



Todd Harms
Fire Chief

Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

BOARD OF DIRECTORS - REGULAR MEETING

Thursday, May 27, 2021 – 6:00 PM

Held Remotely Via Zoom

Phone: (669) 900-6833

Webinar ID: 817 9950 2351#

Passcode: 044 593 149#

Matt Kelly
Board President
Division 7

Cynthia Saylor
Board Vice President
Division 1

D'Elman Clark
Board Secretary
Division 6

Grant Goold
Board Member
Division 2

Randy Orzalli
Board Member
Division 3

Ted Wood
Board Member
Division 4

Jennifer Sheetz
Board Member
Division 5

Gay Jones
Board Member
Division 8

Walt White
Board Member
Division 9

The mission of the Sacramento Metropolitan Fire District is to provide professional and compassionate protection, education and service to our community.

The Governor has declared a State of Emergency to exist in California as a result of the threat of COVID-19 (aka the "Coronavirus"). The Governor issued Executive Order N-25-20 and N-29-20, which directs Californians to follow public health directives including canceling large gatherings. The Executive Order also allows local legislative bodies to hold meetings via conference calls while still satisfying state transparency requirements.

The Governor has also issued Executive Order N-33-20, prohibiting people from leaving their homes or places of residence except to access necessary supplies and services or to engage in specified critical infrastructure employment.

The Public's health and well-being are the top priority for the Board of Directors of the Sacramento Metropolitan Fire District and you are urged to take all appropriate health safety precautions. To facilitate this process, the meeting of the Board will be available via Zoom at the phone number listed above. **If you prefer viewing the meeting via the Zoom Application, please contact Board Clerk Penilla via email at the address listed below.**

Note: The meeting is being held solely by remote means and will be made accessible to members of the public seeking to attend and address the Board solely through the phone number set forth above, except that members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least forty-eight (48) hours in advance of a Regular meeting to make arrangements for such reasonable accommodations:

Melissa Penilla
Board Clerk
(916) 859-4305

Penilla.melissa@metrofire.ca.gov

The Board will convene in open session at 6:00 p.m.

Serving Sacramento and Placer Counties



Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

REGULAR BOARD MEETING AGENDA

THURSDAY, MAY 27, 2021

CALL TO ORDER

PLEDGE TO FLAG

METRO CABLE ANNOUNCEMENT

The Open Session Meeting is videotaped for cablecast on Metro Cable 14. Replay on Monday, May 31st at 6:00 pm and Wednesday, June 2nd at 9:00 am on Channel 14; Webcast at www.sacmetrocable.tv.

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON AGENDA

*The Board of Directors of the Sacramento Metropolitan Fire District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Public members desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may in the interest of time and good order limit the number of public member presentations. Speakers' comments will be limited to **three minutes** (Per Section 31 of the Board of Directors Policies and Procedures).*

In accordance with Section 31 of the Board of Directors Policies and Procedures, members of the Public requesting their written comments be read into the meeting record must be present or have a representative present to read their comments during the time allotted.

CONSENT ITEMS

Matters of routine approval including but not limited to action summary minutes, referral of issues to committee, committee referrals to the full Board, items that require yearly approval, declaration of surplus equipment, and other consent matters. Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.

Page No.

CONSENT ITEMS

1. 2020 Retirement Commendations

6

Recommendation: Adopt Resolutions commending the following individuals upon their retirement and for their years of skilled performance and deepest commitment to the fire service.

- | | |
|--------------------------|--------------------------------------|
| 1. Daniel L. Baker | Battalion Chief |
| 2. Brian P. Benton | Captain |
| 3. Eric A. Bridge | Deputy Chief |
| 4. Julie D. Cole | Human Resources Specialist |
| 5. Rebecca M. Cordova | Engineer |
| 6. David B. Durham | Battalion Chief |
| 7. Joseph C. Evans | Engineer |
| 8. George N. Gravin | Facilities Manager |
| 9. Christopher J. Hanson | Firefighter |
| 10. Craig W.C. Henderson | Captain |
| 11. Jeremy Hord | Captain |
| 12. Denis J. Murray | Geographic Information Specialist II |
| 13. James W. Novotny | Captain |



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REGULAR BOARD MEETING AGENDA

THURSDAY, MAY 27, 2021

14. Janice N. Odestig Firefighter
15. Mark D. Schreck Engineer
16. Brian J. Shannon Deputy Chief
17. Kevin L. Wegener Battalion Chief
18. Michael S. Welch Engineer

2. Action Summary Minutes

23

Recommendation: Approve the Action Summary Minutes for the Regular Board meeting of May 13, 2021.

PRESENTATION ITEMS

1. Peer Recognition Commendation (*Todd Harms, Fire Chief*)

*

Recommendation: Peer Recognition Commendation to Captain Aaron Todd and Local 522 Honor Guard. No action required.

2. Fiscal Year 2021/2022 Insurance Renewal

*

(*USI Insurance Broker, Brad Svenningsen*)

Recommendation: Receive presentation, no action required.

