



TODD HARMS  
Fire Chief

# Sacramento Metropolitan Fire District

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## ACTION SUMMARY MINUTES – REGULAR MEETING

### BOARD OF DIRECTORS SACRAMENTO METROPOLITAN FIRE DISTRICT Thursday, June 25, 2020 Held Remotely Via Zoom

#### CALL TO ORDER

The meeting was called to order at 6:00 pm by President Sheetz. Board members present: Clark, Goold, Jones, Kelly, Orzalli, Saylors, Sheetz, White, and Wood. Board members absent: None. Staff present: Chief Harms, General Counsel Lavra, and Clerk Penilla.

**PUBLIC COMMENT:** None

#### CONSENT ITEMS

**Action:** Moved by Wood, seconded by Clark, and carried unanimously by members present to adopt the Consent Calendar as follows:

- 1. Action Summary Minutes**  
**Recommendation:** Approve the Action Summary Minutes for the Regular Board Meeting of June 11, 2020.  
**Action:** Approved Action Summary Minutes.
- 2. Lease Agreement with California Fire & Rescue Training Authority – 3121 Gold Canal Drive, Rancho Cordova**  
**Recommendation:** Adopt resolution authorizing the Fire Chief to execute the Lease Agreement.  
**Action:** Adopted Resolution No. 2020-034.
- 3. Disclosure of Material Expenditure – Aviation Liability Insurance – Ace Westchester Fire Insurance Company**  
**Recommendation:** Authorize payment of \$105,168.00 to Ace Westchester Fire Insurance Company.  
**Action:** Authorized payment not to exceed \$105,168.00 to Ace Westchester Fire Insurance Company.

#### ACTION ITEMS

- 1. Election of Representative to the CSDA Board of Directors**  
*(Melissa Penilla, Board Clerk)*  
**Recommendation:** Select one candidate to be voted for as the representative for the CSDA Board of Directors Sierra Network, Seat C.  
**Action:** Moved by Jones, seconded by Wood, and carried unanimously by members present to select Patrick Larkin as the candidate to vote for in the election for CSDA Board of Directors, Seat C.
- 2. Industrial Disability Retirement – Firefighter Janice Odestig**  
**Recommendation:** After discussion in Closed Session, consider adopting a Resolution finding Firefighter Janice Odestig has suffered job related injuries and direct staff to work with Firefighter Odestig through her Industrial Disability Retirement process with CalPERS.

**Action:** Moved by Jones, seconded by Wood, and carried (Aye: Clark, Jones, Kelly, Orzalli, Saylor, Sheetz, White, and Wood; Absent: Gould) to adopt Resolution No. 2020-035.

## **REPORTS**

**1. PRESIDENT'S REPORT:** No report.

**2. FIRE CHIEF'S REPORT:**

Chief Harms informed the Board the Captain's promotional process is concluding today, and they anticipate having the eligibility list released tomorrow. We are looking forward to welcoming the future leaders to the rank of Captain.

### **Meetings**

6/15 Captain's Academy – Welcomed 26 candidates at Station 106. This was a week-long academy to prepare candidates for their potential new positions. Chief Harms opened the academy on Monday by answering any questions they had.

6/16 Met with the Training Division to talk about transitioning the EOT to General Agency Communication on a biweekly basis.

6/18 Sacramento County Chiefs

6/25 Labor Management Collaboration

Chief Harms concluded by giving an update on behavioral health. Jeff Wells has seen an increase in the number of members reaching out. This can be attributed to the confidence in the program, especially during a pandemic.

### **OPERATIONS REPORT**

Deputy Chief Bridge reported that although we are faced with challenging political and environmental times, our members are still showing up to work and signing up for overtime shifts. Call volume has returned to regular numbers and fire volume is up, mostly due to the increase in vegetation fires.

The Operations Division is up staffing for the 4<sup>th</sup> of July holiday weekend, and will increase the number of arson investigators, presence on the American River, busier engine companies, and Copter 2.

