



MARK A. WELLS
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Sacramento Metropolitan Fire District

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ACTION SUMMARY MINUTES – REGULAR MEETING

POLICY COMMITTEE
THURSDAY, MAY 12, 2016 – 5:00 P.M.
SACRAMENTO METROPOLITAN FIRE DISTRICT
10545 Armstrong Avenue
Board Room – Second Floor
Mather, California

CALL TO ORDER

The meeting was called to order at 5:01 p.m. by Director Goold. Committee members present: Goold and Orzalli. Committee members absent: Mitchell. Staff present: Chief Wells and Board Clerk Penilla.

PUBLIC COMMENT: None

CONSENT AGENDA

Action: Moved by Orzalli, seconded by Goold, and carried unanimously by members present to adopt the Consent Calendar as follows:

1. **Action Summary Minutes**

Recommendation: Approve the Action Summary Minutes for meeting of March 10, 2016.

Action: Approved the Action Summary Minutes.

PRESENTATION ITEM

1. **Protected Sick Leave Policy (HR Manager Maddux)**

Recommendation: Receive presentation on new administrative policy, no action required.

The Committee suggested removal of the word “inappropriate” in the Fraudulent Abuse Section. In the Disciplinary Action Section, the last sentence seems to be two thoughts, a suggestion to revise the sentence was made.

Action: Presentation received.

ACTION ITEM

1. **Catastrophic Leave Bank Policy – Unrepresented Employees (DC Holbrook)**

Recommendation: Consider the Catastrophic Leave Policy for Unrepresented Employees and refer to the full Board for consideration.

The Policy Committee suggested the Catastrophic Leave Bank Committee include a non-senior level employee, and if a tie occurs on the four person panel have the Fire Chief be the deciding vote.

Action: Moved by Orzalli, seconded by Goold, and carried unanimously to approve the Catastrophic Leave Bank Policy for Unrepresented Employees with the suggested edits and forward to the full Board for consideration.

ADJOURNMENT

The meeting adjourned at 5:33 p.m.

~~Grant~~

Grant Goold, Chair

~~Melissa Penilla~~

Melissa Penilla, Clerk of the Board