



Todd Harms
Fire Chief

Gay Jones
Board President
Division 8

Jennifer Sheetz
Board Vice President
Division 5

Matt Kelly
Board Secretary
Division 7

Cinthia Saylor
Board Member
Division 1

Grant Goold
Board Member
Division 2

Randy Orzalli
Board Member
Division 3

Ted Wood
Board Member
Division 4

D'Elman Clark
Board Member
Division 6

Jim Barnes
Board Member
Division 9

Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

BOARD OF DIRECTORS - REGULAR MEETING

Thursday, June 13, 2019 – 6:00 PM

**Sacramento Metropolitan Fire District
10545 Armstrong Avenue
Board Room – Second Floor
Mather, California**

The mission of the Sacramento Metropolitan Fire District is to provide professional and compassionate protection, education and service to our community.

CALL TO ORDER

PLEDGE TO FLAG

METRO CABLE ANNOUNCEMENT

The Open Session Meeting is videotaped for cablecast on Metro Cable 14. Replay on Sunday, June 16th at 4:00pm and Monday, June 17th at 6:00pm on Channel 14; Webcast at www.sacmetrofire.com.

The open session Meetings are also available for viewing on the District website at www.metrofire.ca.gov.

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON AGENDA

*The Board of Directors of the Sacramento Metropolitan Fire District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Public members desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may in the interest of time and good order limit the number of public member presentations. Speakers' comments will be limited to **three minutes** (Per Section 31 of the Board of Directors Policies and Procedures).*

In accordance with Section 31 of the Board of Directors Policies and Procedures, members of the Public requesting their written comments be read into the meeting record must be present or have a representative present to read their comments during the time allotted.

CONSENT ITEMS

Matters of routine approval including but not limited to action summary minutes, referral of issues to committee, committee referrals to the full Board, items that require yearly approval, declaration of surplus equipment, and other consent matters. Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.

Serving Sacramento and Placer Counties




Sacramento Metropolitan Fire District

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REGULAR BOARD MEETING AGENDA

THURSDAY, JUNE 13, 2019

	<u>Page No.</u>
CONSENT ITEMS	
1. Action Summary Minutes Recommendation: Approve the Action Summary Minutes for the Board meeting of May 23, 2019.	6
2. Medical Aid and Ambulance Transport User Fee Annual Adjustment Recommendation: In accordance with Ordinance No. 2017-01, adopt the resolution amending the Ambulance Fee Schedule effective July 1, 2019.	11
3. Disclosure of Material Expenditure – Aviation Liability Insurance – Ace Westchester Fire Insurance Company Recommendation: Authorize payment of \$121,164 to ACE Westchester Fire Insurance Company for aviation liability insurance.	15
4. Disclosure of Material Expenditure – Insurance Brokerage Services – USI Insurance Services Recommendation: Authorize payment of \$40,000 to USI Insurance Services for brokerage services.	17
5. Disclosure of Material Expenditure – Fiduciary Liability Insurance – RLI Insurance Company Recommendation: Authorize payment of \$14,590 to RLI Insurance for fiduciary liability insurance.	19
ACTION ITEMS	
1. Fiscal Year 2018/19 Budget Amendment – Wages and Benefits Recommendation: Adopt the resolution amending the FY 2018/19 General Fund 212A budget to reflect additional wages and benefit expenditures.	21
2. Fiscal Year 2019/20 Preliminary Budget (CFO Thomas)	24
**  Separate Attachment	
A. Resolution – 2019/20 Preliminary Budget for the General Operating Fund 212A	25
B. Resolution – 2019/20 Preliminary Budget for the Capital Facilities Fund 212D	27
C. Resolution – 2019/20 Preliminary Budget for the Grants Fund 212G	29
D. Resolution – 2019/20 Preliminary Budget for the Development Impact Fees Fund 212I	31
E. Resolution – 2019/20 Preliminary Budget for the Leased Properties Fund 212L	33
F. Resolution – 2019/20 Preliminary Budget for the IGT Fund 212M	35
Recommendation: Receive Presentation/Adopt FY 2019/20 Budget Resolutions.	



