



ADAM A. HOUSE
Fire Chief

Sacramento Metropolitan Fire District

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ADOPTED ACTION SUMMARY MINUTES – REGULAR MEETING

BOARD OF DIRECTORS
SACRAMENTO METROPOLITAN FIRE DISTRICT

Thursday, September 12, 2024

Held at the following locations:
10545 Armstrong Avenue – Board Room
Mather, California
&
Remotely Via Zoom

CALL TO ORDER

The meeting was called to order at 6:01 pm by Vice President Wood. Board members present: Clark, Costa, Goold, Jones, Rice, Saylor, Sheetz, Wood and Webber. Board members absent: None. Staff present: Chief House and Board Clerk Rittburg.

PUBLIC COMMENTS

One (1) public comment was received.

CONSENT ITEMS

Moved by Director Clark seconded by Jones and carried unanimously by members present to adopt the consent calendar as follows:

- 1. Action Summary Minutes**
Recommendation: Approve the Action Summary Minutes for the Regular Board Meeting of August 8, 2024.
Action: Adopted the Action Summary Minutes.
- 2. Purchase Approval – FLIR K65 Thermal Imagers**
Recommendation: Approve the purchase of FLIR K65 thermal imaging cameras and accessories from W.S. Darley & Co. using Sourcewell contract #020124-WSD.
Action: Approved purchase.
- 3. Adopt Resolution – Reimbursement for Tax Exempt Debt**
Recommendation: Adopt Resolution to reimburse the District for funds that have been or may be expended prior to issuing tax-exempt debt.
Action: Adopted **Resolution 2024-106**.

4. **Purchase Approval – Four (4) North Star Ambulances**
Recommendation: Approve the purchase of four North Star Ambulances from Braun Northwest, Inc. utilizing HGACBuy Contract Number AM10-23.
Action: Approved purchase.
5. **Adopt Resolution – Cooperative Purchase Agreement for Fuels**
Recommendation: Adopt Resolution authorizing the purchase of automotive fuels from Hunt & Sons LLC using the SACOG cooperative purchasing agreement and to allow the Fire Chief or his designee to execute the Participating Agency Sub Agreement documents required for utilizing the referenced SACOG agreement.
Action: Adopted **Resolution 2024-107**.
6. **Adopt Resolution – Fiscal Year 2024/25 Gann Appropriations Limit**
Recommendation: Adopt the Resolution approving the Gann Appropriations Limit in Fiscal Year 2024/25 in the amount of \$452,663,227.
Action: Adopted **Resolution 2024-108**.
7. **Purchase Approval – Personal Protective Equipment**
Recommendation: Approve the purchase of structural firefighting turnouts from MES using Sourcewell contract #010424-MES and authorize the continued utilization of this contract for future purchases until the contract expires or is terminated.
Action: Approved purchase.
8. **Adopt Resolution – McClellan Business Park, LLC**
Recommendation: Adopt Resolution delegating authority to the Fire Chief or his designee to execute and administer an agreement with McClellan Business Park, LLC for providing aircraft rescue and firefighting services at McClellan Airport.
Action: Adopted **Resolution 2024-109**.
9. **Adopt Resolution – FY 2023 State Homeland Security Grant Program (SHSGP) Award**
Recommendation: Adopt the Resolution accepting the FY 2023 SHSGP Grant and authorize the Fire Chief or his designee to execute all required documents for the administration of the grant award.
Action: Adopted **Resolution 2024-110**.
10. **Adopt Resolution – Economic Development Initiative – Community Project Funding Award**
Recommendation: Adopt the Resolution accepting the FY 2024 Economic Development Initiative – Community Project Funding Grant from the U.S. Department of Housing and Urban Development and authorize the Fire Chief or his designee to execute all required documents for administration of the grant award.
Action: Adopted **Resolution 2024-111**.
11. **Adopt Resolution – Opioid Remediation Activities Agreement – County of Sacramento**
Recommendation: Adopt the Resolution authorizing the Fire Chief or his designee to execute and administer and agreement with the County of Sacramento for opioid remediation activities.
Action: Adopted **Resolution 2024-112**.