He concluded by reporting on the 5,000 acre grass fire that occurred on Friday, June 12<sup>th</sup> near Jackson and Grant Line Road. Overall, 28 Metro unit responded, and worked closely with Cal Fire, 3 helicopters, and 5 tankers. They lost one outbuilding during the fire.

**3. SMFD – FIREFIGHTERS LOCAL 522 REPORT:**

Captain McGoldrick is happy to report a successful Captain's promotional exam process, and thanked the internal personnel and external evaluators for their time and dedication. Members are rising to the occasion during this pandemic and taking care of each other and members in the community.



#### 4. COMMITTEE AND DELEGATE REPORTS

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

#### Director Goold left the meeting during Committee and Delegate Reports.

- A. **Executive Committee – (President Sheetz)**  
Next Meeting: TBD
  
- B. **Communications Center JPA – (DC Shannon)**  
Report Out: June 23, 2020 at 9:00 AM  
DC Shannon reported there are currently 7 candidates in the dispatcher academy. He also congratulated Janice Parker and Donna Pender who are retiring after many years of service to the Communications Center, thank you for all your hard work.  
Next Meeting: July 14, 2020 at 9:00 AM
  
- C. **California Fire & Rescue Training JPA – (DC Shannon)**  
Report Out: June 18, 2020 at 4:00 PM  
Chief Gear has returned after an extended absence. Overall, 46 classes were cancelled due to COVID-19, and they approved the preliminary budget for FY 20/21.  
Next Meeting: September 17, 2020 at 4:00 PM  
Location: 3121 Gold Canal Drive  
Rancho Cordova, CA 95670
  
- D. **Finance and Audit Committee – (Director Orzalli)**  
Report Out: June 25, 2020 at 5:00 PM  
The Committee heard a report from CFO Thomas. We are anticipating to end FY 19/20 with 14% in reserves, possibly 15%.  
Next Meeting: TBD
  
- E. **Policy Committee – (Director Goold)**  
Next Meeting: TBD

The Board convened to Closed Session at 6:28 pm.

#### CLOSED SESSION

1. Pursuant to California Government Code Section 54956.9 (a) – one (1) matter of Industrial Disability Retirement.

Janice Odestig and the Sacramento Metropolitan Fire District  
Claim # SMDN – 549193– Industrial Disability Retirement  
Deputy Chief Gregory Casentini

**Action:** No action taken.

The Board reconvened to Open Session at 6:36 pm.

## BOARD MEMBER QUESTIONS AND COMMENTS

Director White was appreciative of the responding crews for the 5,000 acre grass fire, he had a chance to talk to BC Jenkins about the incident. He congratulated the Captains, and hopes to attend the dispatcher academy next week.

Director Jones thanks staff for the reports, and wishes best of luck to the promotional candidates.

Director Clark reminded everyone to please be careful during the 4<sup>th</sup> of July weekend, and be mindful of social distancing.

Director Wood appreciated the efforts of crews during the Douglas Road grass fire, it was a quick attack. He also urged everyone to wear masks, the PPE and our staff is an example that they work.

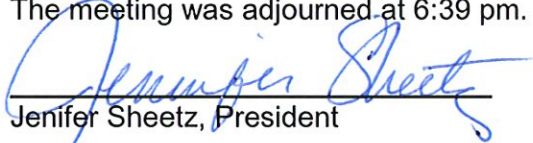
Director Saylor thanked everyone for their presentations and encouraged everyone to stay safe for the 4<sup>th</sup> of July, especially responding crews.

Director Kelly is glad to hear all members are safe, and those who tested positive for COVID-19 are recovering well.

Director Sheetz encouraged everyone to stay safe over the 4<sup>th</sup> of July holiday.

## ADJOURNMENT

The meeting was adjourned at 6:39 pm.

  
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Jennifer Sheetz, President

  
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Cynthia Saylor, Secretary

  
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Melissa Penilla, Board Clerk