



KURT P. HENKE  
Fire Chief

# Sacramento Metropolitan Fire District

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## ACTION SUMMARY – REGULAR MEETING

### BOARD OF DIRECTORS SACRAMENTO METROPOLITAN FIRE DISTRICT Thursday, September 26, 2013 10545 Armstrong Avenue – Board Room Mather, California

#### CALL TO ORDER

The meeting was called to order at 6:00 p.m. by President Kelly. Board members present: Clark, Goold, Kelly, Monk and Scheidegger. Board members absent: Jones, Orzalli, Pierson and Wood. Staff present: Fire Chief Henke, Interim Board Clerk Kelly and General Counsel Lavra.

#### PLEDGE TO FLAG

**PUBLIC COMMENT:** Alta Temple informed the Board that when she fell in her home in March, emergency services staff came and checked her vital signs, but found no need to transport her to the emergency room. She stated that when she received a bill for \$275, she called the billing number and was informed that if she had been transported, she would not have had to pay this fee. Ms. Temple said that this charge is not covered by her insurance and asked that the fee be waived. Fire Chief Henke informed her that staff would meet with her immediately and would take care of getting this fee waived. Ms. Temple commented on how great the staff is at the fire house near her home and thanked the Board and Fire Chief.

#### CONSENT ITEMS:

**Action:** Moved by Goold, seconded by Scheidegger and carried (Ayes – Monk, Scheidegger, Goold, Kelly; Abstain – Clark; Absent – Wood, Orzalli, Jones, Pierson) to adopt the Consent Calendar as follows:

- 1. Action Summary Minutes**  
**Recommendation:** Approve the Action Summary for Board meeting of September 12, 2013.  
**Action:** Approved Action Summary as submitted.
- 2. Reserve Fire Fighter Program**  
**Recommendation:** Approve expanding the Metro Reserve Fire Fighter Program (RFFP) to 25 Reserve Fire Fighters and eliminate the Residency requirement.  
**Action:** Removed from the Consent Agenda. To be placed on the October 10, 2013 Agenda for a presentation.
- 3. Fiduciary Liability Insurance**  
**Recommendation:** Approve Expenditure of \$17,285 a year to RLI Insurance for a Fiduciary Liability Insurance Policy.  
**Action:** Approved expenditure.

## **ACTION ITEMS**

### **1. California Special Districts Association Committees and Expert Feedback Teams (Kelly)**

**Recommendation:** Board members to express interest in participation on California Special Districts Association (CSDA) Committees and Expert Feedback Teams

**Action:** Moved by Clark, seconded by Scheidegger and carried unanimously by the members present to submit Director Goold's name for the Education Committee and Director Scheidegger's name for the Legislative Committee.

## **PRESENTATION ITEM**

### **1. Acknowledgement of Accomplishment –Grant Management Certification – Marie Bernal**

**Action:** Larry Davis congratulated Marie Bernal for her completion of the Grants Management Certificate Program and he acknowledged all of the work she has done, along with Erin Castleberry, in building the grants program for the District. Board members thanked Ms. Bernal for her dedication to her job and her work on the grant programs.

## **PRESIDENT'S REPORT -**

President Kelly congratulated Fire Chief Henke on the Fire Chief of the Year Award bestowed on him by the California Fire Chiefs Association. He stated that it couldn't have gone to a better person and is well deserved. President Kelly said that Chief Henke is a person who has big ideas and sees the big picture and he is someone who inspires the employees to work at their highest levels.

## **FIRE CHIEF'S REPORT— Fire Chief Henke**

Chief Henke said that he appreciates the Fire Chief Award. He announced that this award is really the District's award, and is a reflection of the Board and the employees of the District.

Fire Chief Henke congratulated Assistant Chief Clough on receiving the CSFA Member of the Year Award.

Chief Henke announced that the District will be hosting Community Workshops as part of the Community Wildfire Prevention Program. Dates and locations of these workshops are available online.

Chief Henke reported that Battalion Chief Lozano has been diligent in reviewing the 1033 Program and in working with the military and the Sheriff's Department. As a result, he has identified surplus field helicopters that are worth millions of dollars in parts that can be obtained for just the cost of transportation. He stated that staff expects to be able to take delivery of six (6) helicopters from Florida and are looking at some in Arizona. He pointed out that these helicopters will be stored and their parts will be used to maintain the two (2) helicopters that the District owns.

Chief Henke announced that we will be taking vacation from October 12<sup>th</sup> through October 22<sup>nd</sup>.

