



**ADAM A. HOUSE**  
Fire Chief

**Ted Wood**  
Board President  
Division 4

**John Costa**  
Board Vice President  
Division 9

**Robert Webber**  
Board Secretary  
Division 3

**Cynthia Saylor**  
Board Member  
Division 1

**Grant Gould**  
Board Member  
Division 2

**Shawn Stark**  
Board Member  
Division 5

**D'Elman Clark**  
Board Member  
Division 6

**Brian Rice**  
Board Member  
Division 7

**Gay Jones**  
Board Member  
Division 8

# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

## BOARD OF DIRECTORS - REGULAR MEETING AGENDA

**Thursday, June 26, 2025 – 6:00 PM**  
**Sacramento Metropolitan Fire District**  
**10545 Armstrong Avenue**

**Board Room – Second Floor**  
**Mather, California**

**&**

**Remotely Via Zoom**

**Webinar ID: 827 3461 0232 #**

**Passcode: metro2101**

**Phone: 1 (669) 444-9171 or 1 (669) 900 6833**

**Passcode: 838771796 #**

<https://us06web.zoom.us/j/82734610232?pwd=SFILQ1Znd2RSmlhdXZVQVh4d1VWZz09>

***The mission of the Sacramento Metropolitan Fire District is to provide professional and compassionate protection, education and service to our community.***

The Public's health and well-being are the top priority for the Board of Directors of the Sacramento Metropolitan Fire District and you are urged to take all appropriate health safety precautions. **To view the meeting via the Zoom Application, please click on the link above.**

Members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least forty-eight (48) hours in advance of a Regular meeting to make arrangements for such reasonable accommodations:

**Marni Rittburg**

**Board Clerk**

**(916) 859-4305**

[rittburg.marni@metrofire.ca.gov](mailto:rittburg.marni@metrofire.ca.gov)

The Board will convene in open session at 6:00 p.m.



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REGULAR BOARD MEETING

THURSDAY, JUNE 26, 2025

- CALL TO ORDER
- ROLL CALL
- PLEDGE TO FLAG

## METRO CABLE ANNOUNCEMENT:

This meeting of the Sacramento Metropolitan Fire District is recorded. The recording will be cablecast on Metro Cable Channel 14, the local government affairs channel on the Comcast and DirecTV U-Verse cable systems. The recording will also be closed captioned and video streamed at [metro14live.saccounty.gov](http://metro14live.saccounty.gov). Today's meeting replays at **6:00 p.m. on Monday, June 30, 2025, and again at 2:00 p.m. on Wednesday, July 2, 2025, on Metro Cable Channel 14.** Once posted, the recording of this meeting can be viewed on-demand at [youtube.com/metrocable14](http://youtube.com/metrocable14).

## PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON AGENDA:

*The Board of Directors of the Sacramento Metropolitan Fire District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Public members wishing to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may, in the interest of time and good order, limit the number of public member presentations. Speakers' comments will be limited to **three (3) minutes** (Per Section 31 of the Board of Directors Policies and Procedures).*

*In accordance with Section 31 of the Board of Directors Policies and Procedures, members of the Public requesting their written comments be read into the meeting record must be present or have a representative present to read their comments during the time allotted.*

## CONSENT ITEMS:

*Matters of routine approval including but not limited to action summary minutes, referral of issues to committee, committee referrals to the full Board, items that require yearly approval, declaration of surplus equipment, and other consent matters. The Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.*

## CONSENT ITEMS

Page No.

1. **Action Summary Minutes** 6  
**Recommendation:** Approve the Action Summary Minutes for the Regular Board Meeting of May 22, 2025.
2. **Board Policy 01.012.01 – Debt Management Policy** 12  
**Recommendation:** Approve the amendments to the Debt Management Policy.



