



ADAM A. HOUSE  
Fire Chief

Grant Goid  
Board President  
Division 2

Ted Wood  
Board Vice President  
Division 4

Jennifer Sheetz  
Board Secretary  
Division 5

Cynthia Saylor  
Board Member  
Division 1

Robert Webber  
Board Member  
Division 3

D'Elman Clark  
Board Member  
Division 6

Brian Rice  
Board Member  
Division 7

Gay Jones  
Board Member  
Division 8

John Costa  
Board Member  
Division 9

# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

## BOARD OF DIRECTORS - REGULAR MEETING AGENDA

Thursday, July 11, 2024 – 6:00 PM  
Sacramento Metropolitan Fire District  
10545 Armstrong Avenue  
Board Room – Second Floor  
Mather, California

&

Remotely Via Zoom  
Webinar ID: 827 3461 0232 #  
Passcode: metro2101

Phone: 1 (669) 444-9171 or 1 (669) 900 6833

☎ Passcode: 838771796 #

<https://us06web.zoom.us/j/82734610232?pwd=SFILQ1Znd25RSmlhdXZVQVh4d1VWZz09>

*The mission of the Sacramento Metropolitan Fire District is to provide professional and compassionate protection, education and service to our community.*

The Public's health and well-being are the top priority for the Board of Directors of the Sacramento Metropolitan Fire District and you are urged to take all appropriate health safety precautions. **To view the meeting via the Zoom Application, please click on the link above.**

Members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least forty-eight (48) hours in advance of a Regular meeting to make arrangements for such reasonable accommodations:

Marni Rittburg  
Board Clerk  
(916) 859-4305

[rittburg.marni@metrofire.ca.gov](mailto:rittburg.marni@metrofire.ca.gov)

The Board will convene in open session at 6:00 p.m.

Serving Sacramento and Placer Counties



# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

REGULAR BOARD MEETING

THURSDAY, JULY 11, 2024

- CALL TO ORDER
- ROLL CALL
- PLEDGE TO FLAG

## METRO CABLE ANNOUNCEMENT:

This meeting of the Sacramento Metropolitan Fire District will be cablecast on Metro Cable 14, the local government affairs channel on Comcast and AT&T U-Verse cable systems. This meeting is also webcast at [metro14live.saccounty.gov](http://metro14live.saccounty.gov). **Today's meeting replays at 2:00 p.m. on Saturday, July 13, 2024 and again at 1:00 p.m. on Monday, July 15, 2024, on Channel 14.** This meeting can also be viewed at [youtube.com/metrocable14](http://youtube.com/metrocable14).

## PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON AGENDA:

*The Board of Directors of the Sacramento Metropolitan Fire District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Public members wishing to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may, in the interest of time and good order, limit the number of public member presentations. Speakers' comments will be limited to **three (3) minutes** (Per Section 31 of the Board of Directors Policies and Procedures).*

*In accordance with Section 31 of the Board of Directors Policies and Procedures, members of the Public requesting their written comments be read into the meeting record must be present or have a representative present to read their comments during the time allotted.*

## CONSENT ITEMS:

*Matters of routine approval including but not limited to action summary minutes, referral of issues to committee, committee referrals to the full Board, items that require yearly approval, declaration of surplus equipment, and other consent matters. The Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.*

## CONSENT ITEMS

Page No.

- |    |  |           |
|----|--|-----------|
| 1. | <b>Action Summary Minutes</b><br><b>Recommendation:</b> Approve the Action Summary Minutes for the Regular Board Meeting of June 13, 2024.         | <b>5</b>  |
| 3. | <b>Adopt Resolution – Station 50 Dedication for Mark W. Ball</b><br><b>Recommendation:</b> Adopt Resolution dedicating Station 50 to Mark W. Ball. | <b>13</b> |



# Sacramento Metropolitan Fire District

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REGULAR BOARD MEETING

THURSDAY, JULY 11, 2024

## PRESENTATION ITEMS:

1. **Revenue Measure Feasibility Study Update** **\*\* No written report**  
(Chief Development Officer Jeff Frye & Capital Public Finance Group, LLC)  
**Recommendation:** Receive presentation.
2. **Board of Directors Compensation Comparison Study** **14**  
(General Counsel John Lavra)  
**Recommendation:** Receive comparison study and provide direction.

