



KURT P. HENKE  
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# Sacramento Metropolitan Fire District

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## REQUEST FOR PROPOSALS (RFP14-03): HVAC Installations (Multiple Sites) Mandatory Job-Walk Handout: Statement of Conditions and Timelines

The District intends that work be performed in the spring when ambient temperatures are moderate and that the work be completed with the minimum of downtime for the individual stations. To accomplish this, we feel that the work must be done concurrently or scheduled consecutively with a minimum of time between stations. In any event all work is to be completed by June 15, 2014. Invoicing for each station may be submitted immediately when the final inspection and testing have been completed for that Station, and copies of the finalized permit with associated plans and operating instructions have been received.

### CONDITIONS/EXPECTATIONS OF WORK SITE

- The Contractor shall keep the complete jobsite free of debris. **The Fire Station will be in service** during the project, and nothing will be allowed to impede egress of the Fire Apparatus or personnel even for short periods of time. The ramp areas (driveways) must not be blocked for any reason. Exceptions require the express permission of the Station Duty Captain and / or the Project Manager.
- The Contractor shall be responsible for weather protection commencing with HVAC work, and will be responsible for any subsequent damage and be responsible for the repair of such damage, and will have repairs completed prior to completion of the job or upon the request of the Project Manager.
- Staging area will be provided for the Contractor and its employees.
- The Contractor will work with District personnel on the placement of vehicles and trash containers to allow for the contractors efficiency, while maintaining the Station's needs.
- Contractor will provide roll off dumpster or another means for capturing all construction trash. Contractor shall provide sanitary restroom and wash station facilities for its employees in the staging area with regular waste removal. Employees and subcontractors **will not** be given access to facilities located within the Fire Station.
- Contractor is responsible for any damage created by employees, agents, assignees, etc. and will have repairs completed prior to completion of the job or upon request of the Project Manager.
- Contractor shall comply with all OSHA and CAL OSHA rules and regulations
- Contractor shall use orange barrier fencing, chain link fencing, cones and any other safety related material to secure the safety of Metro Fire and Contractor employees, visitors, inspectors, etc.
- Designated Contractor Safety Person shall be identified to the Project Manager.
- Contractor shall conduct safety briefings daily
- Proper safety equipment shall be worn at all times.

### CONDITIONS/EXPECTATIONS OF PROJECT

- The District expects work to commence within 2 weeks of notification of the bid award. Work commencement shall be application of building permits at a minimum.
- Grounds will be kept clean and free of debris and all material shall be hauled off (daily) or neatly stored within the staging area, before proper disposal by contractor.
- All substructure and structural requirements/repair will be completed by the contractor.