



**ADAM A. HOUSE**  
Fire Chief

# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

## BOARD OF DIRECTORS - REGULAR MEETING AGENDA

**Thursday, February 8, 2024 – 6:00 PM**

**Sacramento Metropolitan Fire District**

**10545 Armstrong Avenue**

**Board Room – Second Floor**

**Mather, California**

**&**

**Remotely Via Zoom**

**Webinar ID: 827 3461 0232 #**

**Passcode: metro2101**

**Phone: 1 (669) 444-9171 or 1 (669) 900 6833**

**☎ Passcode: 838771796 #**

<https://us06web.zoom.us/j/82734610232?pwd=SFILQ1Znd25RSmlhdXZVQVh4d1VWZz09>

**Grant Goold**  
Board President  
Division 2

**Ted Wood**  
Board Vice President  
Division 4

**Jennifer Sheetz**  
Board Secretary  
Division 5

**Cynthia Saylor**  
Board Member  
Division 1

**Robert Webber**  
Board Member  
Division 3

**D'Elman Clark**  
Board Member  
Division 6

**Brian Rice**  
Board Member  
Division 7

**Gay Jones**  
Board Member  
Division 8

**John Costa**  
Board Member  
Division 9

***The mission of the Sacramento Metropolitan Fire District is to provide professional and compassionate protection, education and service to our community.***

The Public's health and well-being are the top priority for the Board of Directors of the Sacramento Metropolitan Fire District and you are urged to take all appropriate health safety precautions. **To view the meeting via the Zoom Application, please click on the link above.**

Members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least forty-eight (48) hours in advance of a Regular meeting to make arrangements for such reasonable accommodations:

**Marni Rittburg**

**Board Clerk**

**(916) 859-4305**

[rittburg.marni@metrofire.ca.gov](mailto:rittburg.marni@metrofire.ca.gov)

The Board will convene in open session at 6:00 p.m.



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REGULAR BOARD MEETING

THURSDAY, FEBRUARY 8, 2024

- **CALL TO ORDER**
- **ROLL CALL**
- **PLEDGE TO FLAG**

## **METRO CABLE ANNOUNCEMENT:**

This meeting of the Sacramento Metropolitan Fire District will be cablecast on Metro Cable 14, the local government affairs channel on Comcast, Consolidated Communications and AT&T U-Verse cable systems. This meeting is also webcast at [metro14live.saccounty.gov](http://metro14live.saccounty.gov). **Today's meeting replays at 2:00 p.m. on Saturday, February 10, 2024 and again at 6:00 p.m. on Monday, February 12, 2024, on Channel 14.** This meeting can also be viewed at [youtube.com/metrocable14](http://youtube.com/metrocable14).

## **PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON AGENDA:**

*The Board of Directors of the Sacramento Metropolitan Fire District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Public members wishing to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may, in the interest of time and good order, limit the number of public member presentations. Speakers' comments will be limited to **three (3) minutes** (Per Section 31 of the Board of Directors Policies and Procedures).*

*In accordance with Section 31 of the Board of Directors Policies and Procedures, members of the Public requesting their written comments be read into the meeting record must be present or have a representative present to read their comments during the time allotted.*

## **CONSENT ITEMS:**

*Matters of routine approval including but not limited to action summary minutes, referral of issues to committee, committee referrals to the full Board, items that require yearly approval, declaration of surplus equipment, and other consent matters. The Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.*

## **CONSENT ITEMS**

Page No.

- 1. Action Summary Minutes** **5**  
**Recommendation:** Approve the Action Summary Minutes for the Regular Board Meeting of January 11, 2024.
- 2. Adopt Resolution – Station Dedication for Dean L. Baker** **12**  
**Recommendation:** Adopt Resolution dedicating Station 62 to Dean L. Baker.



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REGULAR BOARD MEETING

THURSDAY, FEBRUARY 8, 2024

3. **Adopt Resolution – Station Dedication for Kevin D. Printz** **13**  
**Recommendation:** Adopt Resolution dedicating Station 62 to Kevin D. Printz
  
4. **Adopt Resolution – Extension of the Multiple Award Schedule (MAS) For Legal Services** **14**  
**Recommendation:** Adopt Resolution to extend the Multiple Award Schedule for Legal Services for two (2) additional years; therefore, extending the award until February 23, 2026.

## ACTION ITEMS:

1. **Adopt Resolution – Zinfandel Phase 3 Buildout – Design Build RFP** **18**  
*(Administrative Analyst Erin Castleberry)*  
**Recommendation:** Adopt Resolution authorizing the issuance of RFP 24-02 Zinfandel First Responder Training Facility Phase 3 Buildout in accordance with the project scope, estimated budget, and selection criteria.

## REPORTS:

1. **PRESIDENT’S REPORT** — *(President Goold)*
  
2. **FIRE CHIEF'S REPORT** — *(Chief House)*  
**OPERATIONS REPORT** – *(Deputy Chief Mitchell)*  
**ADMINISTRATIVE REPORT** – *(Deputy Chief Bailey)*  
**SUPPORT SERVICES REPORT** – *(Deputy Chief Wagaman)*
  
3. **SMFD – FIREFIGHTERS LOCAL 522 REPORT** – *(Captain Sean Scollard, Local 522 Vice President)*
  
4. **COMMITTEE AND DELEGATE REPORTS**  
*All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.*
  - A. **Executive Committee** – *(President Goold)*  
Next Meeting: TBD
  
  - B. **Communications Center JPA** – *(AC Greene)*  
Next Meeting: February 12, 2024 at 9:00 AM
  
  - C. **Finance and Audit Committee** – *(Director Wood)*  
Next Meeting: February 22, 2024



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REGULAR BOARD MEETING

THURSDAY, FEBRUARY 8, 2024

- D. **Policy Committee – (Director Costa)**  
Next Meeting: February 8, 2024 at 5:30 PM

## BOARD MEMBER QUESTIONS AND COMMENTS

## ADJOURNMENT

### NEXT BOARD MEETING(S):

*Unless specified differently, all meetings of the Board are held at Sacramento Metropolitan Fire District at 10545 Armstrong Avenue, Mather, CA*

- Regular Board Meeting – February 22, 2024 at 6:00 PM

Posted on February 5, 2024, by 4:30 p.m.

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Marni Rittburg, CMC, CPMC  
Clerk of the Board

\*\* No written report

\*\*  Separate Attachment

### DISABILITY INFORMATION:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (916) 859-4305. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.