## ACTION ITEMS:

1. **Adopt Resolutions – MIH Program Expansion Grant Award Acceptance** **16**  
(Battalion Chief Scott Perryman)  
**Recommendation:** Adopt Resolution accepting a grant award from the County of Sacramento and delegate authority to the Fire Chief or his designee to execute all required documents to administer the funds awarded. Staff further recommends adopting a Resolution to amend the FY 2024/25 Preliminary Budget for Grant Fund 212G to include the funds awarded.

## REPORTS:

1. **PRESIDENT'S REPORT** — (President Goold)
2. **FIRE CHIEF'S REPORT** — (Chief House)  
**OPERATIONS REPORT** – (Assistant Chief Keeley)  
**ADMINISTRATIVE REPORT** – (Deputy Chief Bailey) – **No Report**  
**SUPPORT SERVICES REPORT** – (Deputy Chief Wagaman)
3. **SMFD – FIREFIGHTERS LOCAL 522 REPORT** – Captain Sean Scollard, Local 522 Vice President)
4. **COMMITTEE AND DELEGATE REPORTS**  
All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.
  - A. **Executive Committee** – (President Goold)  
Next Meeting: TBD
  - B. **Communications Center JPA** – (AC Greene) – **No Report**  
Next Meeting: July 23, 2024 at 9:00 AM
  - C. **Finance and Audit Committee** – (Director Jones)  
Next Meeting: July 25, 2024 at 5:30 PM



# Sacramento Metropolitan Fire District

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REGULAR BOARD MEETING

THURSDAY, JULY 11, 2024

- D. **Policy Committee** – *(Director Costa)*  
Next Meeting: August 8, 2024 at 5:30 PM

## BOARD MEMBER QUESTIONS AND COMMENTS

## ADJOURNMENT


### NEXT BOARD MEETING(S):

*Unless specified differently, all meetings of the Board are held at Sacramento Metropolitan Fire District at 10545 Armstrong Avenue, Mather, CA*

- Regular Board Meeting – July 25, 2024 at 6:00 PM

Posted on July 8, 2024, by 4:30 p.m.

Marni Rittburg, CMC, CPMC  
Clerk of the Board

- \*\* No written report  
\*\*  Separate Attachment

### DISABILITY INFORMATION:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (916) 859-4305. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.



# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 • Mather, CA 95655 • Phone (916) 859-4300 • Fax (916) 859-3702

ADAM A. HOUSE  
Fire Chief

## ACTION SUMMARY MINUTES – REGULAR MEETING

### BOARD OF DIRECTORS SACRAMENTO METROPOLITAN FIRE DISTRICT

Thursday, June 13, 2024

Held at the following locations:

10545 Armstrong Avenue – Board Room

Mather, California

&

Remotely Via Zoom

### CALL TO ORDER

The meeting was called to order at 6:00 pm by Vice President Wood. Board members present: Costa, Clark, Jones, Rice, Saylors, Sheetz, Webber and Wood. Board members absent: Goold. Staff present: Chief House and Board Clerk Rittburg.

### PUBLIC COMMENTS

Public comments were not received.

### CONSENT ITEMS

Moved by Director Clark, seconded by Rice and carried unanimously by members present to adopt the consent calendar as follows:

- 1. Action Summary Minutes**  
**Recommendation:** Approve the Action Summary Minutes for the Regular Board Meeting of April 25, 2024.  
**Action:** Adopted the Action Summary Minutes.
- 2. Disclosure of Material Expenditure – Insurance Broker Services – USI Insurance Services – \$50,000**  
**Recommendation:** Authorize the payment of \$50,000 to USI Insurances Services for insurance brokerage services.  
**Action:** Approved the payment of \$50,000 to USI.
- 3. Disclosure of Material Expenditure – Excess Workers' Compensation Insurance Services – Safety National Casualty Corporation - \$506,933**  
**Recommendation:** Authorize the payment of \$506,933.00 to Safety National Casualty Corporation for Excess Workers' Compensation Insurance.  
**Action:** Approved the payment of \$506,933 to Safety National Casualty Corporation.

- Contract for Employee Assistance Program (EAP) with Concern**  
**Recommendation:** Authorize the Fire Chief or designee to execute a one-year contract with Concern without a competitive RFP process, effective July 1, 2024.  
**Action:** Approved the one-year contract with Concern for the EAP.

