



Sacramento Metropolitan Fire District

Community Risk Reduction Division

metrofire.ca.gov

3012 Gold Canal Drive · Rancho Cordova, CA 95670 · Phone (916) 859-4330 · Fax (916) 859-3717

KURT P. HENKE
Fire Chief

PLAN CHECK APPLICATION

Please **print clearly** and enter **all** the information requested.

PROJECT INFORMATION:

*** REQUIRED FIELDS**

* Parcel Number: _____  Call the Assessor at **916-875-0700** to obtain the **Parcel Number**

Building / Property Name: _____ Type of Business: _____

* Project Address: _____ * Suite #: _____ * City: _____ * Zip: _____

* Project Name / Current Tenant: _____ * Type of Business: _____

Previous Tenant (if known): _____ Type of Business: _____

APPLICANT INFORMATION:

Company Name: _____

* Address: _____ * City: _____ * State: _____ * Zip: _____

* Project Contact Name: _____ Cell Telephone: _____

Fax Number: _____ Office Telephone: _____

* E-mail Address: _____ Other Contact Telephone: _____

Fire District inspection and approval are required prior to that of the Building Department having jurisdiction. Failure to comply may result in re-inspection fees and/or all inspections being placed on "Hold".

FIRE INSPECTION AGREEMENT: *I agree to request a Fire District inspection prior to calling the Building Inspection Division for:*

1. Frame Inspection (Residential)
2. Ceiling or T-Bar Inspection (Commercial)
3. Final Inspection (Commercial and Residential)

* By (Print Name): _____ * Signature: _____

* Please check one: Contractor Owner Contractor Agent Owner Agent

***An application, fee payment, and two (2) sets of plans are required for each Plan Type.*
SEE PAGE 2 OF THIS APPLICATION FOR A LISTING OF PLAN TYPES**

Plans are approved for a term of one (1) year. A Permit is considered "**Expired**" when there has been no project activity for 12 or more months. Expired permits can not be reactivated; a new submittal is required and a different Permit Number will be assigned. Permits without project activity for between 6 and 12 months are considered "**Inactive**" and payment of one half of the current Plan Check fees is required to renew the existing Permit Number.

***Please note: all Civil Engineering plan reviews require that a digital drawing (DXF or DWG formats only) be submitted prior to Final Signature and Release.**

***Approved New Building and Tenant Improvement plans will not be released for permit until any required fire sprinkler or fire alarm plans have been submitted.** * APPLICANT'S INITIALS REQUIRED: _____

FAST-TRACK PLAN REVIEW (Check if applicable): ___ **OCP** (Over-the-Counter) ___ **XPD** (Expedited)

RESIDENTIAL PLAN TYPES (Check **only** one):

- ___ **COR** Cert. of Release **TOTAL Sq Ft** _____
(Home - New or Addition)
- ___ **EPR** Engineering Site w/approved COR
- ___ **KXL** Knox Lock Application
- ___ **LFD** Large Family Day Care (Rancho Cordova / Citrus Heights)
- ___ **LPR** Residential Propane - # of Tanks _____
- ___ **RCF** Residential Care Facility
- ___ **SIR** Solar Panel – Residential
- ___ **SPR** Sprinkler System – 1-99 Sprinklers – **non-subdivision**
- ___ **SPM** Sprinkler System – **Subdivision Model Homes**
Model Home Plan #: _____
- ___ **SPP** Sprinkler System – **Production Homes**
Metro Fire SPM Permit #: _____
Model Home Plan #: _____
Lot #: _____
- ___ **WSL** Will Serve Letter
- ___ **OTHER** _____

COMMERCIAL PLAN TYPES (Check **only** one):

CONSTRUCTION

New Building

___ **NBP** New Building- **TOTAL Sq Ft** _____

Tenant Improvement

- ___ **BCF** Basic Construction Fee
- ___ **RAC** High Piled Storage Plans Sq Ft _____
- ___ **TIP** Tenant Improvement/Remodel
TOTAL Sq. Ft. _____

CIVIL ENGINEERING (SITE PLAN)

- ___ **EPK** Engineering Site w/KNOX (gates, etc)
- ___ **EPP** Engineering Site w/3 or less hydrants
- ___ **EP3** Engineering Site w/4 or more hydrants
Hydrants _____
- ___ **EPS** Engineering Site – Public Schools
- ___ **TST** Temporary Sales Trailer

FIRE ALARM SYSTEMS

- ___ **FAA** Fire Alarm (Apartments Only) -# **Devices** _____
- ___ **FAL** Fire Alarm System – # **Devices** _____
- ___ **FTP** Flow and Tamper Alarm

FIRE SPRINKLER SYSTEMS

Systems involving hydraulic calculations are considered “NEW” systems.

New Building / New System / Paint Spray Booth

- ___ **SFP** Stationary Fire Pump
- ___ **SPA** New Fire Sprinkler System 1- 99 sprinklers
- ___ **SPB** New Fire Sprinkler System 100 – 199 sprinklers
Risers/Floors _____
(Apartments Exempt)
- ___ **SPC** New Fire Sprinkler System > 199 sprinklers
Heads _____, **# Risers/Floors** _____
(Apartments Exempt)

Tenant Improvement – Existing System with Changes

- ___ **STP** Fire Sprinkler Systems 1- 50 sprinklers
- ___ **STT** Fire Sprinkler Systems > 50 sprinklers
Heads _____, **# Risers/Floors** _____

FIRE SUPPRESSION SYSTEMS

- ___ **CAS** Clean Agent Extinguishing System
(Spray Booth/Industrial Dry Chemical System)
- ___ **HDP** Hood & Duct System – # **Systems** _____
- ___ **UGS** Underground Fire Sprinkler/Mains –
Risers/Hydrants _____

LIQUID & COMPRESSED GASES

- ___ **CGH** Compressed Gas **HAZARDOUS**
- ___ **CGM** Compressed Gas **MEDICAL**

TANKS

- ___ **AGT** Aboveground Commercial - # of Tanks _____
(Flammable/Combustible Liquids, Generators)
- ___ **EVR** Enhanced Vapor Recovery - # of Tanks _____
- ___ **LPG** Commercial Propane - # of Tanks _____
- ___ **UGT** Underground Propane - # Tanks _____

MISCELLANEOUS

- ___ **AMR** Alternative Method Request
- ___ **AWY** Automobile Wrecking/Junk Yard
- ___ **BLI** Building License Inspection # **Hours** _____
- ___ **CCF** Carnival, circus, fairs # **Booths** _____
- ___ **CEL** Cell Tower (outside, roof, pole, etc.)
- ___ **DRC** Design Review Conference # **Hours** _____
- ___ **FHT** Flow Hydrant Test
- ___ **FIF** Fire Impact Fees (Placer Co. Only)
- ___ **FWK** Fireworks Aerial Display
- ___ **FWS** Fireworks Stand
- ___ **HHH** Haunted House
- ___ **KIO** Kiosks, booths, concessions in mall (temp)
- ___ **KXL** Knox Lock Application
- ___ **PBP** Paint/Spray Booth (Fire Protection System required)
- ___ **SIC** Solar Panel – Commercial
- ___ **SIG** Solar Panel – Ground
- ___ **TBU** Temporary Building Use - # **Hours** _____
- ___ **TNT** Tents, Canopies, Temp. Structure
- ___ **TRE** Tire Storage in excess of 1,000 cubic feet
- ___ **OTHER:** _____