REPORTS

1. PRESIDENT'S REPORT—(*President Kelly*)

2. FIRE CHIEF'S REPORT—(*Chief Harms*)

OPERATIONS' REPORT – (*Deputy Chief Mitchell*)

3. GENERAL COUNSEL REPORT (*General Counsel John Lavra*)

4. SMFD – FIREFIGHTERS LOCAL 522 REPORT

5. COMMITTEE AND DELEGATE REPORTS

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

A. Executive Committee – (*President Kelly*)

Next Meeting: TBD

B. Communications Center JPA – (*DC Wagaman*)

Next Meeting: June 8, 2021 at 9:00 AM

C. California Fire & Rescue Training JPA – (*Chief Harms*)

Next Meeting: June 17, 2021 at 4:00 PM

Location: Virtually due to COVID restrictions

D. Finance and Audit Committee – (*Director Orzalli*)

Report Out: May 27, 2021 at 5:30 PM

Next Meeting: June 24, 2021 at TBD

E. Policy Committee – (*Director Goid*)

Next Meeting: TBD



Sacramento Metropolitan Fire District

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REGULAR BOARD MEETING AGENDA

THURSDAY, MAY 27, 2021

BOARD MEMBER QUESTIONS AND COMMENTS

CLOSED SESSION

1. **Pursuant to California Government Code Section 54956.9 (a) – One (1) matter of Workers Compensation Compromise and Release**
Jeremy Hord and the Sacramento Metropolitan Fire District
Claim # SMDN – 549020; SMDQ - 550046 – Workers Compensation Settlement Authority
Jessica Valenti of Lenahan, Lee, Slater, Pearse & Majernik, LLP
2. **Pursuant to California Government Code Section 54956.9 (a) – Two (2) matters of Industrial Disability Retirement**
 - a. Engineer Kevin Summers and the Sacramento Metropolitan Fire District
Claim # SMDS - 550441 – Industrial Disability Retirement
Deputy Chief Gregory Casentini
 - b. Firefighter Craig Sweeney and the Sacramento Metropolitan Fire District
Claim # SMDO – 549498; SMDP - 549661 – Industrial Disability Retirement
Deputy Chief Gregory Casentini

REPORT OUT FROM CLOSED SESSION

ACTION ITEMS

1. **Industrial Disability Retirement – Engineer Kevin Summers** **
Recommendation: After discussion in Closed Session, consider adopting a Resolution finding Engineer Kevin Summers has suffered job related injuries and is eligible for an Industrial Disability Retirement.
2. **Industrial Disability Retirement – Firefighter Craig Sweeney** **
Recommendation: After discussion in Closed Session, consider adopting a Resolution finding Firefighter Craig Sweeney has suffered job related injuries And is eligible for an Industrial Disability Retirement.

ADJOURNMENT

NEXT BOARD MEETING(S):

Unless specified differently, all meetings of the Board are held at Sacramento Metropolitan Fire District, 10545 Armstrong Avenue, Mather, CA

- Next Board Meeting – Jun 10, 2021 at 6:00 PM

The following action and presentation items are scheduled for the next board meeting agenda. Board members are requested to identify additional action or presentation items they desire to be scheduled on the agenda.

ANTICIPATED AGENDA ITEMS: FY21/22 Preliminary Budget

Posted on May 24, 2021



Sacramento Metropolitan Fire District

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REGULAR BOARD MEETING AGENDA

THURSDAY, MAY 27, 2021

Melissa Penilla

Melissa Penilla, Clerk of the Board

* No written report

**  Separate Attachment

DISABILITY INFORMATION:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (916) 859-4305. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

RESOLUTION

Commending Daniel L. Baker

WHEREAS, Daniel L. Baker retired as a Battalion Chief from the Sacramento Metropolitan Fire District on May 15, 2020; and

WHEREAS, Daniel L. Baker began his career with the CDF/SLO County Fire Department as a Paid Call Firefighter from 1989 through 1991; with Donner Summit Fire Department as a Firefighter from 1993 through 1995; and

WHEREAS, Daniel L. Baker was hired as a Firefighter with the American River Fire Protection District on April 1, 1995; promoted to Engineer on July 1, 1999; promoted to Captain with the Sacramento Metropolitan Fire District on June 15, 2010; promoted to Battalion Chief on April 9, 2018; and served with responsibility and integrity for more than 25 years of full-time service; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors expresses its highest respect, deepest appreciation, and sincerest thanks to Battalion Chief Baker for his many years of skilled performance and deepest commitment to the fire service.

BE IT FURTHER RESOLVED, that this foregoing Resolution No. 2021-045 was passed and adopted on May 27, 2021 by the Sacramento Metropolitan Fire District Board of Directors.

Matt Kelly, President

Cinthia Saylor, Vice President

D'Elman Clark, Secretary

Grant Goold

Randy Orzalli

Ted Wood

Jennifer Sheetz

Gay Jones

Walt White

Melissa Penilla, Board Clerk

RESOLUTION

Commending Brian P. Benton

WHEREAS, Brian P. Benton retired as a Captain from the Sacramento Metropolitan Fire District on December 29, 2020; and

WHEREAS, Brian P. Benton was hired as a Firefighter with the Fair Oaks Fire Protection District on April 1, 1994; promoted to Captain with the Sacramento Metropolitan Fire District on May 16, 2009; served with responsibility and integrity for more than 26 years of full-time service; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors expresses its highest respect, deepest appreciation, and sincerest thanks to Captain Benton for his many years of skilled performance and deepest commitment to the fire service.

BE IT FURTHER RESOLVED, that this foregoing Resolution No. 2021-046 was passed and adopted on May 27, 2021 by the Sacramento Metropolitan Fire District Board of Directors.

