



ADAM A. HOUSE  
Fire Chief

# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 • Mather, CA 95655 • Phone (916) 859-4300 • Fax (916) 859-3702

## ADOPTED ACTION SUMMARY MINUTES – REGULAR MEETING

BOARD OF DIRECTORS  
SACRAMENTO METROPOLITAN FIRE DISTRICT

Thursday, January 11, 2024

Held at the following locations:

10545 Armstrong Avenue – Board Room

Mather, California

&

Remotely Via Zoom

### CALL TO ORDER

The meeting was called to order at 6:00 pm by President Clark. Board members present: Clark, Costa, Goold, Rice, Saylor, Webber and Wood. Board members absent: Jones and Sheetz. Staff present: Chief House and Board Clerk Rittburg.

### PUBLIC COMMENTS

Public comments were not received.

### CONSENT ITEMS

Moved by Director Rice, seconded by Saylor, and carried unanimously by members present to adopt the consent calendar as amended:

1. **Adopt Resolution – Terry Barnes**  
**Recommendation:** Adopt Resolution honoring Reserve Firefighter Terry Barnes.  
**Action:** Adopted Resolution.

### PRESENTATION ITEMS

1. **Year-end Review of Completed Policies in 2023 & What's Coming**  
(HR Manager Melisa Maddux)  
**Recommendation:** Receive Presentation  
**Action:** Presentation received.

### ACTION ITEMS

1. **Adopt Resolution – Prequalified Short List – Design Build Entities**  
(Administrative Analyst Erin Castleberry)

**Recommendation:** Adopt the Resolution establishing a prequalified short-list of the three highest scoring design-build entities for the Zinfandel Phase 3 Buildout project.

**Action:** Moved by Director Wood, seconded by Webber, and carried unanimously by members present to adopt **Resolution 2024-02** establishing a prequalified short-list of the three highest scoring design-build entities for the Zinfandel Phase 3 Buildout project.

## **REPORTS**

### **1. PRESIDENT'S REPORT - (*President Goold*)**

President Goold stated he had a very informative Workers Compensation meeting this afternoon before the Board meeting.

### **2. FIRE CHIEF'S REPORT — (*Chief House*)**

Happy New year and I look forward to a great 2024.

#### **1. Promotions (s)**

- Congratulations to Mike Slone, appointed to Battalion Chief, Battalion 9 C Shift, effective January 2, 2024. BC Slone came to podium and provided a brief personal history to the Board.
- Congratulations to Daniel Weld who was promoted to Captain, effective January 2, 2024. Captain Weld come to the podium and provide a brief personal history to the Board.
- Congratulations to Michael Johnson, appointed to Assistant Chief, Shift Commander, C shift, effective January 3<sup>rd</sup>.
- Congratulations to Tom Koscielny, appointed to Battalion Chief, Battalion 5, C Shift, effective January 14, 2024.
- Congratulations to Adam Schwartz who was promoted to Captain, effective January 14, 2024. Captain Schwartz came to the podium and provided a brief personal history to the Board.
- Congratulations to Katie Trimble who was promoted to Captain, effective January 14, 2024.

#### **2. Recruitment(s)**

- Recruitment for Metro Medic Program 24-1 Drill Instructor. HR is accepting Letters of Interest and resumes until Wednesday, January 24<sup>th</sup>, from non-

probationary captains, Engineers, Firefighters/Paramedics and Paramedics for the position.

### **3. Retirement(s)**

- Congratulations to Assistant Chief Charles Jenkins on his retirement. Chief Jenkins retired December 31, after 32 years of service.
- Congratulations to Captain Jeffrey Taylor on his retirement. Captain Taylor retired December 31, after 29 years of service.

### **4. Miscellaneous**

- Station 116 will be hosting a surprise celebration for Terry Barnes on Saturday, January 13<sup>th</sup> at 1pm. Celebrating 47 years of service.
- On Saturday, January 6<sup>th</sup>, Station 26 hosted an open house with a great turn out. Director Wood was in attendance.
- It is with a heavy heart that I pass along that (Ret.) Captain and Board of Directors Greg Valley, passed away on December 6<sup>th</sup> and, (Ret) Assistant Chief Melvin D. Johnson passed away on December 17<sup>th</sup>.
- Greg was a member of the Florin Fire District, and retired as a captain. After retirement, he became a member of the Board of Directors.
- Melvin retired from Rancho Cordova Fire in 1992 as an Assistant Chief.
- With further information to come, a celebration of life is being planned and more details will be sent out as they come. We will keep Captain Valley's and Chief Johnson's families in our thoughts during this difficult time.

### **OPERATIONS REPORT – (Deputy Chief Mitchell)**

OAC Barthel provided the Shift Commander report. His report highlighted a cardiac arrest call that occurred on 12/23/23. The crews from Engine and Medic 50 and provide patient care that included CPR. During transport the patient had a return of spontaneous circulation and ultimately walked out to the hospital, following treatment, with a good prognosis. Later that same Day BC Barthel was approached by a citizen in a local Starbucks that had witnessed the work of the crew earlier in the day and complimented their work.

Chief Barthel's spoke regarding the incident, introduced the members from Engine and Medic 50 that were on the incident. FF Jack Schwartzman, who was the lead Firefighter/Paramedic for the call provided some additional details.

### **ADMINISTRATIVE REPORT – (Deputy Chief Bailey)**

No Report

## **SUPPORT SERVICES REPORT – (Deputy Chief Wagaman)**

### **Logistics:**

- No Report

### **Facilities:**

- Began construction on Purchasing Agent Courtney Moore's new office at Headquarters.
- Completed all electrical requirements for the next phase in the station access control project.
- Overhaul of all lighting on academy grounds and buildings.
- Retrofit and install new apparatus bay lighting at station 114.

### **Fleet:**

- Two more Fire Mechanics reached the 10-year milestone.
- Fleet held interviews for the rank of Fire Mechanic. Fleet had 2 very solid candidates that will fill the next 2 openings.
- Fire Mechanic Andrew Purcell who is an Active Reservist with the US Air Force was deployed to Active Duty with orders until at least late January. Andy is a vital part of our South Fleet Shop serving the two Southern Battalions.
- Fleet put 6 new Braun/Ford Type III Medics into service. So far, the feedback on these new units has been positive.
- The last of the three new Pierce Enforcer Type I Engines was just put into service.
- New power load systems to support the new gurneys have arrived and installed.
- Two new ambulance remounts have recently arrived with equipment installation underway.

### **IT:**

- IT has completed the annual inspection of fire and security systems at our fire stations and admin buildings.

### **Communications:**

- Completed the Communications Equipment Install on the following vehicles:
  - Two (2) Ambulances (Remounts)
  - One (1) New Truck
- Currently working on the Communications Equipment Install on the new Water Tender.
- Preparing for District wide radio programming to take place sometime in Feb/March.

### **CRRD:**

- CRRD staff received an appreciation email from Mutual Housing of Sacramento, an affordable housing complex on Stockton Blvd., for assistance with meeting construction deadlines needed for financial purposes.

- The Sacramento County Fireworks Taskforce met to discuss plans for the 2024 enforcement season.
- Members of the FIU attended Advance Officer training (AOT), which is continued professional training for law enforcement officer and required by the State of California for all peace officers.
- New Year's Eve – There was an uptake in community complaints regarding fireworks usage. However, Metro Fire did not respond to any fireworks related fires or injuries.

**3. SMFD – FIREFIGHTERS LOCAL 522 REPORT** (*Sean Scollard for Vice President Matt Cole*)

Sean Scollard recognized and thanked Matt Cole for the last two years serving as Vice President. Sean stated that he is currently rebuilding the team below him as a Director position is open that he vacated. He stated one of the areas that he will focus on is Workers Compensation as there is always room for improvement and he will continue to collaborate with Human Resources.

**4. COMMITTEE AND DELEGATE REPORTS**

*All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.*

**A. Executive Committee – (President Goid)**

Met tonight and had one change to Committee assignments. Director Wood is now the alternate on the Finance and Audit Committee and Director Clark is the member.

**B. Communications Center JPA – (AC Greene)**

The Communications Center JPA Board has not met since the last SMFD Board of Directors Meeting.

The Communications Center JPA Board will meet next on January 23, 2024 for its regularly scheduled meeting at SMFD's Boardroom.

**C. Finance and Audit Committee – (Director Wood)**

Next Meeting: January 25, 2024 at 5:15 PM

No Report

**D. Policy Committee – (Director Costa)**

Next Meeting: February 8, 2024 at 5:30 PM

No Report

**BOARD MEMBER QUESTIONS AND COMMENTS**

Director Costa thanked HR Manager Melisa Maddux for the presentation this evening.

Director Rice spoke regarding Terry Barnes and the 47 years of service he has given to Metro Fire and thanked Director Saylor for leading the charge to honor him this Saturday.

Director Clark said welcome to the New Year and that he would like to see us follow-up on our strategic plans.

Director Webber expressed congratulations on all the promotions announced this evening. Director Webber said that he is pleased to hear the changes we made in 2023 in regards to Workers Compensation has made a significant difference in streamlining the process.

Director Saylor gave special thanks to Engine 111 and Truck 26 who assisted with an issue this week. Director Saylor hopes to see everyone on Saturday to honor Terry Barnes.

Director Wood thanked the crews at Station 26 for their hospitality at the Open House. The Firefighters Burn Institute Fill the Boot Drive will take place February 9 – 11, 2024 and volunteers are needed.

President Goold thanked the retirees for their years of service and sacrifice. President Goold would like to know how many of our members are also serving our Country.

A moment of silence was held for Greg Valley and Melvin D. Johnson.

#### **CLOSED SESSION:**

The Board recessed to Closed Session at 7:18 p.m. on the following matter:

**1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION –  
Significant Exposure to litigation pursuant to California Government Code  
Section 54956.9 (b): One case**

Claim Against Public Entity Pursuant to Government Code Section 910  
Rose Phillips v. Sacramento Metropolitan Fire District  
General Counsel John Lavra

**Action:** Moved by Director Clark, seconded by Webber, and carried unanimously by members present to return the claim as untimely.

#### **CLOSED SESSION REPORT OUT**

The Board reconvened to open session at 8:01 p.m. and Counsel Lavra reported the Board met in closed session on one item on Government Code Section 54956.9 and unanimously voted to return the claim as untimely.

To view the video of the meeting, please visit the Metro Fire Website or our YouTube channel:

<https://metrofire.ca.gov/2024-01-11-board-meeting>  
[https://www.youtube.com/channel/UC9t-uKlc\\_oOUGNrmogdQ\\_QA](https://www.youtube.com/channel/UC9t-uKlc_oOUGNrmogdQ_QA)


**ADJOURNMENT**

The meeting was adjourned at 8:02 p.m.

**SACRAMENTO METROPOLITAN FIRE DISTRICT**

By:   
\_\_\_\_\_  
President, Board of Directors

  
\_\_\_\_\_  
Jennifer Sheetz, Secretary

  
\_\_\_\_\_  
Marni Rittburg, CMC, Board Clerk