#### Meetings/Events Attended by Fire Chief or Staff:

- September 14<sup>th</sup> – Safetyville Firefighters Chili Cook- Off – 12 p.m. to 4 p.m.
- September 15<sup>th</sup> – 11<sup>th</sup> Annual Northern California Fire Equipment and Memorabilia Swap Meet – 8 a.m. to 1 p.m., Drill Grounds
- September 18<sup>th</sup> to 20<sup>th</sup> – League of California Cities Annual Conference, Sacramento, Fire Chief and staff spoke about the Fire Department EMS Cost Recovery Program
- September 19<sup>th</sup> to 22<sup>nd</sup> – IAFF Memorial, Colorado Springs – Chiefs Cockrum and Wells attended
- September 21<sup>st</sup> – Local 522 Gala, Sacramento Convention Center
- September 23<sup>rd</sup> to September 25<sup>th</sup> – CFCA Conference, Sacramento – Fire Chief, Deputy and Assistant Fire Chiefs spoke about the GEMT and Billing for Medical Response. The Fire Chief was name “Fire Chief of the Year”.

#### Upcoming Meetings/Events:

- October 4<sup>th</sup> – Joint Press Conference with FedEx at 10:30 a.m. at Capital Airshow
- October 5<sup>th</sup> – 11<sup>th</sup> Annual California Fire Fighters Memorial Ceremony, Capitol Park, 11:30 a.m.
- October 5<sup>th</sup> – 3<sup>rd</sup> Annual Carolyn Martinez Foundation Golf Tournament, Big Maloney Golf Course
- October 5<sup>th</sup> & 6<sup>th</sup> – California Capital Airshow, Mather
- October 10<sup>th</sup> – Battle of the Battalions, Woodcreek Golf Club

#### Safe the Date:

- November 23<sup>rd</sup> – Dean Baker Crab Feed

#### **OPERATIONS REPORT – Deputy Chief Holbrook**

Deputy Chief Holbrook, Operations, stated there were nine (9) structure fires since the last report and that only three (3) firefighters are deployed outside the District at this time.

#### **GENERAL COUNSEL'S REPORT**

General Counsel Larva congratulated the Fire Chief on the award of Fire Chief of the Year.

#### **SACRAMENTO METROPOLITAN FIRE DISTRICT –FIREFIGHTERS LOCAL 522 REPORT**

No report.

#### **COMMITTEE AND DELEGATE REPORTS**

1. **Executive Committee—(Kelly)**  
Next Meeting: TBA
2. **Communications Center JPA—(Cockrum)**  
Next Meeting: September 30, 2013 – 10:30 A.M.
3. **California Fire & Rescue Training JPA**  
Director Goold reported that at their meeting of September 30<sup>th</sup>, the budget was approved as well as a three (3) year lease for the current facility space. The next meeting is scheduled for November 6<sup>th</sup> at 10 A.M.
4. **Finance Committee—(Scheidegger)**  
Next Meeting: October 10, 2013 – 5:00 P.M.

5. **Policy Committee—(Pierson)**  
Next Meeting: TBD

#### **BOARD MEMBER QUESTIONS AND COMMENTS**

Members of the Board congratulated Fire Chief Henke on the Fire Chief of the Year Award.

#### **RECESS TO CLOSED SESSION**

The Board recessed to Closed Session at 6:38 p.m. and reconvened to the Open Session at 6:48 p.m.

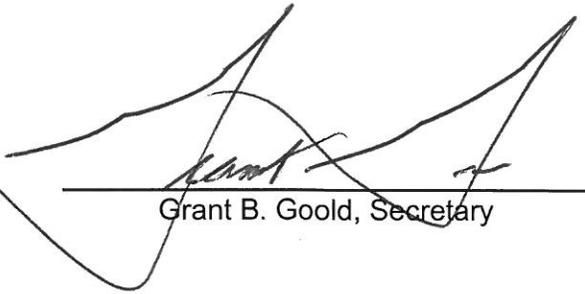
#### **CLOSED SESSION GOVERNMENT CODE:**

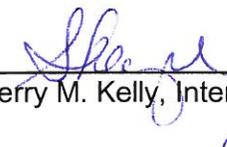
1. **CONFERENCE WITH LEGAL COUNSEL – Pursuant to Government Code Section 54956.9(a): One (1) matter of Industrial Disability Retirement**  
**Stewart Swift** and the Sacramento Metropolitan Fire District Claim No. SMDH-547655 – Industrial Disability Retirement  
**Action:** General Counsel Lavra reported that the Board, by a unanimous vote of members present, adopted Resolution No. 2013-209 finding Captain Swift has suffered a job related Industrial Disability and directing staff to continue to work with him through his Industrial Disability Retirement process with CalPERS.
2. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION -Significant Exposure – Pursuant to Government Code Section 54956.9(b): One (1) case Claim** against public entity pursuant to Government Code Section 910  
**Michael Methvin** vs Sacramento Metropolitan Fire District  
**Action:** General Counsel Lavra reported that the Board, by a unanimous vote of the members present, rejected the Claim.

#### **ADJOURNMENT**

The meeting adjourned at 6:50 p.m.

  
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Matt Kelly, President

  
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Grant B. Goold, Secretary

  
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Sherry M. Kelly, Interim Clerk of the Board