



DAN HAVERTY
Interim Fire Chief

Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

BOARD OF DIRECTORS - REGULAR MEETING AGENDA

Thursday, July 27, 2023 – 6:00 PM
Sacramento Metropolitan Fire District

10545 Armstrong Avenue
Board Room – Second Floor
Mather, California

&

Remotely Via Zoom
Webinar ID: 827 3461 0232 #
Passcode: metro2101

Phone: 1 (669) 444-9171 or 1 (669) 900 6833

 Passcode: 838771796 #

<https://us06web.zoom.us/j/82734610232?pwd=SFILQ1Znd25RSmlhdXZVQVh4d1VWZz09>

The mission of the Sacramento Metropolitan Fire District is to provide professional and compassionate protection, education and service to our community.

The Public's health and well-being are the top priority for the Board of Directors of the Sacramento Metropolitan Fire District and you are urged to take all appropriate health safety precautions. **To view the meeting via the Zoom Application, please click on the link above.**

Members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least forty-eight (48) hours in advance of a Regular meeting to make arrangements for such reasonable accommodations:

Marni Rittburg
Board Clerk
(916) 859-4305

rittburg.marni@metrofire.ca.gov

The Board will convene in open session at 6:00 p.m.

Serving Sacramento and Placer Counties

D'Elman Clark
Board President
Division 6

Grant Goold
Board Vice President
Division 2

Ted Wood
Board Secretary
Division 4

Cynthia Saylor
Board Member
Division 1

Robert Webber
Board Member
Division 3

Jennifer Sheetz
Board Member
Division 5

Brian Rice
Board Member
Division 7

Gay Jones
Board Member
Division 8

John Costa
Board Member
Division 9



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REGULAR BOARD MEETING

THURSDAY, JULY 27, 2023

- CALL TO ORDER
- ROLL CALL
- PLEDGE TO FLAG

METRO CABLE ANNOUNCEMENT:

This meeting of the Sacramento Metropolitan Fire District will be cablecast on Metro Cable 14, the local government affairs channel on Comcast, Consolidated Communications and AT&T U-Verse cable systems. This meeting is also webcast at metro14live.saccounty.gov. Today's meeting replays at 6:00 p.m. on both Sunday, July 30, 2023 and Monday, July 31, 2023 on Channel 14. This meeting can also be viewed at youtube.com/metrocable14.

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON AGENDA:

*The Board of Directors of the Sacramento Metropolitan Fire District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Public members wishing to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may, in the interest of time and good order, limit the number of public member presentations. Speakers' comments will be limited to **three (3) minutes** (Per Section 31 of the Board of Directors Policies and Procedures).*

In accordance with Section 31 of the Board of Directors Policies and Procedures, members of the Public requesting their written comments be read into the meeting record must be present or have a representative present to read their comments during the time allotted.

CONSENT ITEMS:

Matters of routine approval including but not limited to action summary minutes, referral of issues to committee, committee referrals to the full Board, items that require yearly approval, declaration of surplus equipment, and other consent matters. The Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.

CONSENT ITEMS

Page No.

1. **Action Summary Minutes** 6
Recommendation: Approve the Action Summary Minutes for the Regular Board Meeting of June 22, 2023.
2. **Approval of the Purchase of Microsoft Office Licenses** 14
Recommendation: Authorize the District to procure the Microsoft Office licenses from Dell using the Riverside County's Master Agreement No. 8084445 – Contract ID PSA-0001524.



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REGULAR BOARD MEETING

THURSDAY, JULY 27, 2023

ACTION ITEMS:

1. **Final Reading and Adoption of Ordinance 2023-02 Accepting the Nexus Study to update updating the Fee Schedule For Operational Permits, Plan Review, New Construction Inspections, General Fire and Life Safety Inspections, and Other Miscellaneous Services.** 16
(Assistant Chief Law)
Recommendation: Remove Ordinance 2015-02 and Adopt Ordinance 2023-02, Amending Fee Schedule for Operational Permits, Plan Review, New Construction Inspections, General Fire and Life Safety Inspections, and Other Miscellaneous Services.
2. **Award Recommendation - RFP 23-02 Workers' Compensation Third-Party Administration and Cost Containment Services** 70
(Melisa Maddux, HR Manager & Courtney Moore, Purchasing Agent)
Recommendation: Authorize the Fire Chief to enter into a contract for TPA services with Intercare Holdings Insurance Services, Inc.
2. **Adopt Resolution Authorizing the Fire Chief to Approve Medical Treatment for Workers' Compensation Injuries** 72
(Interim Chief Haverty)
Recommendation: Authorize the Fire Chief to approve medical treatment for Workers' Compensation Injuries.