## PRESENTATION ITEMS

- Service Delivery Update**  
*(AC Jon Rudnicki and AC Michael Johnson)*  
**Recommendation:** Receive update.  
**Action:** Received update.
- Community Relations Update**  
*(PIO Parker Wilbourn)*  
**Recommendation:** Receive update.  
**Action:** Received update.

## ACTION ITEMS

- Adopt Resolution – Zinfandel Phase 3 Buildout – Project Authorization & Contract Award**  
*(Administrative Analyst Erin Castleberry)*  
**Recommendation:** Adopt Resolution approving a contract award for design-build services to Diede Construction, Inc for completion of the Zinfandel First Responder Training Facility Phase 3 Buildout; approving a contract amendment with Benham Design, LLC for owner advisor services; and delegation of authority to the Fire Chief or his designee for related acts to effectuate the completion of the project.  
**Action:** Moved by Director Jones, seconded by Sheetz, and carried unanimously by members present to adopt **Resolution 2024-087** approving a contract award for design-build services to Diede Construction, Inc for completion of the Zinfandel First Responder Training Facility Phase 3 Buildout; approving a contract amendment with Benham Design, LLC for owner advisor services; and delegation of authority to the Fire Chief or his designee for related acts to effectuate the completion of the project.
- Adopt Resolution – Janitorial Cleaning & Maintenance Services Contract Award**  
*(Logistics Division Manager Mark Jones)*  
**Recommendation:** Adopt Resolution approving a contract award to PRIDE Industries One Inc and authorize the Fire Chief or his designee to negotiate and execute a professional services agreement materially similar to the attached agreement.  
**Action:** Moved by Director Jones, seconded by Costa, and carried unanimously by members present to adopt **Resolution 2024-088** approving a contract award to PRIDE Industries for janitorial services.
- Adopt Resolution – Capital Improvement Plan FY 24/25 – 28/29**  
*(Administrative Analyst Erin Castleberry)*  
**Recommendation:** Receive presentation and Adopt Resolution adopting the Capital Improvement Plan FY 2024/2025 – FY 2028/2029.  
**Action:** Moved by Director Rice, seconded by Costa, and carried unanimously by members present to adopt **Resolution 2024-089** adopting the Capital Improvement Plan FY 2024/25 – FY 2028/29.

#### 4. **Adopt Resolutions – FY 2024/25 Preliminary Budget**

*(CFO Dave O'Toole)*

- A. Resolution – 2024/25 Preliminary Budget for the General Operating Fund 212A
- B. Resolution – 2024/25 Preliminary Budget for the Capital Facilities Fund 212D
- C. Resolution – 2024/25 Preliminary Budget for the Grants Fund 212G
- D. Resolution – 2024/25 Preliminary Budget for the Development Impact Fees Fund 212I
- E. Resolution – 2024/25 Preliminary Budget for the Leased Properties Fund 212L
- F. Resolution – 2024/25 Preliminary Budget for the IGT Fund 212M
- G. Resolution – 2024/25 Preliminary Budget for the Special Projects Fund 212S

**Recommendation:** Receive presentation and Adopt Resolutions adopting the Preliminary Budget for the fiscal year ending June 30, 2025.

**Action:** Moved by Director Rice, seconded by Jones, and carried unanimously by members present to adopt **Resolution 2024-090** adopting the Preliminary Budget for the General Operating Fund 212A.

**Action:** Moved by Director Jones, seconded by Rice, and carried unanimously by members present to adopt **Resolution 2024-091** adopting the Preliminary Budget for the Capital Facilities Fund 212D.

**Action:** Moved by Director Jones, seconded by Rice, and carried unanimously by members present to adopt **Resolution 2024-092** adopting the Preliminary Budget for the Grants Fund 212G.

**Action:** Moved by Director Jones, seconded by Rice, and carried unanimously by members present to adopt **Resolution 2024-093** adopting the Preliminary Budget for the Development Impact Fees Fund 212I.

**Action:** Moved by Director Jones, seconded by Rice, and carried unanimously by members present to adopt **Resolution 2024-094** adopting the Preliminary Budget for the Leased Properties Fund 212L.

**Action:** Moved by Director Jones, seconded by Rice, and carried unanimously by members present to adopt **Resolution 2024-095** adopting the Preliminary Budget for the IGT Fund 212M.

**Action:** Moved by Director Jones, seconded by Rice, and carried unanimously by members present to adopt **Resolution 2024-096** adopting the Preliminary Budget for the Special Projects Fund 212S.

