



ADAM A. HOUSE  
Fire Chief

# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 • Mather, California 95655 • Phone (916) 859-4305 • Fax (916) 859-3715

## POLICY COMMITTEE – REGULAR MEETING AGENDA Thursday, November 14, 2024 – 5:30 PM

Sacramento Metropolitan Fire District  
10545 Armstrong Avenue, Boardroom, 2nd Floor  
Mather, California

&

Remotely Via Zoom

Webinar ID: 827 3461 0232 #

Passcode: metro2101

Phone: 1 (669) 444-9171 or 1 (669) 900 6833

☎ Passcode: 838771796 #

<https://us06web.zoom.us/j/82734610232?pwd=SFILQ1Znd25RSmlhdXZVQVh4d1VWZz09>

### COMMITTEE MEMBERS

Director John Costa

Director Cinthia Saylor

Director D'Elman Clark

Director Jennifer Sheetz - Alternate

### CALL TO ORDER

### PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN COMMITTEE'S SCOPE INCLUDING ITEMS ON OR NOT ON AGENDA

### CONSENT AGENDA

*The Consent Agenda is acted upon with one motion unless a committee member requests separate discussion and/or action.*

- |  | <u>Page No.</u> |
|--|-----------------|
| 1. <b>Action Summary Minutes</b><br><b>Recommendation:</b> Approve the Action Summary Minutes for the meeting of October 10, 2024. | <b>3</b>        |

### PRESENTATION ITEMS

- |   |          |
|---|----------|
| 1. <b>Administration Policy 02.023.02 – District Vehicle Use Policy</b><br><i>Chief Human Resources Officer Melisa Maddux)</i><br><b>Recommendation:</b> Review the District Vehicle Use Policy for notification purposes only. | <b>4</b> |
|---|----------|

### ACTION ITEMS

- |   |           |
|---|-----------|
| 1. <b>Board Policy 01.003.08 – Family and Medical Leave Policy</b><br><i>Chief Human Resources Officer Melisa Maddux)</i><br><b>Recommendation:</b> Approve the revised Family and Medical Leave Policy and refer to the full Board for approval. | <b>10</b> |
|---|-----------|

**NEXT MEETING DATE:** December 12, 2024

## ADJOURNMENT

Posted on November 7, 2024

*Marni Rittburg*

---

Marni Rittburg, CMC, CPMC  
Clerk of the Board