12. **Adopt Resolution – Amendment to the FY 2024/25 – 2028/29 Capital Improvement Program (CIP) Plan**
Recommendation: Adopt the Resolution amending the Capital Improvement Program Plan for FY 2024/2025 – 2028/2029.
Action: Adopted **Resolution 2024-113**.

PRESENTATION ITEMS:

1. **Wellness, Health & Safety Division**
(Battalion Chief Anthony Peck)
Recommendation: Receive presentation.
Action: Presentation received.
2. **City of San Diego Workers Compensation Presentation**
(Battalion Chief Picone & Work Comp Program Manager Joseph Sousa)
Recommendation: Receive presentation
Action: Presentation received.

ACTION ITEMS

1. **Adopt Resolutions – 2024/25 Final Budget**
(CFO Dave O’Toole)
- A. Resolution – 2024/25 Final Budget for the General Operating Fund 212A
 - B. Resolution – 2024/25 Final Budget for the Capital Facilities Fund 212D
 - C. Resolution – 2024/25 Final Budget for the Grants Fund 212G
 - D. Resolution – 2024/25 Final Budget for the Development Impact Fees Fund 212I
 - E. Resolution – 2024/25 Final Budget for the Leased Properties Fund 212L
 - F. Resolution – 2024/25 Final Budget for the IGT Fund 212M
 - G. Resolution – 2024/25 Final Budget for the Special Projects Fund 212S
- Recommendation:** Receive presentation and adopt the Fiscal Year 2024/25 Budget Resolutions.
- Action:**
- A. Moved by Director Sheetz, seconded by Jones, and carried unanimously by members present to adopt **Resolution 2024-114** approving the 2024/25 Final Budget for the General Operating Fund 212A.
 - B. Moved by Director Sheetz, seconded by Jones, and carried unanimously by members present to adopt **Resolution 2024-115** approving the 2024/25 Final Budget for Capital Facilities Fund 212D
 - C. Moved by Director Sheetz, seconded by Costa, and carried unanimously by members present to adopt **Resolution 2024-116** approving the 2024/25 Final Budget for the Grants Fund 212G.
 - D. Moved by Director Sheetz, seconded by Jones, and carried unanimously by members present to adopt **Resolution 2024-117** approving the 2024/25 Final Budget for the Development Impact Fees Fund 212I.
 - E. Moved by Director Sheetz, seconded by Costa, and carried unanimously by members present to adopt **Resolution 2024-118** approving the 2024/25 Final Budget for the Leased Properties Fund 212L.
 - F. Moved by Director Sheetz, seconded by Jones, and carried unanimously by members present to adopt **Resolution 2024-119** approving the 2024/25 Final Budget for the IGT Fund 212M.
 - G. Moved by Director Sheetz, seconded by Costa, and carried unanimously by members present to adopt **Resolution 2024-120** approving the 2024/25 Final Budget for the Special Projects Fund 212S.

2. Industrial Disability Retirement – Engineer James Lee

Recommendation: After discussion in Closed Session, consider adopting a Resolution finding Engineer James Lee has suffered job related injuries and is eligible for an Industrial Disability Retirement.

REPORTS

1. PRESIDENT’S REPORT - (President Goold)

No Report

2. FIRE CHIEF’S REPORT — (Chief House)

Good evening, President Goold, Directors, Colleagues, and Members of the Public.

Consent Item 10: Economic Development Initiative - Community Project Funding Award:

- Tonight, the Board approved the Community Project Funding Award. The funding will allow Metro Fire to move forward with the EVOC project at Zinfandel.
- Thank you to the many project supporters who attended the site tour and helped us secure the funding:
 - Congressman Ami Bera
 - Directors Jones and Clark
 - Representatives from Rancho Cordova Police Dept and Sacramento County Sheriff’s Office
 - Training, Planning & Development, Community Relations, Rescue 21 and many Chief Officers.

