has done on getting some revenue enhancement going for the department so that we can maintain jobs. When you hire 40 people and more in the upcoming months, that is a positive thing. Thank you.

## **COMMITTEE AND DELEGATE REPORTS:**

### **Executive Committee—(President Kelly)**

- Board Clerk Tilson to schedule a meeting with the Executive Committee members.

### **Communications Center—(DC Cockrum)**

- Next Meeting: March 5, 2013 – 1:30 PM – Special Meeting  
Cosumnes CSD Board Chambers  
8820 Elk Grove Boulevard  
Elk Grove, CA

### **California Fire & Rescue Training Authority—(Kelly)**

- Reported on yesterday's meeting.
- Next Meeting: April 24, 2013 – 10:00 AM  
Location: 9320 Tech Center Drive  
Sacramento, CA

### **Finance Committee—(Scheidegger)**

- Next Meeting: March 14, 2013 – 5:00 PM

### **Policy Committee—(Orzalli)**

- Reported on today's meeting. Reviewed policies on FMLA and Military Leave.
- Next Meeting: TBA based on the needs of the Department.

## **BOARD MEMBER QUESTIONS AND COMMENTS:**

### **Monk:**

- Director Monk read a newspaper article about the fire on Watt Avenue. There was a young man involved in the kitchen fire that got his entire family out safely. He inquired if the District was doing anything to recognize him.

Fire Chief Henke stated once the report from the crews is submitted to Operations, the District normally honors the individuals at an event here. It takes a while for that to cycle.

**Scheidegger:**

- He echoed the comments of Deputy Chief Holbrook about the Single Role Paramedic graduation last night. He was really proud of the leadership of this department and how it was demonstrated that we took the lead in developing this program.

**Jones:**

- Echoed the comments about the Single Role Paramedic Program. This is the first class with 40 jobs created in our District expanding programs because of the need and we are responding appropriately to that need in our community.
- Serves on the Cordova Planning Advisory Council and they were just presented with the second round definitions planning for the Jackson Highway Corridor. It's good to see that our senior staff is also undertaking these planning efforts to stay abreast of the development plans occurring within our County. It is critical for the future success of this District.
- See everyone at the Crab Feed on Saturday.

**Clark:**

- Echoed the words of Director Scheidegger regarding the Single Role Paramedic graduates.
- Continue to pray for a speedy recovery for Battalion Chief Anthony Kastro who suffered a mild stroke. He appreciated the e-mails he received regarding his condition.

**Orzalli:**

- Congratulated staff for their work and honored to sit on this Board.
- Save the date of August 30 for the upcoming Golf Tournament for the Sac Metro Public Safety Foundation for the support of Fire Camp and implementation and further use of the Lucas device.

**Goold:**

- Thanked everyone who spent any amount of time or donated to fill-the-boot for a very worthwhile cause. Thanked the citizens of the City of Citrus Heights for taking part in that event.

**Kelly:**

- This evening's presentations are just further proof that we have high performing individuals working for the District. Extended his thanks.
- Today he said goodbye to somebody who had been at the Building Trades for 19 years and he worked with her for 11 years. He extended his warmest thanks and sincere wishes for happiness in retirement to Nancy Conley.

**CLOSED SESSION 7:35 PM**

**RECONVENE TO OPEN SESSION 7:42 PM**

Report by General Counsel Lavra:

1. **CONFERENCE WITH LABOR NEGOTIATOR**  
**Pursuant to California Government Code Section 54957.6**
  - A. District Negotiator: Fire Chief Kurt Henke  
Employee Organization: Sacramento Area Fire Fighters Local 522
  - B. District Negotiator: Fire Chief Kurt Henke  
Employee Organization: Battalion Chiefs Bargaining Group,  
Sacramento Area Fire Fighters Local 522
  - C. District Negotiator: Fire Chief Kurt Henke  
Employee Organization: Administrative Support Personnel (ASP)  
Affiliate of Sacramento Area Fire Fighters Local 522
  - D. District Negotiator: Fire Chief Kurt Henke  
Employee Organization: Safety Senior Management, Management  
and Unrepresented Confidential Employees
  - E. District Negotiator: Fire Chief Kurt Henke  
Employee Organization: Non-Safety Senior Management, Management  
and Unrepresented Confidential Employees

No action was taken.

**ADJOURNMENT** –The meeting adjourned at 7:45 p.m.

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Matt Kelly, President

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Grant B. Goold, Secretary

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Charlotte Tilson, Clerk of the Board