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THURSDAY, JUNE 13, 2019

3. **Disclosure of Material Expenditure – Commercial Insurance – Special District Risk Management Authority** 37
(Brad Svennungsen, USI Insurance Services Representative)
Recommendation: Receive Presentation and approve staff's recommendation.
4. **Disclosure of Material Expenditure – Excess Workers' Compensation Insurance – Safety National Casualty Corporation** 39
(Brad Svennungsen, USI Insurance Services Representative)
Recommendation: Receive Presentation and approve staff's recommendation.
5. **Bid Award – RFB 19-03 Self Contained Breathing Apparatus (SCBA) and contract with Municipal Emergency Services** 41
(Logistics/Purchasing Manager, Mark Jones)
Recommendation: Authorize staff to enter into a three year contract with MES, with an initial order not to exceed \$1,628,444.
6. **Bid Award – RFP 19-04 Advanced Life Support Ambulance Services** 43
(Deputy Chief Bridge)
Recommendation: Receive Presentation and approve staff's recommendation.
7. **Industrial Disability Retirement – Tom Neville** **
Recommendation: After discussion in Closed Session, consider adopting a Resolution finding Assistant Chief Neville has suffered job related injuries and direct staff to work with AC Neville through his Industrial Disability Retirement process with CalPERS.

REPORTS

1. **PRESIDENT'S REPORT**—(President Jones)
2. **FIRE CHIEF'S REPORT**—(Chief Harms)
OPERATIONS' REPORT – (Deputy Chief Bridge)
3. **SMFD – FIREFIGHTERS LOCAL 522 REPORT**
4. **COMMITTEE AND DELEGATE REPORTS**
All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.
 - A. **Executive Committee** – (Jones)
Next Meeting: TBD
 - B. **Communications Center JPA** – (AC Wagaman)
Report Out: June 11, 2019 at 9:00 AM
Next Meeting: July 9, 2019 at 9:00 AM



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THURSDAY, JUNE 13, 2019

- C. California Fire & Rescue Training JPA – (DC Shannon)**
Next Meeting: June 20, 2019 at 4:00 PM
Location: California Exercise Simulation Center (CESC)
10545 Armstrong Avenue, Suite 320
Mather, CA 95655
- D. Finance and Audit Committee – (Director Kelly)**
Next Meeting: June 27, 2019 at 5:30 PM
- E. Policy Committee – (Director Goold)**
Report Out: June 13, 2019 at 5:30 PM
Next Meeting: TBD

BOARD MEMBER QUESTIONS AND COMMENTS

CLOSED SESSION

- 1. Pursuant to California Government Code Section 54956.9 (a) –Two (2) matters of Workers Compensation Compromise and Release.**
 - A. Charles Ingram and the Sacramento Metropolitan Fire District
Claim # SMDJ - 549609 – Workers Compensation Settlement Authority
Colin Conner of Lenahan, Lee, Slater, Pearse & Majernik, LLP
 - B. Charles Nicholas and the Sacramento Metropolitan Fire District
Claim # SMDH – 547989 – Workers' Compensation Settlement Authority
Gregory Casentini, Deputy Chief, Administration
- 2. Pursuant to California Government Code Section 54956.9 (a) – one (1) matter of Industrial Disability Retirement.**
 - A. Thomas S. Neville and the Sacramento Metropolitan Fire District
Claim # SMDI – 548343, SMDI - 548227 – Industrial Disability Retirement
Gregory Casentini, Deputy Chief, Administration
- 3. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Significant Exposure to litigation pursuant to California Government Code Section 54956.9 (b): One case**
 - A. Claim Against Public Entity Pursuant to Government Code Section 910
Cynthia Kochamp v. Sacramento Metropolitan Fire District

ADJOURNMENT



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REGULAR BOARD MEETING AGENDA

THURSDAY, JUNE 13, 2019

NEXT BOARD MEETING(S):

Unless specified differently, all meetings of the Board are held at Sacramento Metropolitan Fire District, 10545 Armstrong Avenue, Mather, CA

- Next Board Meeting – June 27, 2019 at 6:00 PM


The following action and presentation items are scheduled for the next board meeting agenda. Board members are requested to identify additional action or presentation items they desire to be scheduled on the agenda.

ANTICIPATED AGENDA ITEMS: TBD

Posted on June 10, 2019

Melissa Penilla, Clerk of the Board

* No written report

**  Separate Attachment

DISABILITY INFORMATION:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (916) 859-4305. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.