



TODD HARMS
Fire Chief

Sacramento Metropolitan Fire District

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ACTION SUMMARY MINUTES – REGULAR MEETING

BOARD OF DIRECTORS SACRAMENTO METROPOLITAN FIRE DISTRICT Thursday, August 27, 2020 Held Remotely Via Zoom

CALL TO ORDER

The meeting was called to order at 6:03 pm by President Sheetz. Board members present: Clark, Jones, Kelly, Orzalli, Saylor, Sheetz, White, and Wood. Board members absent: Goold. Staff present: Chief Harms, General Counsel Lavra, and Clerk Penilla.

PUBLIC COMMENT: None

CONSENT ITEMS

Action: Moved by Wood, seconded by Clark, and carried unanimously by members present to adopt the Consent Calendar as follows:

- 1. Action Summary Minutes**
Recommendation: Approve the Action Summary Minutes for the Regular Board meeting of August 13, 2020.
Action: Approved Action Summary Minutes.
- 2. Deferred Compensation Committee Vacancy**
Recommendation: Adopt a Resolution appointing Nathan Hofford to fill a vacancy on the Deferred Compensation Committee.
Action: Adopted Resolution No. 2020-044.
- 3. Temporary Construction Easement – Watt/Myrtle**
Recommendation: Adopt a Resolution authorizing the execution of a temporary construction easement.
Action: Adopted Resolution No. 2020-045.
- 4. Surplus Vehicle Designation**
Recommendation: Adopt a Resolution establishing a list of surplus vehicles, and sell or donate the vehicles as deemed appropriate by the Fire Chief.
Action: Adopted Resolution No. 2020-046.

PRESENTATION ITEMS

- 1. Community Risk Reduction Division Update** (*Chrishana Fields, Deputy Fire Marshal*)
Recommendation: Receive presentation, no action required.
Action: Presentation received, no action taken
- 2. Station 68 Construction Update** (*Jeff Frye, Economic Development Manager*)
Recommendation: Receive presentation, no action required.
Action: Presentation received, no action taken.

ACTION ITEMS

- 1. Amendment to Agreement – Roebbelen Construction Management, Inc.**
(Jeff Frye, Economic Development Manager)
Recommendation: Authorize the Fire Chief, or designee, to execute the amended agreement with Roebbelen Construction Management Services, Inc.

Director Goold joined via telephone, however due to coverage and background static, he remained on mute.

Action: On a motion by Wood, seconded by Jones, and carried unanimously by members present to authorize the Fire Chief to approve the amended contract with Roebbelen.

REPORTS

- 1. PRESIDENT'S REPORT:** No report.

- 2. FIRE CHIEF'S REPORT:**

Chief Harms reports out for the previous two weeks. Originally, the Task Force 7 was dispatched to Hurricane Laura, however that dispatch was cancelled and we did not respond.

Meetings

Chief Harms shared his recent meetings with Local 522, they worked on a video that discussed staffing and deployments, and during the labor management meeting they discussed the hazmat contract, staffing, and positions within organization.

8/20, Sac County Fire Chiefs Meeting – Fire Chiefs and Operations Chiefs met, and Assistant Chief Wagaman discussed the Communications Center and where they stand right now with an academy currently underway.

Chief Harms met with Jeff Wells and received an update on EAP, and a few members who have used the program.

Chief Harms met with Jeff Frye and discussed Station 68, much of what was presented tonight was discussed during their meeting. The last 5% is going to be very detailed, and pertains to decisions like countertops.

Chief Harms thanked Jeff Frye and Chrishana Fields for their presentations. During the CRRD presentation you heard about how they adapted during the beginning of COVID-19, and how they will adapt to continue to reach out to schools.

Chief Harms participated in the Urban Fire Forum, which has been adapted to a monthly forum over the next six months, rather than a conference in Boston. This month they talked about the NFPA Code, specifically updates and delivery, and how we are adapting. They also heard from Keith Bryant, whose name you might recognized from Cap-to-Cap, he is the US Fire Administrator, and he gave an overview on what is happening across the region.

