



Sacramento Metropolitan Fire District

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ADAM A. HOUSE
Fire Chief

ADOPTED ACTION SUMMARY MINUTES – REGULAR MEETING

POLICY COMMITTEE THURSDAY, NOVEMBER 14, 2024 AT 5:30 PM SACRAMENTO METROPOLITAN FIRE DISTRICT & Remotely Via Zoom

CALL TO ORDER

The meeting was called to order at 5:30 pm by Director Costa. Committee members present: Costa, Saylor, and Sheetz. Committee members absent: Clark. Staff present: Chief House and Board Clerk Rittburg.

PUBLIC COMMENTS: None

CONSENT AGENDA

Action: Moved by Saylor seconded by Sheetz, and carried unanimously by members present to adopt the Consent Calendar as follows:

- Action Summary Minutes**
Recommendation: Approve the Action Summary Minutes for meeting of October 10, 2024.
Action: Approved the Action Summary Minutes.

PRESENTATION ITEMS

- Administration Policy 02.023.02 – District Vehicle Use Policy**
(Chief Human Resources Officer Melisa Maddux)
Recommendation: Review the revised District Vehicle Use Policy for notification purposes only.
Action: Added position of Logistics Manager and approved.

ACTION ITEMS

- Board Policy 01.003.08 – Family and Medical Leave Policy**
(Chief Human Resources Officer Melisa Maddux)
Recommendation: Approve the revised Family and Medical Leave Policy and refer to the full Board for approval.
Action: Moved by Director Saylor, seconded by Sheetz, and carried unanimously by members present to move the policy forward to the full Board for approval.

ADJOURNMENT

The meeting adjourned at 5:42 pm.



Director Costa, Chair



Marni Rittburg, CMC, CPMC
Clerk of the Board