REPORTS:

1. **PRESIDENT'S REPORT** — *(President Clark)*
2. **FIRE CHIEF'S REPORT** — *(Interim Fire Chief Haverty)*
OPERATIONS REPORT – *(Deputy Chief Mitchell)*
ADMINISTRATIVE REPORT – *(Deputy Chief Bailey)*
SUPPORT SERVICES REPORT – *(Deputy Chief Wagaman)*
3. **SMFD – FIREFIGHTERS LOCAL 522 REPORT** – *(Firefighter Mike Gildone for BC Matt Cole, Local 522 Vice President)*
4. **COMMITTEE AND DELEGATE REPORTS**
All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.
 - A. **Executive Committee** – *(President Clark)*
Next Meeting: TBD
 - B. **Communications Center JPA** – *(DC Wagaman)*
Next Meeting: August 22, 2023 at 9:00 A
 - C. **Finance and Audit Committee** – *(Director Wood)*
Next Meeting: July 27, 2023 at 5:30 PM



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THURSDAY, JULY 27, 2023

- D. **Policy Committee – (Director Costa)**
Reported Out: June 8, 2023
Next Meeting: August 10, 2023

CLOSED SESSION:

The Board will convene in closed session to meet on the following matters:

**1. PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION § 54956.9 (A)
– ONE (1) MATTER OF WORKERS COMPENSATION SETTLEMENT
AUTHORITY.**

Rick Griggs and the Sacramento Metropolitan Fire District
Claim # 402105BGF6B-0001, – Workers Compensation Settlement Authority Colin
Connor of Lenahan, Slater, Pearse & Majernik, LLP

**2. PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION § 54956.9 (A)
– FOUR (4) MATTERS OF WORKERS COMPENSATION COMPROMISE AND
RELEASE.**

1. Thomas Hutchinson and the Sacramento Metropolitan Fire District
Claim # 4A2211JPCT8-0001 – Workers Compensation Settlement Authority Colin
Connor of Lenahan, Slater, Pearse & Majernik, LLP

2. Troy Nogosek and the Sacramento Metropolitan Fire District
Claim # SMDI – 8957A1; SMDI – 8957A2; SMDP – 549654; SMDP - 549780 –
Workers' Compensation Settlement Authority
Breanna Owen of Lenahan, Slater, Pearse & Majernik, LLP

3. Craig Sweeney and the Sacramento Metropolitan Fire District
Claim # SMDO -549498; SMDP – 549661; 4A2209N355S-0001 – Workers'
Compensation Settlement Authority
Breanna Owen of Lenahan, Slater, Pearse & Majernik, LLP

4. Richard Turner and the Sacramento Metropolitan Fire District
Claim # 4A22010MQBHY-0001; 4A22010MQ9T-0001 – Workers' Compensation
Settlement Authority
Colin Connor of Lenahan, Slater, Pearse & Majernik, LLP

**3. PERSONNEL MATTERS – PUBLIC EMPLOYEE EMPLOYMENT
Pursuant to California Government Code § Sections 54957 and 54957.6
Fire Chief Contract and Discussion
Negotiator: John Lavra, General Counsel.**

CLOSED SESSION REPORT OUT

BOARD MEMBER QUESTIONS AND COMMENTS



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ADJOURNMENT

NEXT BOARD MEETING(S):

Unless specified differently, all meetings of the Board are held at Sacramento Metropolitan Fire District, 10545 Armstrong Avenue, Mather, CA

- Regular Board Meeting – August 10, 2023 at 6:00 PM


The following action and presentation items are scheduled for the next board meeting agenda. Board members are requested to identify additional action or presentation items they desire to be scheduled on the agenda.

ANTICIPATED AGENDA ITEMS: Fire Chief Employment Contract for Adam House
Oath of Office & Swearing in of Fire Chief Adam House

Posted on July 24, 2023 by 4:30 p.m.

Marni Rittburg, CMC, CPMC
Clerk of the Board

** No written report

**  Separate Attachment

DISABILITY INFORMATION:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (916) 859-4305. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.