### **REPORTS**

#### 1. **PRESIDENT'S REPORT - (President Goold)**

None

#### 2. **FIRE CHIEF'S REPORT — (Chief House)**

Good evening, President Goold, Directors, Colleagues, and Members of the Public.

### **New Hire**

Please join us in welcoming:

- Gloria Gladys, hired for the position of Emergency Medical Services System Technician in the EMS Division, effective May 6.

## Retirements

Please join me in congratulating Logistics Manager Mark Jones and Grant Specialist RMarie Jones on their retirement from the District effective July 1. Mark is retiring after approximately 19 years of service and RMarie after 12 years of service. We wish them well in their future endeavors.

## Events

- On 5/31, Shift Commanders Fiorica, Keeley, and I attended the 23-1 Cal-JAC Paramedic Academy Graduation. Graduates will be added to the Cal-JAC's Firefighter Candidate Testing Center Statewide Eligibility List, a primary firefighter hiring and recruitment list used by more than 175 departments throughout the State.
- Thank you to the members who helped coordinate Station 51's Open House on June 1 and those who attended this community event, including Director Costa. It was a well-attended event.
- Also, thank you to COR for coordinating the Promotion Ceremony on Tuesday. We gathered to honor the milestones and accomplishments of 19 members who were promoted between October 2023 and June 6. It was a well-planned and attended event. Thank you to everyone who contributed to making it memorable.
- Metro Fire hosted the National League of California Cities Public Safety and Crime Prevention Committee meeting at our Headquarters building yesterday. We had the pleasure of speaking with the Committee members and guests about:
  - Metro Fire's partnership with the City of Rancho Cordova
  - Firefighter Recruitment & Retention
  - Fire Prevention Policy Considerations
  - MIH
  - American Wildfire Problem "WUI"

The District looks forward to enhancing our collaboration with the Committee on Federal policy.

## **OPERATIONS REPORT – (Deputy Chief Mitchell)**

The only item on the Ops Board Report tonight will be BC Russell discussing the status of our VMP/Training burns. He should be able to provide some bullet points.

### **Board Presentation June 13, 2024 – Grant Russell**

- 2024 live fire wildland training and vegetation management projects (VMP).
- Two burns completed in Battalion 14, to date.
- Both burns were in the Illa Collin Nature Preserve in the community of Mather.
- One burn was 125 acres and the second was 75 acres.
- Third burn is scheduled for June 14, 2024.
- One burn was cancelled due to weather.



- Drills have been interagency, involving Metro Fire, Sacramento Department of Air Ports and Cal Fire Amador -El Dorado Unit.
- Focus has been on interagency coordination, operations and communications, with all participating agencies integrating into the drill in all levels regardless of agency.
- Every effort has been made to get as many of our newest members to the drills.
- Burns assist the Sacramento County Parks and the Center for Natural Lands Management, that manages the preserve in reintroducing fire into the landscape, reducing hazardous fuels buildup, and the reduction in invasive plant species in the preserve.
- Benefit of this training was realized during the response to the Grant Fire on June 11, 2024 on Grant Line Rd at White Rock Rd.
- Crews responded to a 120-acre fire in State Responsibility Area within Metro Fire's jurisdiction.
- Metro Fire crews and Cal Fire crews integrated into a unified command structure, worked seamlessly in the suppression of the first significant vegetation fire this year.
- Metro Fire responded with 6 engines, 2 water tenders, 1 dozer, 1 helicopter and multiple chief officers, while Cal Fire responded with 6 engines, 3 hand crews, 2 dozers, 1 air attack, 4 air tankers and 1 helicopter and several chief officers.
- Training prior to large incidents with our cooperating agencies makes for a more effective and coordinated fire response, as demonstrated yesterday.

Deputy Chief Mitchell presented Battalion Chief Grant Russell with his 30-year service pin.