Reassignments and Assignments:

- Effective September 4, Battalion Chief Kim Fong will temporarily serve as the C-Shift commander in an out-of-class upgrade capacity.
- Congratulations to the following members who have been selected as Drill Instructors for the 24-2 MMP Academy, which commences on September 16:
 - FF’s Esther Blake, Matt LeFevre, Munro Meyers, and Byron Scoggan
- Congratulations to Captain Nicholas Covington for being selected to fill the Tactical Flight Officer (TFO) position, effective September 16.
- Captain Bryce Mitchell has been reassigned from the Tactical Flight Officer (TFO) position to Suppression, effective September 2, 2024. Thank you to Captain Mitchell for his dedication and commitment while working in Air Operations.

OPERATIONS REPORT – (Deputy Chief Mitchell)

BC Barthel was introduced and spoke on his new role as Special Ops BC.

Shift Commander Spotlight: AC Greene came to the podium to honor FF Weitzel on becoming a Paramedic. Paramedic Weitzel spoke regarding his background and his time at Metro Fire. Chief House pinned his badge. Giant accolades to the crew at Station 61.

ADMINISTRATIVE REPORT – (Out-of-Class Deputy Chief Johnson)

COMMUNITY RELATIONS DIVISION

- Media coverage
 - On Friday, August 16, Metro Fire posted a virtual fire station tour of Station 103 for Firehouse Friday. Members of RC Willey noticed in that post that the recliners in the station were old and worn out. They contacted us and offered to donate new recliners for that station. Recliners were delivered, and follow-up media was done on Friday, September 6.
- September 11 remembrance events
 - 911 Stair climb – several crews participated along with off-duty Metro members and retirees
 - E27 attended a remembrance sponsored by the Sylvan Cemetery
 - E66 & T65 attended a Rancho Cordova City Hall opening reception called Remembering Our Fallen Tribute. The tribute is a traveling photographic war memorial that honors our fallen military from the global war on terror. Cordova Community Council hosted this event.
- The Station 59 open house will occur on Saturday, September 21, from 10-noon.
- Next week, in honor of National Opioid Awareness Day (September 21), an informative and impactful video about fentanyl and the importance of overdose prevention will be distributed to the school districts. This video is specifically designed to raise awareness among middle and high school students and encourage them to seek out local resources for community-based prevention. This video was created through a collaborative effort between Community Relations and EMS, utilizing funds from the County.
- On October 1, the cancer engine will rotate through all 5 battalions. More to come.

RECRUITMENT & OUTREACH

- On Saturday, September 14, 2024, Tim White will be at an event hosted by Ami Bera at The Aerospace Museum.
- On Monday, September 16, 2024, Tim White will speak to fire tech students at Sierra College.
- This is Year 3 of our CTE partnership with SJUSD and our Fire Explorers through the Fire Tech Pathway at Del Campo. Some of those students are becoming eligible for positions, and I continue to hear from those who recently applied for EMT and Reserve FF positions.
- Tim recently met with the Superintendent of Twin Rivers about a fire tech/EMR pathway partnership. Progress has been slow, but it continues to move forward. We hope to operationalize a program at Rio Linda HS next school year.
- Folsom Cordova School District will visit Del Campo, and we are exploring a pathway program for Cordova High School.

SUPPORT SERVICES REPORT – (Deputy Chief Bailey)

No Report

3. **SMFD – FIREFIGHTERS LOCAL 522 REPORT** (Captain Sean Scollard, *Local 522 Vice President*)

Captain Scollard thanked Directors Clark and Rice for attending the 9/11 Memorial Stair Climb. There was a great turnout of Metro Fire members.

Thank you to the City of San Diego and Institutes of Health for supporting our District and their willingness to work with us to make our District better.

Local 522 would like to acknowledge the personnel currently deployed on strike teams. It's been a very busy fire season.

Thank you to the volunteers working on the Measure O campaign.

4. **COMMITTEE AND DELEGATE REPORTS**

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

A. **Executive Committee – (President Goold)**

No Report

B. **Communications Center JPA – (Deputy Chief Bailey)**

The SRFECJ JPA Board of Directors and staff thank Assistant Chief Chris Greene for his work and commitment to the Communications Center.

- The SRFECJ JPA Board approved two action items on the agenda.
- Labor negotiations continue with Local 522 and the SRFECJ JPA.
- Our next meeting is scheduled for September 24, at 0900, at Metro HQ.

C. **Finance and Audit Committee – (Director Jones)**

No Report

D. **Policy Committee – (Director Saylor)**

No Report

BOARD MEMBER QUESTIONS AND COMMENTS

Director Webber thanked Candace Sarlis and Melisa Maddux for their expertise and work on the Ad Hoc Committee.

Director Costa thanked Directors Saylor and Webber for all their work on the Ad Hoc Committee and the information you've been bringing to the Board.

Director Jones attended the Rancho Cordova Remembering Our Fallen event on September 11th. Many people came up to me and commented on how much they appreciated the fire truck and flag display that Metro Fire provided. Also, Director Costa and I attended the

Rancho Cordova Area Chamber's 2024 Elected Officials Reception on September 4th and made a lot of great contacts.

Director Rice thanked Chief Rudnicki from the EMS division for providing me with the APOT statistics. I was contacted by National Alliance on Mental Illness (NAMI) regarding a training opportunity to discuss making a difference in the homeless community and would like to broker a meeting with the approval of Chief House. Chief House agreed. Also, I attended the 9/11 Memorial Stair Climb yesterday, it was very emotional and it meant a lot to be there.

Director Wood thanked Jeff Frye and DC Mitchell for their quick responses to some questions I had while I was attending a community association meeting.

CLOSED SESSION:

The Board recessed to Closed Session at 7:43 p.m. on the following matters:

1. PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION § 54956.9 (A) – ONE (1) MATTER OF INDUSTRIAL DISABILITY RETIREMENT:

1. James Lee and the Sacramento Metropolitan Fire District
Claim # 4A2310B4L5K00001 – Industrial Disability Retirement
Michael Johnson, Interim Deputy Chief Administration

2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Significant Exposure to litigation pursuant to California Government Code Section 54956.9 (b): One Case

1. Claim Against Public Entity Pursuant to Government Code Section 910 Autumn Gilmore. v. Sacramento Metropolitan Fire District
General Counsel John Lavra & Board Clerk Marni Rittburg

Moved by Director Webber, seconded by Director Jones, and carried unanimously by members present to reject claim.

CLOSED SESSION REPORT OUT:

The Board reconvened to open session at 8:02 p.m. General Counsel John Lavra reported the Board met in closed session on two matters: 1. Industrial Disability Retirement of James Lee, no reportable action was taken in closed session and will be voted on next in open session. 2. 910 Claim against public entity, the Board voted unanimously to reject the claim and forward to its liability carrier for further handling.

ACTION ITEM CONTINUED TO AFTER CLOSED SESSION:

Industrial Disability Retirement – Engineer James Lee

Recommendation: After discussion in Closed Session, consider adopting a Resolution finding Engineer James Lee has suffered job related injuries and is eligible for an Industrial Disability Retirement.

Action: Moved by Director Webber, seconded by Costa, and carried unanimously by members present to adopt **Resolution 2024-121** finding James Lee has suffered job related injuries incapacitating him for the performance of duties.

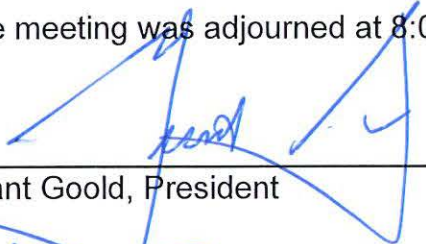
To view the video of the meeting, please visit the Metro Fire Website or our YouTube channel:

<https://metrofire.ca.gov/2024-09-12-board-meeting>

https://www.youtube.com/channel/UC9t-uKlc_oOUGNrmogdQ_QA

ADJOURNMENT

The meeting was adjourned at 8:04 p.m.



Grant Goold, President



Jennifer Sheetz, Secretary



Marni Rittburg, CMC, Board Clerk