



ADAM A. HOUSE  
Fire Chief

# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

## BOARD OF DIRECTORS - REGULAR MEETING AGENDA

Thursday, December 12, 2024, 2024 – 6:00 PM

Sacramento Metropolitan Fire District

10545 Armstrong Avenue

Board Room – Second Floor

Mather, California


&

Remotely Via Zoom

Webinar ID: 827 3461 0232 #

Passcode: metro2101

Phone: 1 (669) 444-9171 or 1 (669) 900 6833

 Passcode: 838771796 #

<https://us06web.zoom.us/j/82734610232?pwd=SFILQ1Znd25RSmlhdXZVQVh4d1VWZz09>

Grant Goold  
Board President  
Division 2

Ted Wood  
Board Vice President  
Division 4

Vacant  
Board Secretary

Cynthia Saylor  
Board Member  
Division 1

Robert Webber  
Board Member  
Division 3

Elected Official  
Board Member  
Division 5

D'Elman Clark  
Board Member  
Division 6

Brian Rice  
Board Member  
Division 7

Gay Jones  
Board Member  
Division 8

John Costa  
Board Member  
Division 9

*The mission of the Sacramento Metropolitan Fire District is to provide professional and compassionate protection, education and service to our community.*

The Public's health and well-being are the top priority for the Board of Directors of the Sacramento Metropolitan Fire District and you are urged to take all appropriate health safety precautions. **To view the meeting via the Zoom Application, please click on the link above.**

Members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least forty-eight (48) hours in advance of a Regular meeting to make arrangements for such reasonable accommodations:

Marni Rittburg

Board Clerk

(916) 859-4305

[rittburg.marni@metrofire.ca.gov](mailto:rittburg.marni@metrofire.ca.gov)

The Board will convene in open session at 6:00 p.m.

Serving Sacramento and Placer Counties



# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

REGULAR BOARD MEETING

THURSDAY, DECEMBER 12, 2024

- CALL TO ORDER
- ROLL CALL
- PLEDGE TO FLAG

## METRO CABLE ANNOUNCEMENT:

This meeting of the Sacramento Metropolitan Fire District is recorded. The recording will be cablecast on Metro Cable Channel 14, the local government affairs channel on the Comcast and DirecTV U-Verse cable systems. The recording will also be closed captioned and video streamed at [metro14live.saccounty.gov](http://metro14live.saccounty.gov). Today's meeting replays at **1:30 p.m. on Saturday, December 14, 2024** and again at **6:00 p.m. on Monday, December 16, 2024**, on Metro Cable Channel 14. Once posted, the recording of this meeting can be viewed on-demand at [youtube.com/metrocable14](http://youtube.com/metrocable14).

## PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON AGENDA:

*The Board of Directors of the Sacramento Metropolitan Fire District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Public members wishing to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may, in the interest of time and good order, limit the number of public member presentations. Speakers' comments will be limited to **three (3) minutes** (Per Section 31 of the Board of Directors Policies and Procedures).*

*In accordance with Section 31 of the Board of Directors Policies and Procedures, members of the Public requesting their written comments be read into the meeting record must be present or have a representative present to read their comments during the time allotted.*

## CONSENT ITEMS:

*Matters of routine approval including but not limited to action summary minutes, referral of issues to committee, committee referrals to the full Board, items that require yearly approval, declaration of surplus equipment, and other consent matters. The Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.*

## CONSENT ITEMS

Page No.

- |    |   |           |
|----|---|-----------|
| 1. | <b>Action Summary Minutes</b><br><b>Recommendation:</b> Approve the Action Summary Minutes for the Regular Board Meeting of October 24, 2024 & November 14, 2024.   | <b>6</b>  |
| 2. | <b>Revision of Board Policy 01.003.08 – Family and Medical Leave Policy</b><br><b>Recommendation:</b> Approve the revisions to the Family and Medical Leave Policy. | <b>17</b> |





# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

REGULAR BOARD MEETING

THURSDAY, DECEMBER 12, 2024

3. **Adopt Resolutions – Certified Election Results – General Election Results 28**  
**Recommendation:** Adopt Resolution canvassing the results of the District General Election held on November 5, 2024 in accordance with the Certificate of Facts from the Registrar of the County of Sacramento. Adopt Resolution canvassing the results of a General Obligation Bond Election held on November 5, 2024, in accordance with the Certificate of Facts from the Registrars of the Counties of Sacramento and Placer.
  
4. **Adopt Resolution – Surplus Equipment 41**  
**Recommendation:** Adopt Resolution approving disposal of the District's I.T. Division's surplus equipment.
  
5. **Adopt Resolution – Deferred Compensation Committee Appointments 44**  
**Recommendation:** Adopt Resolution appointing Cardiff Schmitz and Michelle Dehoney to the Deferred Compensation Committee.
  
6. **2025 Schedule of Regular Board and Committee Meetings 46**  
**Recommendation:** Approve the 2025 schedule of regular board and committee meetings and cancel meetings that fall on holidays.

## PRESENTATION ITEMS:

1. **Board Member Swearing-In Ceremony \*\***  
*(Board Clerk Rittburg)*  
**Recommendation:** Swear-In elected officials for Divisions 2, 4, 5, and 6.

## ACTION ITEMS:

1. **Election of Board Officers 48**  
*(Board Clerk Rittburg)*  
**Recommendation:** Nominate and elect members of the Board to serve as: a) President, b) Vice President, and c) Secretary for one (1) year terms to commence on January 1, 2025.
  
2. **Adopt Resolution – Industrial Disability Retirement – Captain Jordan Oakes \*\***  
**Recommendation:** After discussion in Closed Session, consider adopting a Resolution finding Captain Jordan Oakes has suffered job related injuries incapacitating him for the performance of duties as Captain, and direct staff to continue working with Captain Oakes through his Industrial Disability Retirement process with CalPERS.



# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

REGULAR BOARD MEETING

THURSDAY, DECEMBER 12, 2024

## REPORTS:

1. **PRESIDENT'S REPORT** — *(President Goad)*
2. **FIRE CHIEF'S REPORT** — *(Chief House)*

**OPERATIONS REPORT** – *(Deputy Chief Mitchell)*

**ADMINISTRATIVE REPORT** – *(Out-of-Class Deputy Chief Johnson)*

**SUPPORT SERVICES REPORT** – *(Deputy Chief Bailey)*

3. **SMFD – FIREFIGHTERS LOCAL 522 REPORT** – *Captain Sean Scollard, Local 522 Vice President)*

4. **COMMITTEE AND DELEGATE REPORTS**

*All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.*

- A. **Executive Committee** – *(President Goad)*  
Next Meeting: TBD
- B. **Communications Center JPA** – *(Deputy Chief Bailey)*  
Next Meeting: December 10, 2024 at 9:00 AM
- C. **Finance and Audit Committee** – *(Director Jones)*  
Next Meeting: January 23, 2025 at 5:30 PM
- D. **Policy Committee** – *(Director Costa)*  
Next Meeting: February 13, 2024 at 5:30 PM

## BOARD MEMBER QUESTIONS AND COMMENTS

### CLOSED SESSION:

The Board will convene in closed session to meet on the following matters:

1. **PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 54956.9 (A) – ONE (1) MATTER OF WORKERS COMPENSATION SETTLEMENT AUTHORITY.**
  1. Jordan Oakes and the Sacramento Metropolitan Fire District  
Claim # 4A2304MR66N0001, – Workers Compensation Settlement  
Authority Colin Connor of Lenahan, Slater, Pearse & Majernik, LLP





# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

REGULAR BOARD MEETING

THURSDAY, DECEMBER 12, 2024

## 2. PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION § 54956.9 (A) – ONE (1) MATTER OF INDUSTRIAL DISABILITY RETIREMENT:

1. Jordan Oakes and the Sacramento Metropolitan Fire District  
Claim # 4A2304MR66N0001 – Industrial Disability Retirement  
Colin Connor of Lenahan, Slater, Pearse & Majernik, LLP

## CLOSED SESSION REPORT OUT

## ADJOURNMENT

### NEXT BOARD MEETING(S):


*Unless specified differently, all meetings of the Board are held at Sacramento Metropolitan Fire District at 10545 Armstrong Avenue, Mather, CA*

- Regular Board Meeting – January 9, 2025 at 6:00 PM

Posted on December 9, 2024, by 4:30 p.m.

Marni Rittburg, CMC, CPMC  
Clerk of the Board

\*\* No written report

\*  Separate Attachment

### DISABILITY INFORMATION:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (916) 859-4305. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.