## **ADMINISTRATIVE REPORT – (Deputy Chief Bailey)**

No Report

## **SUPPORT SERVICES REPORT – (Deputy Chief Wagaman)**

### **Facilities:**

- Station 51 open house preparation
  - 4 yards of decorative rock was delivered to freshen up landscaping.
  - All app bay lights have been replaced and retrofitted with new high efficient, LED fixtures.
  - Replaced all broken and stained ceiling tiles.
- Roofs
  - Station 21 "C" building major roof repairs completed.
  - Station 24 major roof repairs completed and new curb set for new remote hood blower.
  - 2101 Hurley polyuria coating completed.
- Station 50 dormitory
  - Dormitory is complete. Contractor is now working on required ADA upgrades for AP 24.
- Station 22
  - Driveway and parking lot seal and stripe is complete.
- Station 65
  - Dorm side HVAC package unit has been replaced and is up and running

**Fleet:**

- The six new Braun Ambulances on Chevy Chassis from FY 23/24 will be delivered next week

**IT:**

- No report

**CRRD:**

- Congratulations to Assistant Chief/Fire Marshal Barbie Law on her 30 years of service anniversary on May 2.
- Its weed abatement season. CRRD sent out 689 notice to abate letters on May 01, and completed the first round of inspections the week of 1st week in June. The second notice to abate has been sent to 148 parcels, and the 2nd round of inspections will occur the 2nd/3rd week in June.
- Roughly 78% compliance with the first round of inspections.
- Fire Investigator Sargent successfully completed probation on June 12th. Congratulations!
- Investigator Morton arrested a suspect on the Jackson & Excelsior fire which occurred on June 10th in B9.
- Metro Fire hosted the Sacramento Regional Fire Prevention Officers meeting earlier today.
- Fire Investigators and Inspectors will be attending training provided by Office of State Fire Marshal on fireworks laws and regs, recognition of safe-and-sane and illegal fireworks/explosives, resources for local agencies, fireworks safety, and burn statistics.
- Fire Investigators and Inspectors will also be attending training for the Sacramento Sierra Arson taskforce on June 18th in Placer County

**3. SMFD – FIREFIGHTERS LOCAL 522 REPORT (Firefighter Mike Gildone, *Local 522 Director*)**

Firefighter Gildone here in place of Sean Scollard. We attended the PFAS rally at the state Capital on May 29<sup>th</sup> in support of AB 2408 that would ban the use of harmful and cancer-causing chemicals in firefighting equipment. At the rally, one of our members spoke about his experience with cancer. Standards of Cover is a great document but it can't quantify what it feels like to be out on the road.

**4. COMMITTEE AND DELEGATE REPORTS**

*All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.*

**A. Executive Committee – (President Goold)**

No Report

**B. Communications Center JPA – (AC Greene)**

No Report

**C. Finance and Audit Committee – (Director Jones)**

No Report

**D. Policy Committee – (Director Saylor)**

Met tonight on one administrative policy, Timekeeping and Attendance Policy, which was edited to correct the number of shifts in a 24-day work cycle from ten to eight and also defined the District's 7-minute rule for rounding of time on Oracle timecards.

**BOARD MEMBER QUESTIONS AND COMMENTS**

Director Saylor – thanks for the great presentations tonight. Congratulations to BC Grant Russell and AC Barbara Law on 30 years with the District and receiving their pins.

Director Costa thanked the crew of Station 51 for a great open house on Saturday, June 1<sup>st</sup>.

Director Jones – thanks for the thorough presentations and action items tonight. Congratulations to Grant Russell, Barbara Law and Brenda Briggs on 30 years with the District. Thank you to the Community Emergency Response Team (CERT) for doing such a great job at so many events such as at the Great American Triathlon, they are always there working with security and first aid. Cordova Community Council held a very moving Memorial Day event honoring those who have served.

Director Webber congratulated Mark Jones and RMarie Jones on their retirements.

Director Clark echoed the sentiments of his colleges and thanked Chief House for his leadership.

Director Rice stated he appreciated how thorough the presentations were tonight from Erin Castleberry and Dave O'Toole to give us a good look into our future. The Service Delivery Update presentation from EMS was very beneficial and what you are doing is truly cutting edge. I'm honored to be a part of this Board and serve the community of Division 7.

Director Sheetz echoed the sentiments of the other Directors and wished all the Fathers a Happy Father's Day.

Director Wood - reminder that The Firefighters Burn Institute Luau on the Links will take place on Saturday, June 29, 2024 at Haggin Oaks and tickets are on sale now, please go to <https://ffburn.org/>.

**CLOSED SESSION:**

The Board recessed to Closed Session at 8:26 p.m. on the following matter:

**1. CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION – Pursuant to California Government Code Section § 54956.9(d): One Case**

1. Anthony Benelisha and the Sacramento Metropolitan Fire District  
Claim No. 23-173286  
Colin Connor of Lenahan, Slater, Pearse & Majernik, LLP

**CLOSED SESSION REPORT OUT:**

The Board reconvened to open session at 9:26 p.m. General Counsel Lavra reported the Board met in closed session on one matter: Workers' Compensation claim of Anthony Benelisha, no reportable action was taken in closed session.

To view the video of the meeting, please visit the Metro Fire Website or our YouTube channel:

<https://metrofire.ca.gov/2024-06-13-board-meeting>

[https://www.youtube.com/channel/UC9t-uKlc\\_oOUGNrmogdQ\\_QA](https://www.youtube.com/channel/UC9t-uKlc_oOUGNrmogdQ_QA)

**ADJOURNMENT**

The meeting was adjourned at 9:27 p.m.

\_\_\_\_\_  
Ted Wood, Vice President

\_\_\_\_\_  
Jennifer Sheetz, Secretary

\_\_\_\_\_  
Marni Rittburg, CMC, Board Clerk

# *Resolution for Mark W. Ball Station 50 Dedication*

*WHEREAS, the Board of Directors of the Sacramento Metropolitan Fire District wishes to dedicate Station 50 in memory of Mark W. Ball, who passed away on Tuesday, October 24, 1995, at the age of 32.*

*WHEREAS, Mark W. Ball served for 4 years as an honorable Firefighter, well respected by his peers, who took great pride in public service and making his community safe. He worked at Florin Fire District, Station 50, located on Gerber Road, proudly serving the community of South Sacramento.*

*WHEREAS, the Board of Directors of the Sacramento Metropolitan Fire District, on behalf of the Sacramento Metropolitan Fire District does hereby acknowledge the exemplary public service and dedication of Mark W. Ball.*

*NOW, THEREFORE, BE IT RESOLVED, the Board of Directors of the Sacramento Metropolitan Fire District does hereby proclaim recognition and remembrance of Mark W. Ball for his countless contributions and the support he provided to the fire service and public safety by dedicating Station 50 in his honor.*

*BE IT FURTHER RESOLVED, that this foregoing Resolution No. 2024-XXX was passed and adopted on the 11<sup>th</sup> day of July 2024 by the Sacramento Metropolitan Fire District Board of Directors.*

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Grant Goold, Board President

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Marni Rittburg, Board Clerk

## Board of Directors Compensation Survey

AGENCY	COMPENSATION	NOTES
Alameda County Employees Assoc.	\$100.00 per meeting	Not to exceed \$500.00 per calendar month
East Bay Dischargers Authority	\$300.00 per day	Not to exceed 6 days per calendar month
El Dorado Hills CSD	\$100.00 per day	Not to exceed 6 days per calendar month
Fair Oaks Water District	\$100.00 per meeting	Not to exceed 10 meetings per calendar month
French Camp McKinley Fire District	\$100.00 per meeting	Max compensation per calendar month is \$400.00
Fairfield-Suisun Sewer District	\$166.98 per service day	Not to exceed 6 days per calendar month
Feather River Recreation & Park District	\$200.00 per meeting	Max compensation per calendar month is \$400.00
Gualala CSD	\$50.00 per meeting	Not to exceed 3 meetings per calendar month
Inland Empire Utilities Agency	\$312.00 per meeting	Not to exceed 10 meetings per calendar month
Lakeside Fire Protection District	\$200.00 per meeting	Not to exceed 4 meetings per calendar month
Lathrop-Manteca Fire Protection District	\$100.00 per Regular Mtg. \$75.00 per Special Mtg.	
Menlo Park Fire Protection District	\$100.00 per meeting	
Midway City Sanitary District	\$300.00 per day	Not to exceed 6 days per calendar month
Mission Springs Water District	\$250.00 per meeting	Not to exceed 10 meetings per calendar month
Monterey Bay Area Resources District	\$100.00 per meeting	
North Coast Unified AQMD	\$100.00 per meeting	
Novato Fire Protection District	\$200.00 per meeting	Not to exceed 4 meetings per calendar month
Orange County Fire Authority	\$100.00 per meeting	Maximum of \$300 per month
Quartz Hill Water District	\$100.00 per meeting	
Rio Linda Elverta Rec & Park District	\$100.00 per month	
Sacramento Metropolitan Fire District	\$110.25 per meeting	Not to exceed 4 meetings per calendar month
San Ramon Valley Fire Protection District	\$105.00 per meeting	Not to exceed 4 meetings per calendar month

Santa Ynez CSD	\$175.00 per meeting	Max compensation per month is \$1,050 per Director
South Coast Air Quality Management District	\$100.00 per meeting	
South Placer Municipal Utility District	\$100.00 per day	Max 6 days per calendar month
Solano Irrigation District	\$100.00 per meeting	Max compensation per calendar month is \$600.00
Southgate Recreation & Park District	\$100.00 per meeting	Max compensation per calendar month is \$500.00
Truckee Fire Protection District	\$100.00 per meeting	Not to exceed 4 meetings per calendar month
Vandenberg Village CSD	\$150.00 per meeting	Not to exceed 4 meetings per calendar month



# Sacramento Metropolitan Fire District

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ADAM A. HOUSE  
Fire Chief

**DATE:** July 11, 2024  
**TO:** Board of Directors  
**SUBJECT:** MIH Program Expansion Grant Award Acceptance – County of Sacramento

## TOPIC

Request to accept a grant award from the County of Sacramento for the expansion of the Mobile Integrated Health (MIH) Program.

## BACKGROUND

On March 11, 2021, the American Rescue Plan Act of 2021 (ARPA) was signed into law, whereby the County of Sacramento (County) received approximately \$301.4 million from the Coronavirus State and Local Fiscal Recovery Fund (SLFRF) for the purpose of responding to the economic and public health impacts of COVID-19. Since then, the County Board of Supervisors has continued to approve strategic investments of this funding to address identified priority issues.

## DISCUSSION

On January 31, 2024, the Sacramento Metropolitan Fire District (District) submitted a request for funding to the County Department of Health Services (DHS) for the expansion of the District's Mobile Integrated Health (MIH) Program in order to increase equitable access to appropriate patient-centered pre-hospital healthcare services for residents of Sacramento County, including those disproportionately impacted by the pandemic. Proposed program expansion activities included expanding hours of operation, days of operation, and/or adding an additional unit., at the discretion of the District and in response to community need.

On April 23, 2024, the Sacramento County Board of Supervisors approved an allocation of \$1,100,000 in FY2021 SLFRF funding to the District for the expansion of the MIH Program. An additional funding allocation of \$275,000 was approved by the County Board of Supervisors on June 11, 2024, utilizing funds from both the FY2021 SLFRF (\$260,000) as well as the County's Transient Occupancy Tax (TOT) Community Services Projects Fund (\$15,000). In total, \$1,375,000 has been allocated to the District with a period of performance from July 1, 2024 – December 31, 2026.

## FISCAL IMPACT

Grant funding in the amount of \$1,375,000 will be added to the FY2024/25 Preliminary Budget through the attached budget amendment. There is no match requirement. Any unspent funds at the end of the fiscal year will be budgeted in FY2025/26 for continued program activities.



### RECOMMENDATION

Staff recommends the Board adopt a resolution to accept a grant award from the County of Sacramento and delegate authority to the Fire Chief or his designee to execute all required documents to administer the funds awarded. Staff further recommends the Board adopt a resolution to amend the FY2024/25 Preliminary Budget for Grants Fund 212G to include the funds awarded.

Submitted by:

  
\_\_\_\_\_  
Erin Castleberry, Administrative Analyst  
Planning and Development

Approved by:

  
\_\_\_\_\_  
Jeff Frye, Chief Development Officer  
Planning and Development

### ATTACHMENT:

Attachment 1: Resolution Accepting a Grant Award from the County of Sacramento Through the FY2021 State and Local Fiscal Recovery Fund and the Transient Occupancy Tax Community Services Project Fund

Attachment 2: Resolution Adopting a Budget Amendment to the Preliminary Budget for Grants Fund 212G for the Fiscal Year 2024/25



# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200, Mather, CA Phone (916) 859-4300 Fax (916) 859-3700

ADAM A. HOUSE  
Fire Chief

## RESOLUTION NO. 2024-XXX

### A RESOLUTION ACCEPTING A GRANT AWARD FROM THE COUNTY OF SACRAMENTO THROUGH THE FY2021 STATE AND LOCAL FISCAL RECOVERY FUND AND THE TRANSIENT OCCUPANCY TAX COMMUNITY SERVICES PROJECTS FUND

**WHEREAS**, the Sacramento Metropolitan Fire District ("District") is a political subdivision of the State of California and is duly organized and existing pursuant to the State constitution and laws; and

**WHEREAS**, the District submitted a request for funding to the County of Sacramento ("County") Department of Health Services for the expansion of the District's Mobile Integrated Health (MIH) Program in order to increase equitable access to appropriate patient-centered pre-hospital healthcare services for residents of Sacramento County, including those disproportionately impacted by the pandemic; and

**WHEREAS**, the County's Board of Supervisors has approved an allocation of \$1,375,000 to the District for expansion of the MIH Program using funds awarded through the FY2021 State and Local Fiscal Recovery Fund (federal grant) and the County's Transient Occupancy Tax Community Services Projects Fund.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors of the Sacramento Metropolitan Fire District does hereby:

1. Accept a grant award in the amount of \$1,375,000 funded through the County of Sacramento's FY2021 State and Local Fiscal Recovery Fund and the Transient Occupancy Tax Community Services Projects Fund.
2. Authorize the Fire Chief or his designee as its Authorized Agent(s) to execute all required and necessary documents to administer the funds awarded.

**PASSED, APPROVED AND ADOPTED** this 11<sup>th</sup> day of July, 2024. I, **MARNI RITTBURG, BOARD CLERK OF SACRAMENTO METROPOLITAN FIRE DISTRICT** HEREBY CERTIFY the foregoing Resolution was introduced and passed at a regular meeting of the Sacramento Metropolitan Fire District Board by the following roll call vote:

**AYES:**  
**NOES:**  
**ABSENT:**  
**ABSTAIN:**

**SACRAMENTO METROPOLITAN FIRE DISTRICT**

By: \_\_\_\_\_  
President, Board of Directors

**ATTEST:**

\_\_\_\_\_  
Marni J. Rittburg, CMC, CPMC  
Clerk of the Board



# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200, Mather, CA Phone (916) 859-4300 Fax (916) 859-3700

ADAM A. HOUSE  
Fire Chief

## RESOLUTION NO. 2024-XXX

### A RESOLUTION OF THE SACRAMENTO METROPOLITAN FIRE DISTRICT ADOPTING A BUDGET AMENDMENT TO THE MID-YEAR BUDGET FOR GRANTS FUND 212G FOR THE FISCAL YEAR 2024/25

**WHEREAS**, the Sacramento Metropolitan Fire District ("District") is a political subdivision of the State of California ("State") and is duly organized and existing pursuant to the State constitution and laws; and

**WHEREAS**, the Sacramento Metropolitan Fire District (District) has accepted a grant award from the County of Sacramento in the amount of \$1,375,000 for the expansion of the Mobile Integrated Health Program; and

**WHEREAS**, on June 13, 2024 the District adopted the Preliminary Budget for Grants Fund 212G for Fiscal Year 2024/25, which did not include this funding.

**THEREFORE, BE IT RESOLVED**, in accordance with Section 13890 of the Health and Safety Code, the Preliminary Budget for the Grants Fund 212G for the Fiscal Year 2024/25 will be and is hereby further amended in accordance with the following:

ACCOUNT	FUND	FUND CENTER	COST CENTER	ACCOUNT CATEGORY	FY2024/25 INCREASE (DECREASE)
10111000	212G	2126000	2126000000	SALARY & WAGES	\$1,166,250
20203100	212G	2126000	2126000000	BUSINESS ACTIVITY EXP	140,000
20289900	212G	2126000	2126000000	OTHER SERVICES	68,750
95953100	212G	2126000	2126000000	AID/OTHER LOCAL GOV'T	1,375,000

**BE IT FURTHER RESOLVED** that the means of financing the expenditure program will be by monies derived from all revenue sources and fund balance available.

**PASSED, APPROVED AND ADOPTED** this 11<sup>th</sup> day of July, 2024. I, MARNI RITTBURG, BOARD CLERK OF SACRAMENTO METROPOLITAN FIRE DISTRICT HEREBY CERTIFY the foregoing Resolution was introduced and passed at a regular meeting of the Sacramento Metropolitan Fire District Board by the following roll call vote:

**AYES:**  
**NOES:**  
**ABSENT:**  
**ABSTAIN:**

**SACRAMENTO METROPOLITAN FIRE DISTRICT**

By: \_\_\_\_\_  
President, Board of Directors

**ATTEST:**

\_\_\_\_\_  
Marni J. Rittburg, CMC, CPMC  
Clerk of the Board