



ADAM A. HOUSE
Fire Chief

Sacramento Metropolitan Fire District

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ADOPTED ACTION SUMMARY MINUTES – REGULAR MEETING

BOARD OF DIRECTORS
SACRAMENTO METROPOLITAN FIRE DISTRICT

Thursday, August 28, 2025

Held at the following locations:

10545 Armstrong Avenue – Board Room

Mather, California

&

Remotely Via Zoom

CALL TO ORDER

The meeting was called to order at 6:03 pm by President Wood. Board members present: Clark, Costa, Goold, Rice, Stark, Webber and Wood. Board members absent: Jones, and Saylors. Staff present: Chief House and Board Clerk Rittburg.

PUBLIC COMMENTS

One public comment was received from Roger Mitchell.

CONSENT ITEMS

Moved by Director Jones, seconded by Clark, and carried unanimously by members present to adopt the consent calendar as follows:

- Action Summary Minutes**
Recommendation: Approve the Action Summary Minutes for the Special Meeting of August 7, 2025, and the Regular Board Meeting of August 14, 2025.
Action: Adopted the Action Summary Minutes.
- Request for Exception to Formal Solicitation Process – Purchase of X-Naut iPad Cases and Mounts for Capital Improvement Project**
Recommendation: Authorize a payment of \$137,900.00 to X-Naut for iPad cases & mounts.
Action: Approved.

PRESENTATION ITEMS

- Peer Support, Wellness, Health & Safety PTSD/PTSI**
(Assistant Chief Peck, Captain Manfredi & Licensed Professional Clinical Counselor David Sachs)
Recommendation: Receive the presentation.
Action: Presentation received.

ACTION ITEMS

1. **Adopt Resolution – Contract Award – Strategic Planning Services**
(*Ted Wood, Board President*)
Recommendation: Adopt Resolution authorizing the Board President or his designee to negotiate, execute, and administer the contract.
Action: Adopted **Resolution 2025-058**.
2. **Adopt Resolution – Sale of Real Property - 9116 Vancouver Drive**
(*Admin Analyst Erin Castleberry*)
Recommendation: Adopt Resolution authorizing the Fire Chief or his designee to affect the sale of the Property to the preferred offeror (\$425,000) or next preferred offeror in such instance that the fire preferred offeror cancels the contract.
Action: Adopted **Resolution 2025-059**.

REPORTS

1. **PRESIDENT'S REPORT -** (*President Wood*)

No Report
2. **FIRE CHIEF'S REPORT —** (*Chief House*)

Good evening, Directors, Colleagues, and Members of the Public

I met with Folsom City Manager Bryan Whitemyer on August 18th as a follow-up to the July 8th Folsom City Council meeting. We discussed the challenges facing the Folsom Fire Department and agreed to establish a 2x2 to explore potential solutions.

At our September 11th Board meeting, I will ask the Board to take action to nominate two of its members to participate in this 2x2. Additional details will be provided at that time. Mr. Whitemyer will be asking the Folsom City Council to take similar action at their September 9th meeting.

Events:

- On August 21, Congressman Bera visited Station 26 to personally present awards to Captain Huckaby and Firefighter Edwards for their first-place team victory at the California State Fair HERO (Helping Emergency Responders Overcome) Act Chili Cookoff.
- Metro Fire welcomed the graduating class, FA 25-1, into the Metro Fire family on August 22.
- Reminder that on September 6, Station 111's Open House and the 100th anniversary celebration of Old Betsy will be held from 10:00 a.m. to 12:00 p.m.

OPERATIONS REPORT – (*Deputy Chief Mitchell*)

DC Mitchell recognized AC Johnson & our Shift Commanders for covering our region and also covering for the many members that are currently deployed. Our members have done a fantastic job stepping up and picking up extra shifts to balance out the resources.

Shift Commander Spotlight:

AC Johnson, Captain Hayden, and AC Keeley recognized the EMS Division and the crews at Engine 61, Squad 61, and Medic 661 for the excellent care they performed in saving a life. The members were brought up to the podium and received Certificates and EMS Excellence Coins.

ADMINISTRATIVE REPORT – (Deputy Chief Fiorica)

No Report

SUPPORT SERVICES – (Deputy Chief Wagaman)

The Fleet team is diligently working on the specifications for apparatus in preparation for multiple purchases planned for this fiscal year. In addition, interviews for a logistics technician are currently underway to fill a vacancy created by a recent promotion, with the hope of having this position filled very soon.

Recently, two new re-mount ambulances arrived, and the radio shop is busy outfitting these units in preparation for service. To streamline future vehicle up-fitting and efficiently manage all equipment, a new process is being implemented: once up-fitting equipment arrives, it will be inventoried, palletized, and stored at logistics. When the vehicle arrives, logistics will ship the relevant pallet to the Fleet team so that the Radio Shop can begin installation promptly.

In other updates, the warning light up-fitting for the CRRD vehicle has been successfully completed. The IT department, in collaboration with Facilities, has just finished the video wall in Training Room 2, making it identical to that of Training Room 1. The next step will be to upgrade and standardize the video systems in Rooms 201, 321, and 322.

At the request of the Sacramento County Board of Supervisors, a comprehensive 2025 Fireworks After Action Report was completed and submitted on behalf of CRRD. A copy of this report was also provided to the City of Rancho Cordova and Citrus Heights, and it has been posted on the Metro website for public access.

From the Facilities department, a number of important updates have been made: the roof at Station 58 has been replaced (Measure O), and the vehicle access gate at Station 117 is in the process of being replaced. Additionally, a new TPO roof has been completed at Station 50 (Measure O), while Facilities is assisting crews at Stations 54 and 111 with landscaping updates. The roof at Station 51 has been repaired, and preparations are underway for the exterior of Station 109, including the AC24 building, to be repainted starting next week. Lastly, interviews for a new Facilities team member have recently been completed, and we anticipate introducing a new team member very soon.

3. SMFD – FIREFIGHTERS LOCAL 522 REPORT – (Captain Sean Scollard, Local 522 Vice President)

Captain Scollard apologized to Station 61 for misleading them and the membership into thinking that losing their suppression medic was justifiable. Labor Management meetings are in the MOU to be done quarterly. These meetings will no longer be monthly because I cannot ask members of my team to sacrifice time away from their families to sit in a room and not see productivity. It's not fair to mislead members that help is on the way. We had a sour start to negotiations yesterday because of the Labor Management meeting leading up to negotiations.

4. COMMITTEE AND DELEGATE REPORTS

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

A. Executive Committee – (President Wood)

No Report

B. Communications Center JPA – (Deputy Chief Fiorica)

No Report

C. Finance and Audit Committee – (Director Jones)

The Finance & Audit Committee met tonight on three presentations: the amended Capital Improvement Program Plan, the FY 2025/26 Final Budget, and the Bimonthly Fiscal Report.

D. Policy Committee – (Director Costa)

No Report

BOARD MEMBER QUESTIONS AND COMMENTS

Director Goold stated is his proud of Station 61 for their life saving measures. I'm also aware of another instance where we saved a life through the compassion our crews showed. Thank you to the men and women that go out and treat our citizens with the respect they deserve and save a life every day.

Director Costa also recognized the crews and thanked staff for bringing them to the meeting tonight. Director Costa requested a list of meetings from Chief House after the passionate report from 522 this evening.

President Wood stated the Firefighters Burn Institute has a great event coming up on Sunday, September 28, 2025, Hero's, Hops and Hot Rods at Bertolucci's Auto Body Shop, please go to <https://ffburn.org/ffbi-events/heroes-hops-and-hot-rods/> for tickets and to register your car.

CLOSED SESSION:

The Board recessed to closed session at 7:28 p.m. on the following matter(s):

**1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION –
Significant Exposure to litigation pursuant to California Government Code
Section 54956.9 (b): One Case**

Claim Against Public Entity Pursuant to Government Code Section 910
Jason Sanchez v. Sacramento Metropolitan Fire District
General Counsel John Lavra

Action: Moved by Goold, seconded by Stark, and carried unanimously by members present to deny the 910 Claim.

2. CONFERENCE WITH LABOR NEGOTIATOR
Pursuant to California Government Code Section 54957.6

- A. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Sacramento Area Fire Fighters Local 522
- B. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Battalion Chiefs Bargaining Group,
Sacramento Area Fire Fighters Local 522
- C. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Administrative Support Personnel (ASP)
Affiliate of Sacramento Area Fire Fighters Local 522
- D. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Safety Senior Management, Management
and Unrepresented Confidential Employees
- E. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Non-Safety Senior Management, Management
and Unrepresented Confidential Employees
- F. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: EMT and Paramedic Memorandum of Understanding

CLOSED SESSION REPORT OUT:

The Board reconvened in open session at 8:13 p.m. General Counsel John Lavra reported that the Board met in closed session on two items: 1. 910 Claim of Jason Sanchez, the Board voted unanimously to deny the claim and refer the matter to the Fire Chief for further handling. 2. Labor Negotiations for the groups identified, no reportable action was taken in closed session.

To view the video of the meeting, please visit the Metro Fire Website or our YouTube channel:

<https://metrofire.ca.gov/2025-08-28-board-meeting>

https://www.youtube.com/channel/UC9t-uKlc_oOUGNrmogdQ_QA

ADJOURNMENT

The meeting was adjourned at 8:14 p.m.



Ted Wood, Board President



Robert Webber, Secretary



Marni Rittburg, CMC
Board Clerk