Matt Kelly, President

Cinthia Saylor, Vice President

D'Elman Clark, Secretary

Grant Goold

Randy Orzalli

Ted Wood

Jennifer Sheetz

Gay Jones

Walt White

Melissa Penilla, Board Clerk

RESOLUTION

Commending Eric A. Bridge

WHEREAS, Eric A. Bridge retired as the Deputy Chief of Operations from the Sacramento Metropolitan Fire District on November 1, 2020; and

WHEREAS, Eric A. Bridge began his career with the City of San Diego as a Paramedic from 1992 through 1994; and

WHEREAS, Eric A. Bridge was hired as a Firefighter with the American River Fire Protection District on October 1, 1994; promoted to Captain with the Sacramento Metropolitan Fire District on April 1, 2002; promoted to Battalion Chief on April 5, 2010; promoted to Assistant Chief on October 13, 2014; promoted to Deputy Chief of Operations on January 1, 2016; and served with responsibility and integrity for more than 26 years of full-time service; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors expresses its highest respect, deepest appreciation, and sincerest thanks to Deputy Chief Bridge for his many years of skilled performance and deepest commitment to the fire service.

BE IT FURTHER RESOLVED, that this foregoing Resolution No. 2021-047 was passed and adopted on May 27, 2021 by the Sacramento Metropolitan Fire District Board of Directors.

Matt Kelly, President

Cynthia Saylor, Vice President

D'Elman Clark, Secretary

Grant Goold

Randy Orzalli

Ted Wood

Jennifer Sheetz

Gay Jones

Walt White

Melissa Penilla, Board Clerk

RESOLUTION

Commending Julie D. Cole

WHEREAS, Julie D. Cole retired as a Human Resources Specialist from the Sacramento Metropolitan Fire District on May 26, 2020; and

WHEREAS, Julie D. Cole was hired as an Office Technician in the Fire Prevention Bureau with the Sacramento Metropolitan Fire District on May 12, 2003; promoted to Public Education Technician on April 17, 2006; promoted to Secretary on July 1, 2011, promoted to Human Resources Specialist on May 1, 2014; and served with responsibility and integrity for more than 17 years of full-time service; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors expresses its highest respect, deepest appreciation, and sincerest thanks to Julie D. Cole for her many years of skilled performance and deepest commitment to the fire service.

BE IT FURTHER RESOLVED, that this foregoing Resolution No. 2021-048 was passed and adopted on May 27, 2021 by the Sacramento Metropolitan Fire District Board of Directors.

Matt Kelly, President

Cinthia Saylor, Vice President

D'Elman Clark, Secretary

Grant Goold

Randy Orzalli

Ted Wood

Jennifer Sheetz

Gay Jones

Walt White

Melissa Penilla, Board Clerk

RESOLUTION

Commending Rebecca M. Cordova

WHEREAS, Rebecca M. Cordova retired as an Engineer from the Sacramento Metropolitan Fire District on May 29, 2020; and

WHEREAS, Rebecca M. Cordova began her fire service career with Butte County Fire Department as a Paid Call Firefighter from 2003 through 2004; with Cal-Fire as a Firefighter in August 2004; and

WHEREAS, Rebecca M. Cordova was hired as a Firefighter with the Sacramento Metropolitan Fire District on February 21, 2005; promoted to Engineer on July 1, 2008; and served with responsibility and integrity for more than 15 years of full-time service; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors expresses its highest respect, deepest appreciation, and sincerest thanks to Engineer Cordova for her many years of skilled performance and deepest commitment to the fire service.

BE IT FURTHER RESOLVED, that this foregoing Resolution No. 2021-049 was passed and adopted on May 27, 2021 by the Sacramento Metropolitan Fire District Board of Directors.

Matt Kelly, President

Cinthia Saylor, Vice President

D'Elman Clark, Secretary

Grant Goold

Randy Orzalli

Ted Wood

Jennifer Sheetz

Gay Jones

Walt White

Melissa Penilla, Board Clerk

RESOLUTION

Commending David B. Durham

WHEREAS, David B. Durham retired as a Battalion Chief from the Sacramento Metropolitan Fire District on November 20, 2020; and

WHEREAS, David B. Durham began his career with the Orange County Fire Department as a Paid Call Firefighter from 1987 through 1990; and

WHEREAS, David B. Durham was hired as a Firefighter with the American River Fire Protection District on July 1, 1991; promoted to Engineer on July 1, 1996; promoted to Captain with the Sacramento Metropolitan Fire District on January 1, 2007; promoted to Battalion Chief on August 6, 2018; and served with responsibility and integrity for more than 29 years of full-time service; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors expresses its highest respect, deepest appreciation, and sincerest thanks to Battalion Chief Durham for his many years of skilled performance and deepest commitment to the fire service.

BE IT FURTHER RESOLVED, that this foregoing Resolution No. 2021-050 was passed and adopted on May 27, 2021 by the Sacramento Metropolitan Fire District Board of Directors.

Matt Kelly, President

Cynthia Saylor, Vice President

D'Elman Clark, Secretary

Grant Goold

Randy Orzalli

Ted Wood

Jennifer Sheetz

Gay Jones

Walt White

Melissa Penilla, Board Clerk

RESOLUTION

Commending Joseph C. Evans

WHEREAS, Joseph C. Evans retired as an Engineer from the Sacramento Metropolitan Fire District on March 23, 2020; and

WHEREAS, Joseph C. Evans began his fire service career with the Rio Linda Elverta Fire Protection District in 1988; and

WHEREAS, Joseph C. Evans was hired as a Firefighter with the American River Fire Protection District on February 1, 1990; promoted to Engineer with the Sacramento Metropolitan Fire District on May 1, 2005; served with responsibility and integrity for more than 30 years of full-time service; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors expresses its highest respect, deepest appreciation, and sincerest thanks to Engineer Evans for his many years of skilled performance and deepest commitment to the fire service.

