# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

ADAM A. HOUSE
*Fire Chief*

**John Costa**
Board President
Division 9

**Robert Webber**
Board Vice President
Division 3

**Brian Rice**
Board Secretary
Division 7

**Cinthia Saylors**
Board Member
Division 1

**Grant Goold**
Board Member
Division 2

**Ted Wood**
Board Member
Division 4

**Shawn Stark**
Board Member
Division 5

**D'Elman Clark**
Board Member
Division 6

**Gay Jones**
Board Member
Division 8

## BOARD OF DIRECTORS - REGULAR MEETING AGENDA

**Thursday, October 22, 2026 – 6:00 p.m.**
**Sacramento Metropolitan Fire District**
**10545 Armstrong Avenue, Suite 200**
**Boardroom – Second Floor**
**Mather, California**
**&**
**Remotely Via Zoom**
**Webinar ID: 827 3461 0232 #**
**Passcode: metro2101**
**Phone: 1 (669) 444-9171 or 1 (669) 900 6833**
**☎ Passcode: 838771796 #**
https://us06web.zoom.us/j/82734610232?pwd=SFILQ1Znd25RSmlhdXZVQVh4d1VWZz09

***The mission of the Sacramento Metropolitan Fire District is to provide professional and compassionate protection, education and service to our community.***

The Public's health and well-being are the top priority for the Board of Directors of the Sacramento Metropolitan Fire District and you are urged to take all appropriate health safety precautions. **To view the meeting via the Zoom Application, please click on the link above.**

Members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least forty-eight (48) hours in advance of a Regular meeting to make arrangements for such reasonable accommodations:

**Marni Rittburg**
**Board Clerk**
**(916) 859-4305**
**rittburg.marni@metrofire.ca.gov**

The Board will convene in open session at 6:00 p.m.

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**REGULAR BOARD MEETING** **THURSDAY, OCTOBER 22, 2026**

- **CALL TO ORDER**
- **ROLL CALL**
- **PLEDGE TO FLAG**

## METRO CABLE ANNOUNCEMENT:

This meeting of the Sacramento Metropolitan Fire District is recorded. The recording will be cablecast on Metro Cable Channel 14, the local government affairs channel on the Comcast and DirecTV U-Verse cable systems. The recording will also be closed captioned and video-streamed at metro14live.saccounty.gov. Today's meeting replays at **6:00 p.m. on Monday, October 26, 2026, and again at 9:00 a.m. on Thursday, October 29, 2026, on Metro Cable Channel 14.** Once posted, the recording of this meeting can be viewed on-demand at *youtube.com/metrocable14*.

### PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON AGENDA:

*The Board of Directors of the Sacramento Metropolitan Fire District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Public members wishing to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may, in the interest of time and good order, limit the number of public member presentations. Speakers' comments will be limited to* ***three (3) minutes*** *(Per Section 31 of the Board of Directors Policies and Procedures).*

*In accordance with Section 31 of the Board of Directors Policies and Procedures, members of the Public requesting their written comments be read into the meeting record must be present or have a representative present to read their comments during the time allotted.*

## CONSENT ITEMS:

*Matters of routine approval including but not limited to action summary minutes, referral of issues to committee, committee referrals to the full Board, items that require yearly approval, declaration of surplus equipment, and other consent matters. The Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.*

### CONSENT ITEMS

Page No.

1. **Action Summary Minutes** 6
   **Recommendation**: Approve the Action Summary Minutes for the Regular Board Meeting of October 8, 2026.

2. **Revision of Board Policy 01.013.02 - Travel and Conference Expense** *16*
**Recommendation**: Approve the revised Travel and Conference Expense Policy.

## PRESENTATION ITEMS:

1. **The Self-Insurance Reserve (Workers' Compensation Reserve)** *31*
*(Deputy Chief Fiorica & Chief Financial Officer Dave O'Toole)*

## REPORTS:

1. **PRESIDENT'S REPORT** — *(President Costa)*

2. **FIRE CHIEF'S REPORT** — *(Acting Fire Chief Mitchell)*

   **OPERATIONS REPORT** – (*Deputy Chief Wagaman)*

   **ADMINISTRATIVE REPORT** – (*Deputy Chief Fiorica*)

   **SUPPORT & EMERGENCY MEDICAL SERVICES REPORT** – (Acting Deputy Chief Aldrich)

3. **SMFD – FIREFIGHTERS LOCAL 522 REPORT** – (*Captain Sean Scollard, Local 522 Vice President)*

4. **COMMITTEE AND DELEGATE REPORTS**
*All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California, unless otherwise specified.*

   A. **Executive Committee** – *(President Costa)*
   Next Meeting: November 12, 2026, at 4:30 p.m.

   B. **Communications Center JPA** – *(*Deputy *Chief Fiorica)*
   Next Meeting: October 27, 2026, at 9:00 a.m.
   SRFECC Annex – 10240 Systems Parkway, Suite 200, Sacramento

   C. **Finance and Audit Committee** – *(Director Jones)*
   Next Meeting: January 28, 2027, at 5:30 p.m.

   D. **Policy Committee** – *(Director Clark)*
   Next Meeting: November 12, 2026, at 5:30 p.m.

## BOARD MEMBER QUESTIONS AND COMMENTS

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## CLOSED SESSION:

The Board will convene in closed session to meet on the following matter(s):

1. **CONFERENCE WITH LABOR NEGOTIATOR**
   **Pursuant to California Government Code Section 54957.6**

   **A.** District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
   Employee Organization: Sacramento Area Fire Fighters Local 522

   **B.** District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
   Employee Organization: Battalion Chiefs Bargaining Group, Sacramento Area Fire Fighters Local 522

   **C.** District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
   Employee Organization: Administrative Support Personnel (ASP) Affiliate of Sacramento Area Fire Fighters Local 522

   **D.** District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
   Employee Organization: Safety Senior Management, Management and Unrepresented Confidential Employees

   **E.** District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
   Employee Organization: Non-Safety Senior Management, Management and Unrepresented Confidential Employees

   **F.** District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
   Employee Organization: EMT and Paramedic Memorandum of Understanding

2. **PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 54956.9 (a) – ONE (1) MATTER OF WORKERS' COMPENSATION SETTLEMENT AUTHORITY**

   Kim Fong and the Sacramento Metropolitan Fire District
   Claim # 25-189710
   Workers' Compensation Settlement Authority
   Colin Connor of Lenahan, Slater, Pearse & Majernik, LLP

3. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Significant Exposure to litigation pursuant to California Government Code Section 54956.9 (d)(2): One Case**

   Claimant: Julia Virgen - AAA
   Ian Sangster, General Counsel

4. **Public Employee Performance Evaluation: Fire Chief**
   Pursuant to Government Code Sections 54957(b)(1)

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## CLOSED SESSION REPORT OUT

## ADJOURNMENT

### NEXT BOARD MEETING:

*Unless specified differently, all meetings of the Board are held at Sacramento Metropolitan Fire District at 10545 Armstrong Avenue, Suite 200, Mather, CA 95655*

- Regular Board Meeting – November 12, 2026, at 6:00 p.m.

**Posted on October 19, 2026, by 4:30 p.m.**

Marni Rittburg

**Marni Rittburg, CMC, CPMC**
**Clerk of the Board**

** No written report
*PDF **Separate Attachment**

### DISABILITY INFORMATION:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (916) 859-4305. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility.