



SACRAMENTO METROPOLITAN FIRE DISTRICT

3012 Gold Canal Dr., Rancho Cordova, CA 95670 • (916) 859-4330 • Fax (916) 859-3717
FIRE PREVENTION BUREAU www.sacmetrofire.ca.gov

Kurt P. Henke
Fire Chief

PLAN CHECK APPLICATION

Please **print clearly** and enter **all** the information requested.

FOR OFFICE USE ONLY

DATE: ____/____/____
STATION #: _____ LOG #: _____
OCCUPANCY ID: _____ PERMIT #: _____
ACCOUNT ID: _____ INVOICE #: _____

PROJECT INFORMATION:

Parcel Number: _____ **Call the Assessor at 916-875-0700 to obtain the Parcel Number.**
Building / Property Name: _____ Type of Business: _____
Project Address: _____ Suite #: _____ City: _____ Zip: _____
Project Name / Current Tenant: _____ Type of Business: _____
Previous Tenant (if known): _____ Type of Business: _____

APPLICANT INFORMATION:

Company Name: _____
Address: _____ City: _____ State: ____ Zip: _____
Project Contact Name: _____ Cell Telephone: _____
Fax Number: _____ Office Telephone: _____
E-mail Address: _____ Other Contact Telephone: _____

Fire District inspection and approval are required prior to that of the Building Department having jurisdiction. Failure to comply may result in re-inspection fees and/or all inspections being placed on "Hold".

FIRE INSPECTION AGREEMENT: *I agree to request a Fire District inspection prior to calling the Building Inspection Division for:*

1. Frame Inspection (Residential)
2. Ceiling or T-Bar Inspection (Commercial)
3. Final Inspection (Commercial and Residential)

By (Print Name): _____ Signature: _____

Please check one: Contractor Owner Contractor Agent Owner Agent

***An application, fee payment, and two (2) sets of plans are required for each Plan Type.*
SEE PAGE 2 OF THIS APPLICATION FOR A LISTING OF PLAN TYPES**

Plans are approved for a term of one (1) year. A Permit is considered "Expired" when there has been no project activity for 12 or more months. Expired permits can not be reactivated; a new submittal is required and a different Permit Number will be assigned. Permits without project activity for between 6 and 12 months are considered "Inactive" and payment of one half of the current Plan Check fees is required to renew the existing Permit Number.

***Please note: all Civil Engineering plan reviews require that a digital drawing (DXF or DWG formats only) be submitted prior to Final Signature and Release.**

***Approved New Building and Tenant Improvement plans will not be released for permit until any required fire sprinkler or fire alarm plans have been submitted.** **APPLICANT'S INITIALS REQUIRED:** _____

FAST-TRACK PLAN REVIEW (Check if applicable): OCP (Over-the-Counter) XPD (Expedited)

RESIDENTIAL PLAN TYPES(Check *only* one):

- COR Cert. of Release **TOTAL Sq Ft** _____
(Home - New or Addition)
- EPR Engineering Site w/approved COR
- KXL Knox Lock Application
- LFD Large Family Day Care (Rancho Cordova / Citrus Heights)
- LPR Residential Propane - # of Tanks _____
- RCF Residential Care Facility
- SIR Solar Panel – Residential
- SPR Sprinkler System – 1-99 Sprinklers – **non-subdivision**
- SPM Sprinkler System – **Subdivision Model Homes**
Model Home Plan #: _____
- SPP Sprinkler System – **Production Homes**
Metro Fire SPM Permit #: _____
Model Home Plan #: _____
Lot #: _____
- WSL Will Serve Letter
- OTHER** _____

COMMERCIAL PLAN TYPES (Check *only* one):

CONSTRUCTION

New Building

NBP New Building- **TOTAL Sq Ft** _____

Tenant Improvement

- BCF Basic Construction Fee
- RAC High Piled Storage Plans Sq Ft _____
- TIP Tenant Improvement/Remodel
TOTAL Sq. Ft. _____

CIVIL ENGINEERING (SITE PLAN)

- EPK Engineering Site w/KNOX (gates, etc)
- EPP Engineering Site w/3 or less hydrants
- EP3 Engineering Site w/4 or more hydrants
Hydrants _____
- EPS Engineering Site – Public Schools
- TST Temporary Sales Trailer

FIRE ALARM SYSTEMS

- FAA Fire Alarm (Apartments Only) -# **Devices** _____
- FAL Fire Alarm System – # **Devices** _____
- FTP Flow and Tamper Alarm

FIRE SPRINKLER SYSTEMS

Systems involving hydraulic calculations are considered “NEW” systems.

New Building / New System / Paint Spray Booth

- SFP Stationary Fire Pump
- SPA New Fire Sprinkler System 1- 99 sprinklers
- SPB New Fire Sprinkler System 100 – 199 sprinklers
Risers/Floors _____
(Apartments Exempt)
- SPC New Fire Sprinkler System > 199 sprinklers
Heads _____, **# Risers/Floors** _____
(Apartments Exempt)

Tenant Improvement – Existing System with Changes

- STP Fire Sprinkler Systems 1- 50 sprinklers
- STT Fire Sprinkler Systems > 50 sprinklers
Heads _____, **# Risers/Floors** _____

FIRE SUPPRESSION SYSTEMS

- CAS Clean Agent Extinguishing System
(Spray Booth/Industrial Dry Chemical System)
- HDP Hood & Duct System – # **Systems** _____
- UGS Underground Fire Sprinkler/Mains –
Risers/Hydrants _____

LIQUID & COMPRESSED GASES

- CGH Compressed Gas HAZARDOUS
- CGM Compressed Gas MEDICAL

TANKS

- AGT Aboveground Commercial - # of Tanks _____
(Flammable/Combustible Liquids, Generators)
- EVR Enhanced Vapor Recovery - # of Tanks _____
- LPG Commercial Propane - # of Tanks _____
- UGT Underground Propane - # Tanks _____

MISCELLANEOUS

- AMR Alternative Method Request
- AWY Automobile Wrecking/Junk Yard
- BLI Building License Inspection # **Hours** _____
- CCF Carnival, circus, fairs # **Booths** _____
- CEL Cell Tower (outside, roof, pole, etc.)
- DRC Design Review Conference # **Hours** _____
- FHT Flow Hydrant Test
- FIF Fire Impact Fees (Placer Co. Only)
- FWK Fireworks Aerial Display
- FWS Fireworks Stand
- HHH Haunted House
- KIO Kiosks, booths, concessions in mall (temp)
- KXL Knox Lock Application
- PBP Paint/Spray Booth (Fire Protection System required)
- SIC Solar Panel – Commercial
- SIG Solar Panel – Ground
- TBU Temporary Building Use - # **Hours** _____
- TNT Tents, Canopies, Temp. Structure
- TRE Tire Storage in excess of 1,000 cubic feet
- OTHER:** _____