BE IT FURTHER RESOLVED, that this foregoing Resolution No. 2021-051 was passed and adopted on May 27, 2021 by the Sacramento Metropolitan Fire District Board of Directors.

Matt Kelly, President

Cinthia Saylor, Vice President

D'Elman Clark, Secretary

Grant Goold

Randy Orzalli

Ted Wood

Jennifer Sheetz

Gay Jones

Walt White

Melissa Penilla, Board Clerk

RESOLUTION

Commending George N. Gravin

WHEREAS, George N. Gravin retired as a Facilities Manager from the Sacramento Metropolitan Fire District on December 31, 2020; and

WHEREAS, George N. Gravin began his career with Sacramento Regional Transit as a Facilities Mechanic from 1996 through 2001; has been a licensed HVAC contractor since 1996; and

WHEREAS, George N. Gravin was hired as a Facilities Technician with the Sacramento Metropolitan Fire District on January 11, 2001; promoted to Facilities Manager on August 8, 2016; and served with responsibility and integrity for more than 19 years of full-time service; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors expresses its highest respect, deepest appreciation, and sincerest thanks to George N. Gravin for his many years of skilled performance and deepest commitment to the fire service.

BE IT FURTHER RESOLVED, that this foregoing Resolution No. 2021-052 was passed and adopted on May 27, 2021 by the Sacramento Metropolitan Fire District Board of Directors.

Matt Kelly, President

Cynthia Saylor, Vice President

D'Elman Clark, Secretary

Grant Goold

Randy Orzalli

Ted Wood

Jennifer Sheetz

Gay Jones

Walt White

Melissa Penilla, Board Clerk

RESOLUTION

Commending Christopher J. Hanson

WHEREAS, Christopher J. Hanson retired as Firefighter from the Sacramento Metropolitan Fire District on November 23, 2020; and

WHEREAS, Christopher J. Hanson began his fire service career with the California Department of Forestry as a Sleeper Firefighter from 1977 through 1978; and

WHEREAS, Christopher J. Hanson was hired as a Firefighter with the Florin Fire Protection District on March 5, 1990; served with responsibility and integrity for more than 30 years of full-time service; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors expresses its highest respect, deepest appreciation, and sincerest thanks to Firefighter Hanson for his many years of skilled performance and deepest commitment to the fire service.

BE IT FURTHER RESOLVED, that this foregoing Resolution No. 2021-053 was passed and adopted on May 27, 2021 by the Sacramento Metropolitan Fire District Board of Directors.

Matt Kelly, President

Cynthia Saylor, Vice President

D'Elman Clark, Secretary

Grant Goold

Randy Orzalli

Ted Wood

Jennifer Sheetz

Gay Jones

Walt White

Melissa Penilla, Board Clerk

RESOLUTION

Commending Craig W.C. Henderson

WHEREAS, Craig W.C. Henderson retired as a Captain from the Sacramento Metropolitan Fire District on December 30, 2020; and

WHEREAS, Craig W.C. Henderson began his fire service career with the Napa County Fire Department as an Engineer from 1989 through 1991; and

WHEREAS, Craig W.C. Henderson was hired as a Paramedic with the Sacramento County Fire Protection District on April 1, 1994; promoted to Firefighter on May 1, 1994; promoted to Captain with the Sacramento Metropolitan Fire District on April 15, 2008; and served with responsibility and integrity for more than 26 years of full-time service; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors expresses its highest respect, deepest appreciation, and sincerest thanks to Captain Henderson for his many years of skilled performance and deepest commitment to the fire service.

BE IT FURTHER RESOLVED, that this foregoing Resolution No. 2021-054 was passed and adopted on May 27, 2021 by the Sacramento Metropolitan Fire District Board of Directors.

Matt Kelly, President

Cynthia Saylor, Vice President

D'Elman Clark, Secretary

Grant Goold

Randy Orzalli

Ted Wood

Jennifer Sheetz

Gay Jones

Walt White

Melissa Penilla, Board Clerk

RESOLUTION

Commending Jeremy L. Hord

WHEREAS, Jeremy L. Hord retired as a Captain from the Sacramento Metropolitan Fire District on November 13, 2020; and

WHEREAS, Jeremy L. Hord was hired as a Firefighter with the Sacramento Metropolitan Fire District on September 4, 2001; promoted to Engineer on January 1, 2007; promoted to Captain on July 1, 2016; and served with responsibility and integrity for more than 19 years of full-time service; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors expresses its highest respect, deepest appreciation, and sincerest thanks to Captain Hord for his many years of skilled performance and deepest commitment to the fire service.

BE IT FURTHER RESOLVED, that this foregoing Resolution No. 2021-055 was passed and adopted on May 27, 2021 by the Sacramento Metropolitan Fire District Board of Directors.

Matt Kelly, President

Cinthia Saylor, Vice President

D'Elman Clark, Secretary

Grant Goold

Randy Orzalli

Ted Wood

Jennifer Sheetz

Gay Jones

Walt White

Melissa Penilla, Board Clerk

RESOLUTION

Commending
Denis J. Murray

WHEREAS, Denis J. Murray retired as a Geographic Information Specialist II from the Sacramento Metropolitan Fire District on May 1, 2020; and

WHEREAS, Denis J. Murray was hired as a Drafting Technician with the Sacramento Metropolitan Fire District on February 1, 2003; and served with responsibility and integrity for more than 17 years of full-time service; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors expresses its highest respect, deepest appreciation, and sincerest thanks to Denis J. Murray for his many years of skilled performance and deepest commitment to the fire service.