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3. **Board Policy 01.010.03 – Purchasing and Contracting Policy** 19  
**Recommendation:** Approve the amendments to the Purchasing and Contracting Policy.
4. **Disclosure of Material Expenditure – Excess Workers’ Compensation Insurance – Safety National Casualty Corporation - \$537,745.00** 32  
**Recommendation:** Authorize a payment of \$537,745.00 to Safety National Casualty Corporation for Excess Workers’ Compensation Insurance.
5. **Disclosure of Material Expenditure – General/Property/Liability Commercial Insurance – Fire Agencies Insurance Risk Authority (FAIRA) for the FY 25/26 – \$3,031,655** 34  
**Recommendation:** Authorize a payment of \$3,031,655.00 to Fire Agencies Insurance Risk Authority (FAIRA) for commercial insurance.

## PRESENTATION ITEMS:

1. **Measure O General Obligation Bond Issuance** 36  
*(Chief Financial Officer Dave O’Toole)*  
**Recommendation:** Receive the presentation.

## ACTION ITEMS:

1. **Disclosure of Material Expenditure – Excess General Liability Insurance – Vantage Risk Specialty Insurance Company for \$307,992.30 and Westchester Surplus Lines Insurance Company for \$215,439.84** 43  
*(Brad Svenningsen, USI Insurance Services)*  
**Recommendation:** Authorize payment of \$307,992.30 to Vantage Risk Specialty Insurance Company and \$215,439.84 to Westchester Surplus Lines Insurance Company for Excess General Liability Insurance.
2. **Sacramento Local Agency Formation Commission (LAFCo) - Nominations for Special District Commissioners** 45  
*(Board Clerk Marni Rittburg)*  
**Recommendation:** Nominate Director Jones to Sacramento LAFCo for the Special District Commissioner seat as a full voting member to serve a 4-year term.

## REPORTS:

1. **PRESIDENT’S REPORT** — *(President Wood)*
2. **FIRE CHIEF’S REPORT** — *(Chief House)*

**OPERATIONS REPORT** – *(Deputy Chief Mitchell)*



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**ADMINISTRATIVE REPORT** – (Deputy Chief Fiorica)

**SUPPORT SERVICES REPORT** – (Deputy Chief Wagaman)

**3. SMFD – FIREFIGHTERS LOCAL 522 REPORT** – (Captain Sean Scollard, Local 522 Vice President)

**4. COMMITTEE AND DELEGATE REPORTS**

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California, unless otherwise specified.

**A. Executive Committee** – (President Wood)

Next Meeting: TBD

**B. Communications Center JPA** – (Deputy Chief Fiorica)

Next Meeting: June 24, 2025 & July 8, 2025, at 9:00 AM

SRFECC Annex – 10240 Systems Parkway, Suite B, Sacramento

**C. Finance and Audit Committee** – (Director Jones)

Next Meeting: July 24, 2025, at 5:30 PM

**D. Policy Committee** – (Director Costa)

Next Meeting: July 10, 2025, at 5:30 PM

## BOARD MEMBER QUESTIONS AND COMMENTS

### CLOSED SESSION:

The Board will convene in closed session to meet on the following matter(s):

**1. Pursuant to California Government Code Section 54956.9 (a) – one (1) matter of Workers' Compensation Compromise and Release**

Jason Cahill and the Sacramento Metropolitan Fire District

Claim # 4A2305MHPDS0001

Workers' Compensation Settlement Authority

Melisa Maddux, Chief Human Resources Officer

**2. Pursuant to California Government Code Section 54956.9 (a) –one (1) matter of Workers' Compensation Settlement Authority**

Loren Mansel and the Sacramento Metropolitan Fire District

Claim # 4A2302G3HGQ0001

Workers' Compensation Settlement Authority

Melisa Maddux, Chief Human Resources Officer



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REGULAR BOARD MEETING

THURSDAY, JUNE 26, 2025

## CLOSED SESSION REPORT OUT

## ADJOURNMENT

### NEXT BOARD MEETING:

*Unless specified differently, all meetings of the Board are held at Sacramento Metropolitan Fire District at 10545 Armstrong Avenue, Mather, CA*

- Regular Board Meeting – July 10, 2025, at 6:00 PM


Posted on June 23, 2025, by 4:30 p.m.

*Marni Rittburg*

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Marni Rittburg, CMC, CPMC  
Clerk of the Board

\*\* No written report

\*  Separate Attachment

### DISABILITY INFORMATION:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (916) 859-4305. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility.