



Todd Harms  
Fire Chief

**Matt Kelly**  
Board President  
Division 7

**Cynthia Saylor**  
Board Vice President  
Division 1

**D'Elman Clark**  
Board Secretary  
Division 6

**Grant Goold**  
Board Member  
Division 2

**Randy Orzalli**  
Board Member  
Division 3

**Ted Wood**  
Board Member  
Division 4

**Jennifer Sheetz**  
Board Member  
Division 5

**Gay Jones**  
Board Member  
Division 8

**Walt White**  
Board Member  
Division 9

# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

## BOARD OF DIRECTORS - REGULAR MEETING Thursday, October 28, 2021 – 6:00 PM

Sacramento Metropolitan Fire District  
10545 Armstrong Avenue

Board Room – Second Floor  
Mather, California

&

Remotely Via Zoom

Phone: (669) 900-6833

Webinar ID: 884 1553 9019#

Passcode: 570 699 514#

*The mission of the Sacramento Metropolitan Fire District is to provide professional and compassionate protection, education and service to our community.*

The Governor has declared a State of Emergency to exist in California as a result of the threat of COVID-19 (aka the “Coronavirus”). The Governor issued Executive Order N-25-20 and N-29-20, which directs Californians to follow public health directives including canceling large gatherings. The Executive Order also allows local legislative bodies to hold meetings via conference calls while still satisfying state transparency requirements.

On June 11, 2021, the Governor issued Executive Order N-07-21, which formally rescinded the Stay-at-Home Order (Executive Order N-33-20, issued on March 19, 2020), as well as set the framework for a gradual, risk-based reopening of the economy. Given the new framework and to facilitate this process, the meeting of the Board will be available in person and via Zoom at the location and phone number listed above. The Public’s health and well-being are the top priority for the Board of Directors of the Sacramento Metropolitan Fire District and you are urged to take all appropriate health safety precautions. **If you prefer viewing the meeting via the Zoom Application, please contact Interim Board Clerk Dehoney via email at the address listed below.**

Members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least forty-eight (48) hours in advance of a Regular meeting to make arrangements for such reasonable accommodations:

Michelle Dehoney  
Interim Board Clerk  
(916) 859-4305

[dehoney.michelle@metrofire.ca.gov](mailto:dehoney.michelle@metrofire.ca.gov)

The Board will convene in open session at 6:00 p.m.



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## REGULAR BOARD MEETING AGENDA

THURSDAY, OCTOBER 28, 2021

### CALL TO ORDER

### ROLL CALL

### PLEDGE TO FLAG

### METRO CABLE ANNOUNCEMENT

The Open Session Meeting is videotaped for cablecast on Metro Cable 14. Replay on Sunday, October 31<sup>st</sup> at 2:00 pm and Monday, November 1<sup>st</sup> at 6:00 pm on Channel 14; Webcast at [metro14live.saccounty.net](http://metro14live.saccounty.net).

### PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON AGENDA

*The Board of Directors of the Sacramento Metropolitan Fire District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Public members desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may in the interest of time and good order limit the number of public member presentations. Speakers' comments will be limited to **three minutes** (Per Section 31 of the Board of Directors Policies and Procedures).*

*In accordance with Section 31 of the Board of Directors Policies and Procedures, members of the Public requesting their written comments be read into the meeting record must be present or have a representative present to read their comments during the time allotted.*

### CONSENT ITEMS

*Matters of routine approval including but not limited to action summary minutes, referral of issues to committee, committee referrals to the full Board, items that require yearly approval, declaration of surplus equipment, and other consent matters. Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.*

### CONSENT ITEMS

	<u>Page No.</u>
1. <b>Action Summary Minutes</b> <b>Recommendation:</b> Approve the Action Summary Minutes for the Regular Board meeting of October 14, 2021.	<b>6</b>
2. <b>Notice of Award – RFB 21-05 Multi-Site Asbestos Abatement Project – Station 27, 63, 65, 106 and 109 Asbestos Projects</b> <b>Recommendation:</b> Approve the contract award to Parc Specialty Contractors in the amount of \$42,770.00.	<b>12</b>
3. <b>Notice of Award – RFB 21-06 Multi-Site Flooring Project – Station 27, 63, 65, 106 and 109 Flooring Projects</b> <b>Recommendation:</b> Approve the contract award to DFS Flooring in the amount of \$78,519.00.	<b>14</b>
4. <b>Notice of Award – AFG20 Cardiac Monitor/Defibrillators – Stryker</b> <b>Recommendation:</b> Approve the purchase of 90 LIFEPAK 15 V4 units from Stryker in accordance the FY2020 AFG award.	<b>16</b>



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## REGULAR BOARD MEETING AGENDA

THURSDAY, OCTOBER 28, 2021

5. **FY 2021/21 Development Impact Fee Report** **18**  
**Recommendation:** Adopt a Resolution accepting the Development Impact Fee Report for FY 2020/21 and making the required finding pursuant to Government Code §66000 et seq.

6. **Surplus Vehicle Designation** **28**  
**Recommendation:** Adopt a Resolution establishing a list of surplus vehicles, and sell or donate the vehicles as deemed appropriate by the Fire Chief.

7. **Purchase Approval – Boardroom Audio/Visual Equipment** **32**  
**Recommendation:** Approve the District to procure upgrade and replacement Boardroom A/V equipment and installation services from AVI-SPL through the utilization of OMNIA Partners contract 2010.001535.

## ACTION ITEMS

1. **Ratification of Resolution to Extend Teleconference of Board Meetings (Government Code 54953(e) (3)) (President Kelly)** **34**  
**Recommendation:** Consider adopting a Resolution which would extend the ability to teleconference without compliance with Government Code paragraph (3) of subdivision (b) of section 54953 from October 28, 2021-November 28, 2021 or until further re-ratified.
2. **FY2021/22 Budget Amendments – General Operating Fund 212A and Grants Fund 212G (Administrative Specialist Erin Castleberry)** **36**  
**Recommendation:** Adopt two Resolutions amending the FY021/22 General Operating Fund 212A and Grants Fund 212G for the FY2019 AFG award for Fire Ground Survival Training.

## PUBLIC HEARING

1. **Division Redistricting (Redistricting Partners)** **39**  
**Recommendation:** Conduct a Public Hearing to review the Sacramento Metropolitan Fire District's Board of Directors Division lines draft map proposal.

## PRESENTATION ITEMS

1. **5 Years of Service to Fire Chief Harms (President Kelly)** \*
- Recommendation:** Receive presentation, no action required.
2. **Strategic Plan Update (Chief Development Officer Jeff Frye)** \*
- Recommendation:** Receive presentation, no action required.

## REPORTS

1. **PRESIDENT'S REPORT—(President Kelly)**
2. **FIRE CHIEF'S REPORT—(Chief Harms)**  
**OPERATIONS' REPORT – (DC Mitchell)**
3. **SMFD – FIREFIGHTERS LOCAL 522 REPORT**



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## REGULAR BOARD MEETING AGENDA

THURSDAY, OCTOBER 28, 2021

### 4. COMMITTEE AND DELEGATE REPORTS

*All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.*

- A. Executive Committee – (President Kelly)**  
Next Meeting: TBD
  
- B. Communications Center JPA – (DC Mitchell)**  
Report Out: October 26, 2021 at 1:00 PM  
Next Meeting: November 9, 2021 at 9:00 AM
  
- C. California Fire & Rescue Training JPA – (Chief Harms)**  
Report Out: October 26, 2021 at 10:30 AM  
Location: 3121 Gold Canal Drive  
Mather, CA 95670  
Next Meeting: November 18, 2021 at TBD
  
- D. Finance and Audit Committee – (Director Wood)**  
Report Out: October 28, 2021 at 5:00 PM  
Next Meeting: TBD
  
- E. Policy Committee – (Director Goad)**  
Next Meeting: TBD
  
- F. Redistricting Ad Hoc Committee – (Vice President Saylor)**  
Next Meeting: TBD

## BOARD MEMBER QUESTIONS AND COMMENTS

### CLOSED SESSION

- 1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Significant Exposure to litigation pursuant to California Government Code Section 54956.9 (b): Four cases**
  - A.** Claim Against Public Entity Pursuant to Government Code Section 910  
Kao Saechao v. Sacramento Metropolitan Fire District  
Deputy Chief Casentini
  
  - B.** Claim Against Public Entity Pursuant to Government Code Section 910  
Madelynn Saechao v. Sacramento Metropolitan Fire District  
Deputy Chief Casentini
  
  - C.** Claim Against Public Entity Pursuant to Government Code Section 910  
Nai Saechao v. Sacramento Metropolitan Fire District  
Deputy Chief Casentini
  
  - D.** Claim Against Public Entity Pursuant to Government Code Section 910  
Nathan King v. Sacramento Metropolitan Fire District  
Deputy Chief Casentini



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**REGULAR BOARD MEETING AGENDA**

**THURSDAY, OCTOBER 28, 2021**

## **2. Public Employee Performance Evaluation: Fire Chief**

Pursuant to Government Code Sections 54957(b)(1) and 54954.5(e)

### **REPORT OUT FROM CLOSED SESSION**

### **ADJOURNMENT**

### **NEXT BOARD MEETING(S):**

*Unless specified differently, all meetings of the Board are held at Sacramento Metropolitan Fire District, 10545 Armstrong Avenue, Mather, CA*

- Next Board Meeting – November 9, 2021 at 6:00 PM


*The following action and presentation items are scheduled for the next board meeting agenda. Board members are requested to identify additional action or presentation items they desire to be scheduled on the agenda.*

**ANTICIPATED AGENDA ITEMS:** TBD

**Posted on October 25, 2021**

**Michelle Dehoney, Interim Clerk of the Board**

\* No written report

\*\*  Separate Attachment

### **DISABILITY INFORMATION:**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (916) 859-4305. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.