BE IT FURTHER RESOLVED, that this foregoing Resolution No. 2021-056 was passed and adopted on May 27, 2021 by the Sacramento Metropolitan Fire District Board of Directors.

Matt Kelly, President

Cynthia Saylor, Vice President

D'Elman Clark, Secretary

Grant Goold

Randy Orzalli

Ted Wood

Jennifer Sheetz

Gay Jones

Walt White

Melissa Penilla, Board Clerk

RESOLUTION

Commending James W. Novotny

WHEREAS, James W. Novotny retired as a Captain from the Sacramento Metropolitan Fire District on June 1, 2020; and

WHEREAS, James W. Novotny was hired as a Firefighter with the Florin Fire Protection District on February 19, 1991; promoted to Captain with the Sacramento Metropolitan Fire District on December 1, 2005; served with responsibility and integrity for more than 29 years of full-time service; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors expresses its highest respect, deepest appreciation, and sincerest thanks to Captain Novotny for his many years of skilled performance and deepest commitment to the fire service.

BE IT FURTHER RESOLVED, that this foregoing Resolution No. 2021-057 was passed and adopted on May 27, 2021 by the Sacramento Metropolitan Fire District Board of Directors.

Matt Kelly, President

Cynthia Saylor, Vice President

D'Elman Clark, Secretary

Grant Goid

Randy Orzalli

Ted Wood

Jennifer Sheetz

Gay Jones

Walt White

Melissa Penilla, Board Clerk

RESOLUTION

Commending Janice N. Odestig

WHEREAS, Janice N. Odestig retired as a Firefighter from the Sacramento Metropolitan Fire District on June 26, 2020; and

WHEREAS, Janice N. Odestig began her fire service career with Cal-Fire as a Seasonal Firefighter from 1998 through 2000; with the Pioneer Fire Protection District as a Firefighter from 2001 through 2002; and

WHEREAS, Janice N. Odestig was hired as a Firefighter with the Sacramento Metropolitan Fire District on September 2, 2002; and served with responsibility and integrity for more than 17 years of full-time service; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors expresses its highest respect, deepest appreciation, and sincerest thanks to Firefighter Odestig for her many years of skilled performance and deepest commitment to the fire service.

BE IT FURTHER RESOLVED, that this foregoing Resolution No. 2021-058 was passed and adopted on May 27, 2021 by the Sacramento Metropolitan Fire District Board of Directors.

Matt Kelly, President

Cynthia Saylor, Vice President

D'Elman Clark, Secretary

Grant Goold

Randy Orzalli

Ted Wood

Jennifer Sheetz

Gay Jones

Walt White

Melissa Penilla, Board Clerk

RESOLUTION

Commending Mark D. Schreck

WHEREAS, Mark D. Schreck retired as an Engineer from the Sacramento Metropolitan Fire District on June 3, 2020; and

WHEREAS, Mark D. Schreck began his fire service career with the Rio Linda Elverta Fire Protection District as a Volunteer Firefighter from 1987 through 1990; and

WHEREAS, Mark D. Schreck was hired as a Firefighter with the American River Fire Protection District on October 1, 1990; promoted to Engineer with the Sacramento Metropolitan Fire District on April 10, 2014; served with responsibility and integrity for more than 28 years of full-time service; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors expresses its highest respect, deepest appreciation, and sincerest thanks to Engineer Schreck for his many years of skilled performance and deepest commitment to the fire service.

BE IT FURTHER RESOLVED, that this foregoing Resolution No. 2021-059 was passed and adopted on May 27, 2021 by the Sacramento Metropolitan Fire District Board of Directors.

Matt Kelly, President

Cinthia Saylor, Vice President

D'Elman Clark, Secretary

Grant Goold

Randy Orzalli

Ted Wood

Jennifer Sheetz

Gay Jones

Walt White

Melissa Penilla, Board Clerk

RESOLUTION

Commending Brian J. Shannon

WHEREAS, Brian J. Shannon retired as the Deputy Chief of Support Services from the Sacramento Metropolitan Fire District on December 16, 2020; and

WHEREAS, Brian J. Shannon began his career with the South Placer Fire District as a Reserve Firefighter/Paramedic from 1992 through 1994; and

WHEREAS, Brian J. Shannon was hired as a Paramedic with the Sacramento County Fire/Protection District on April 1, 1994; promoted to Firefighter on May 1, 1994; promoted to Captain with the Sacramento Metropolitan Fire District on December 1, 2005; promoted to Battalion Chief on October 9, 2011; promoted to Assistant Chief of Operations on July 3, 2014; promoted to Deputy Chief of Support Services on February 8, 2017; and served with responsibility and integrity for more than 26 years of full-time service; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors expresses its highest respect, deepest appreciation, and sincerest thanks to Deputy Chief Shannon for his many years of skilled performance and deepest commitment to the fire service.

BE IT FURTHER RESOLVED, that this foregoing Resolution No. 2021-060 was passed and adopted on May 27, 2021 by the Sacramento Metropolitan Fire District Board of Directors.