Chief Harms closed his report by sharing the work he has been doing related to EMS. They worked on legislation during the last few hours of the session, the Governor will sign budget on Monday, and there has been a lot of activity at the local and state level.

OPERATIONS REPORT

Deputy Chief Bridge reported that call volume continues average trends, with daily calls ranging from 230 to 320 calls per day, or 275 calls on average. Stations 24 and 53 continue to be busy, running about 14 calls per day.

Staffing numbers have improved with only five members off work, 2 of which have positive COVID-19 tests.

There are several members responding throughout the state, 2 Type 1 OES Engines with 8 members at the North Complex Fire, and Type 3 OES Engine, a strike team leader and trainee at the LNU Complex Fire, and various members on other assignments. He reminds the Board that members are deployed for 14 days, and then rotated, with the rotation happening this weekend, it is expected to be very busy in the stations.

3. SMFD – FIREFIGHTERS LOCAL 522 REPORT:

Local 522 Director Joel Roberts congratulated the Directors who went unopposed in the upcoming election. He thanks the Directors who took time to meet with him, and he thanks Jeff Frye, Erin Castleberry, Captain Malinowski, and all others involved in the new Station 68 for the safety minded efforts. Lastly, he shared there are 22 members deployed throughout the state.

4. COMMITTEE AND DELEGATE REPORTS

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

A. Executive Committee – (President Sheetz)
Next Meeting: TBD

B. Communications Center JPA – (DC Shannon)
Report Out: August 25, 2020 at 9:00 AM
Deputy Chief Shannon shared Academy 20-2 is currently underway, they still have 4 candidates in the academy having successfully completed 3 weeks. He congratulated all those who received promotions. Also, Assistant Chief Wagaman he been serving as Executive Director for eight months now, and he would like to give the Board an overview of the Center soon.
Next Meeting: September 8, 2020 at 9:00 AM

C. California Fire & Rescue Training JPA – (DC Shannon)
Next Meeting: September 17, 2020 at 4:00 PM
Location: 3121 Gold Canal Drive
Rancho Cordova, CA 95670

D. Finance and Audit Committee – (Director Orzalli)

Report Out: August 27, 2020 at 5:00 PM

Director Orzalli shared that the Finance and Audit Committee met earlier to hear two reports from CFO Thomas. He is happy to report they anticipate reserves to be at 15%, and congratulated all those involved in reaching that goal.

Next Meeting: TBD

E. Policy Committee – (Director Goold)

Next Meeting: TBD

BOARD MEMBER QUESTIONS AND COMMENTS

Director White thanked Joel Roberts for the meeting and discussion, and he commends the labor/management relationship that currently exists.

Director Jones thanked staff for the presentations, congratulations on the milestones that are being reached, and she is proud of Metro Fire for the huge lift for future projects, and responses throughout the state and locally.

Director Clark has a heartfelt thanks the men and women of Metro Fire for all their hard work.

Director Wood echoes the comments from Director Clark, he also thanks Local 522 for meeting with him. He hopes everyone stays safe.

Director Orzalli attended the Citrus Heights 2X2 meeting, where they heard an update on the development plans for the Sunrise Mall. He thanked Jeff Frye for his report on Future Fire Station 68, very well done.

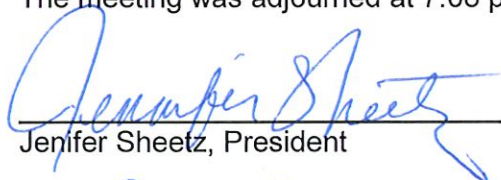
Director Saylor thanked everyone for their presentations, especially for the update on the CRRD Division. She hopes everyone stays safe, use your PPE, and stay hydrated on these hot days.

Director Kelly shares the same sentiments as Director Saylor, and appreciates everyone at Metro Fire and the work that we do to ensure Metro Fire is a successful organization.

Director Sheetz sends thoughts and prayers to those who are deployed and those working here at home, especially those picking up extra shifts.

ADJOURNMENT

The meeting was adjourned at 7:08 pm.



Jennifer Sheetz, President



Cinthia Saylor, Secretary



Melissa Penilla, Board Clerk