Matt Kelly, President

Cynthia Saylor, Vice President

D'Elman Clark, Secretary

Grant Goold

Randy Orzalli

Ted Wood

Jennifer Sheetz

Gay Jones

Walt White

Melissa Penilla, Board Clerk

RESOLUTION

Commending

Kevin L. Wegener

WHEREAS, Kevin L. Wegener retired as a Battalion Chief from the Sacramento Metropolitan Fire District on July 24, 2020; and

WHEREAS, Kevin L. Wegener began his fire service career with Colfax as a Volunteer Firefighter from 1989 through 1992; with Cal-Fire as a Seasonal Firefighter from 1989 through 1992; with South Placer Fire as a Firefighter from 1992 through 1994; with Placer Foothills Consolidated Fire District as a Firefighter, Engineer, Captain, and Assistant Chief from 1994 through 2013; and

WHEREAS, Kevin L. Wegener was hired as a Firefighter with the American River Fire Protection District on October 1, 1994; promoted to Engineer with the Sacramento Metropolitan Fire District on April 1, 2001; promoted to Captain on January 1, 2004; promoted to Battalion Chief on February 10, 2018; and served with responsibility and integrity for more than 25 years of full-time service; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors expresses its highest respect, deepest appreciation, and sincerest thanks to Battalion Chief Wegener for his many years of skilled performance and deepest commitment to the fire service.

BE IT FURTHER RESOLVED, that this foregoing Resolution No. 2021-061 was passed and adopted on May 27, 2021 by the Sacramento Metropolitan Fire District Board of Directors.

Matt Kelly, President

Cinthia Saylor, Vice President

D'Elman Clark, Secretary

Grant Goold

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Ted Wood

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Walt White

Melissa Penilla, Board Clerk



TODD HARMS
Fire Chief

Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, CA 95655 · Phone (916) 859-4300 · Fax (916) 859-3702

ACTION SUMMARY MINUTES – REGULAR MEETING

BOARD OF DIRECTORS SACRAMENTO METROPOLITAN FIRE DISTRICT Thursday, May 13, 2021 Held Remotely Via Zoom

CALL TO ORDER

The meeting was called to order at 6:00 pm by President Kelly. Board members present: Clark, Goold, Jones, Kelly, Saylor, Sheetz, White and Wood. Board members absent: Orzalli. Staff present: Chief Harms, General Counsel Lavra, and Interim Clerk Dehoney.

PUBLIC COMMENT: None.

CONSENT ITEMS

Action: Moved by Clark, seconded by Goold, and carried unanimously by members present to adopt the Consent Calendar as follows:

1. 2019 Retirement Commendations

Recommendation: Adopt Resolutions commending the following individuals upon their retirement and for their years of skilled performance and deepest commitment to the fire service.

| | |
|-------------------------|----------------------|
| 1. James L. Bedal Jr. | Facilities Assistant |
| 2. Paul R. Burke | Captain |
| 3. Mark V. DeZordo | Engineer |
| 4. Michelle Eidam | Captain |
| 5. Brian C. Evers | Captain |
| 6. David J. Farrell | Firefighter |
| 7. Anthony Fink | Engineer |
| 8. Rick Griggs | Battalion Chief |
| 9. Randall D. Hein | Assistant Chief |
| 10. Paul B. Isaacson | Firefighter |
| 11. Anthony A. Kastros | Battalion Chief |
| 12. Gary A. Lascelles | Logistics Technician |
| 13. James L. Mandes | Captain |
| 14. Koren P. Martinelle | Engineer |
| 15. Michael S. Morris | Engineer |
| 16. James Mrozinski | Engineer |
| 17. Thomas S. Neville | Assistant Chief |
| 18. Michael W. Olcese | Fire Inspector II |
| 19. Tracy Olcese | Fire Inspector II |
| 20. Kevin E. Osen | Engineer |
| 21. Jamie P. Poole | Captain |
| 22. Matthew W. Randazzo | Firefighter |

- | | | |
|-----|--------------------------|-----------------|
| 23. | Forrest F. Rowell | Battalion Chief |
| 24. | Christopher Ruscica | Captain |
| 25. | John D. Shanzenbach | Captain |
| 26. | Jonpaul Seivane | Battalion Chief |
| 27. | Craig Von Chance-Stutler | Engineer |

Action: Adopted Resolution No.'s 2021-016 through 2021-042.

2. Action Summary Minutes

Recommendation: Approve the Action Summary Minutes for the Regular Board meeting of April 22, 2021.

Action: Approved Action Summary Minutes.

3. Second Amendment to Agreement with Roebbelen Construction Management Services, Inc.

Recommendation: Authorize the Fire Chief to execute the second amendment to the agreement with Roebbelen Construction Management Services, Inc.

Action: Approved the second amendment to the agreement with Roebbelen Construction Management Services, Inc.

4. Notice of Award – RFP 20-07 Retirement Plan Record Keeping and Administrative Services

Recommendation: Approve the contract award to Nationwide Retirement Solutions, Inc., and authorize the Fire Chief to execute the agreement in accordance with RFP 20-07.

Action: Approved the contract award to Nationwide Retirement Solutions, Inc. and authorized the Fire Chief to execute the agreement.

5. Equipment Lease Financing

Recommendation: Adopt a resolution to authorize the Fire Chief and/or Chief Financial Officer to enter into an Equipment Lease with Banc of America Capital Corp.

Action: Adopted Resolution No. 2021-043.

PUBLIC HEARING

1. Capital Fire Facilities Fee Updates

(Chief Development Officer, Jeff Frye, Nicole Kissam, NBS & Joseph Colgan, NBS)

Recommendation:

- a. Conduct a Public Hearing to consider the following recommended changes to the Capital Fire Facilities Fee:
 - o Include a provision to comply with SB13
 - o Update the fee schedule as recommended in the Impact Fee Study
- b. Upon conclusion of the public hearing, approve staff's recommendations and adopt a resolution accepting the Capital Fire Facilities Fee Schedule for New Construction and Development within the District.
- c. Authorize the Fire Chief to engage the County of Sacramento and the City of Citrus Heights to implement and administer the District's updated Capital Fire Facilities Fee.

Public Hearing:

A public hearing was conducted with the following framework:

1. Staff presentation/recommendation
2. Questions of the staff
3. Individuals speaking in support
 - i. Folsom City Council Member Mike Kozlowski commented, saying he has a personal interest in this matter, and complemented our plan.
4. Questions of individuals speaking in support
5. Individuals speaking in opposition
 - i. There were no individuals speaking in opposition
6. Questions of individuals speaking in opposition
7. Rebuttal
8. Public Input
 - i. There was no public input
9. Board questions, discussion, and disposition

Action:

At the conclusion of the public hearing the following action occurred:

- a. On a motion by Jones, seconded by Clark, and carried unanimously by members present to accept the Capital Facilities Fee Schedule for New Construction and Development and adopted Resolution No. 2021-044.
- b. On a motion by Wood, seconded by Jones, and carried unanimously by members present to authorize the Fire Chief to engage the County of Sacramento and the City of Citrus Heights to implement and administer the District’s updated Capital Fire Facilities Fee.

REPORTS

1. PRESIDENT’S REPORT: No report.

2. FIRE CHIEF’S REPORT:

Chief Harms welcomed Michelle Dehoney as the Interim Board Clerk while Melissa Penilla will be on leave, and thanked Jeff Frye for his work on the Capital Fire Facilities Fee Update.

At the request of Chief Harms, Chief Wagaman discussed an arrest that occurred with regards to an illegal fireworks bust. The Arson Investigators from the Community Risk Reduction Division worked directly with the Sacramento County Sheriff’s Department to arrest this suspect on two separate felony charges and one misdemeanor charge, and removed over 100 pounds of illegal fireworks from of the streets. Chief Wagaman commended CRRD and Arson on their work. Chief Wagaman relayed that as we near fireworks season, and because of the extremely dry conditions, it is important that the District be proactive with the enforcement of illegal fireworks. He also relayed that the District will continue to partner with the Sacramento County Sheriff’s Office on matters of this nature moving forward.

Meetings

The Fire Chief along with the other area Fire Chiefs, Board and Operations Chiefs of the Dispatch Center had a meeting last week and discussed some funding and operational challenges. They also discussed a request to have Command Officers work shifts at the Dispatch Center during the 4th of July to be able to help the dispatchers make real life decisions in real time. Chief Harms commended Assistant Chief Ty Bailey for his management of the dispatch center.

On 5/10, Labor and Management met at Station 114 with the staffing team regarding staffing of the District and the options the District has to help with the staffing shortfall that has presented itself since 2020. The goal is to ensure that all stations are staffed and there are no brown-outs across the District.

Chiefs Forum Webinars were held the month of April – seven sessions in total with a positive response from membership

4/28, Labor Management Collaboration Meeting (LMCM)

Reassignment Opportunity

EMS Shift Captain, Final Filing Date 5/25, 4:00 PM

EMS Day Captain, Final Filing Date 5/25, 4:00 PM

Retirement

Engineer Todd Lanigan, effective 5/1, 19 years of service

New Hire

Tim Miller – Facilities Technician, effective 5/3

5/4, Ranch Cordova 2x2 Meeting with Director Jones and Director Wood in attendance along with staff to discuss 2019-2020 Response Stats, COVID-19 / CCRU / MIH, Community Annual Report, and a number of other updates.

5/6, CA Metro Fire Chiefs Monthly Call

5/12, Meet and Greet with County Supervisor Rich Desmond

Chief Harms attended the South Placer Fire District Board Meeting on May 12th and spoke during public comment sharing Metro Fire's interest in forming a study committee to see if there was an opportunity for South Placer and Metro Fire to move forward. This topic will be placed on the agenda for discussion at their next board meeting.

OPERATIONS REPORT

Deputy Chief Mitchell updated the Board on the EMS SRP Academy with 5 new members is in the second week and going well. The EMS Division, specifically Dr. Maynard from the UCD Fellowship and members of the EMS Division, partnered with Community Relations to provide hands-on training and education on heart health, side walk CPR and the use of AED's for the Sacramento Republic FC. Lastly, EMS participated in the Sacramento County Domestic Violence and Strangulation Summit as a presenter. This was a regional, multi-jurisdictional event focused on raising awareness of this public health issue in our community. We are working on a training presentation and screening tools for all our providers, and a video with Dr. Mackey for the Fire Department Connection.

As for Training, we are currently in the final phases of training with the new TICs with all riding positions having the cameras in place by the end of the day next Thursday.

We will reach maximum staffing levels on Saturday, May 15th due to fire conditions, we have utilized both the dozer and copter on numerous incidents.

On April 27th, the helicopter crew responded to an incident at Aerojet where they had to perform some water drops. This was a momentous occasion for the helicopter program as it was the first time that an all-Metro Fire trained crew, Captain Bryce Mitchell, Captain James Doyle, and Firefighter Nicholas Covington, responded to an incident.

As for statistics, since the last Board Meeting three weeks ago, we responded to 6,135 total calls with 32 Building Fires, with 13 of those being working fires. The busiest engine was E53, and busiest medic was M101.

The joint labor/management meeting held on Monday, May 10th at Station 114 and was well attended, including executive staff, labor, and staffers. COVID provided us challenges for staffing at times, but we are seeing some of these issues continue. With a focus on having service delivery remain #1, we looked at comprehensive data and trends since January 1st, and identified the need for action items to address challenges proactively before moving into fire season and summer vacations. A number of solutions were developed and agreed to, and the details are being finalized this week with updated procedures in place beginning May 24th for the rest of the calendar year. Once the plan is finalized, there will be a joint labor/management video released to the members to share the plan going forward. A big thank you to VP McGoldrick and 522 for the collaborative efforts to address this issue.

3. SMFD – FIREFIGHTERS LOCAL 522 REPORT:

Vice President McGoldrick referenced the staffing meeting that occurred on May 10th and echoed the sentiments of Chief Harms and Chief Mitchell that there are significant staffing issues, however the mutual goal is to be 100% staffed. At the meeting, both labor and management came up with some options to assist with coverage and will continue to re-evaluate as needed. VP McGoldrick thanked Captain Rodrigues with the Deferred Compensation Committee for bringing forward the option for Metro Fire employees to enroll in a 529 College Savings plan, and for his work on the Retirement Plan Record Keeping and Administrative Services RFP. VP McGoldrick also wished all those members participating in the upcoming Battalion Chief Promotional exam luck.

4. COMMITTEE AND DELEGATE REPORTS

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

A. Executive Committee – (President Kelly)

Next Meeting: TBD

B. Communications Center JPA – (DC Wagaman)

Report Out: May 11, 2021 at 9:00 AM

Chief Wagaman relayed that the Communications Center Board approved an update to Purchasing and Procurement Policy with the help of Administrative Specialist Erin Castleberry, which will make it possible for them to apply for available SHSGP funding opportunities in the future. Also, Recruit Academy 21-1 had 5 graduates who are already in their third week of call taking training, and Recruit Academy 21-2 has 4 recruits who will start in August. Chief Wagaman collected some statistics on the call volume at the Dispatch Center and found that over the course of a one month period, the dispatchers

took approximately 40,277 phone calls which equates to 0.93 calls per minute in a 24-hour period. With this large volume of calls, Chief Wagaman and the Board recognize the importance of continuing to hire and train and evolve the technologies to overcome the ever increasing call volume.

Next Meeting: June 8, 2021 at 9:00 AM

C. California Fire & Rescue Training JPA – (Chief Harms)

Report Out: May 11, 2021 at 3:00 PM

Chief Harms relayed that the Executive Director reported there's been challenges with building security at Gold Canal that they're working on. They are also working on a review of their payroll including OT usage and implementing new control mechanisms. After a third quarter budget review, they are 81% on track and expect to end the year on budget. They have held 17 courses with 294 students in their third quarter and made \$93,000 in revenue with expenses in the amount of \$72,000. They currently have 25 courses scheduled for their fourth quarter with a total of 82 courses scheduled for 2021.

Next Meeting: June 17, 2021 at 4:00 PM

Location: Virtually due to COVID restrictions

D. Finance and Audit Committee – (Director Orzalli)

Next Meeting: May 27, 2021 at TBD

E. Policy Committee – (Director Gould)

Next Meeting: TBD

BOARD MEMBER QUESTIONS AND COMMENTS

Director White relayed his appreciation for the work on the impact fee study.

Director Sheetz thanked staff for their presentations and relayed her appreciation to Labor and Management for addressing the staffing issues within the District. She also wished the Battalion Chief Promotional Exam candidates luck and thanked the Air Ops Division for their hard work. Director Sheetz requested a moment of silence for the fallen Stockton Police Department Officer, Jimmy Inn who was sadly killed in the line of duty on May 11.

Director Clark echoed the sentiments of the Fire Chief in welcoming Interim Clerk Dehoney, congratulated the retiree and thanked Chief Development Officer Jeff Frye for his work on the impact fee study.

Director Saylor thanked Chief Development Officer Jeff Frye for his work and presentation on the impact fee study and mentioned that she was glad to hear that there may be some movement happening in the future for Station 117.

Director Kelly congratulated the retiree and expressed his sentiments that he hopes they fully enjoy their free time.

The Board held a moment of silence for fallen Stockton Police Department Officer Jimmy Inn.

The Board recessed to Closed Session at 7:03 pm.

CLOSED SESSION

May 13, 2021 Board Meeting Action Summary Minutes

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Pursuant to California Government Code Section 54956.9 (a) – One (1) matter of

1. Workers Compensation Settlement Authority.

Eric Kellenberger and the Sacramento Metropolitan Fire District
Claim # SMDQ – 549973 – Workers Compensation Settlement Authority
Deputy Chief, Administration – Greg Casentini

Action: On a motion by Wood, seconded by Clark, and carried unanimously by members present to give the District's third party negotiator settlement authority.

2. CONFERENCE WITH LABOR NEGOTIATOR

Pursuant to California Government Code Section 54957.6

- A. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Sacramento Area Fire Fighters Local 522

- B. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Battalion Chiefs Bargaining Group,
Sacramento Area Fire Fighters Local 522

- C. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Administrative Support Personnel (ASP)
Affiliate of Sacramento Area Fire Fighters Local 522

- D. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Safety Senior Management, Management
and Unrepresented Confidential Employees

- E. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Non-Safety Senior Management, Management
and Unrepresented Confidential Employees

Action: No action taken.

The Board reconvened to Open Session at 7:53 pm.

ADJOURNMENT

The meeting was adjourned at 7:56 pm.

Matt Kelly, President

D'Elman Clark, Secretary

Michelle Dehoney, Interim Board Clerk