



ADAM A. HOUSE
Fire Chief

Ted Wood
Board President
Division 4

John Costa
Board Vice President
Division 9

Robert Webber
Board Secretary
Division 3

Cynthia Saylor
Board Member
Division 1

Grant Goid
Board Member
Division 2

Shawn Stark
Board Member
Division 5

D'Elman Clark
Board Member
Division 6

Brian Rice
Board Member
Division 7

Gay Jones
Board Member
Division 8

Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

BOARD OF DIRECTORS - REGULAR MEETING AGENDA

Thursday, June 12, 2025 – 6:00 PM
Sacramento Metropolitan Fire District
10545 Armstrong Avenue

Board Room – Second Floor
Mather, California

&

Remotely Via Zoom

Webinar ID: 827 3461 0232 #

Passcode: metro2101

Phone: 1 (669) 444-9171 or 1 (669) 900 6833

Passcode: 838771796 #

<https://us06web.zoom.us/j/82734610232?pwd=SFILQ1Znd2RSmlhdXZVQVh4d1VWZz09>

The mission of the Sacramento Metropolitan Fire District is to provide professional and compassionate protection, education and service to our community.

The Public's health and well-being are the top priority for the Board of Directors of the Sacramento Metropolitan Fire District and you are urged to take all appropriate health safety precautions. **To view the meeting via the Zoom Application, please click on the link above.**

Members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least forty-eight (48) hours in advance of a Regular meeting to make arrangements for such reasonable accommodations:

Marni Rittburg

Board Clerk

(916) 859-4305

rittburg.marni@metrofire.ca.gov

The Board will convene in open session at 6:00 p.m.



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- CALL TO ORDER
- ROLL CALL
- PLEDGE TO FLAG

METRO CABLE ANNOUNCEMENT:

This meeting of the Sacramento Metropolitan Fire District is recorded. The recording will be cablecast on Metro Cable Channel 14, the local government affairs channel on the Comcast and DirecTV U-Verse cable systems. The recording will also be closed captioned and video streamed at metro14live.saccounty.gov. Today's meeting replays at **6:00 p.m. on Monday, June 16, 2025, and again at 2:00 p.m. on Wednesday, June 18, 2025, on Metro Cable Channel 14.** Once posted, the recording of this meeting can be viewed on-demand at youtube.com/metrocable14.

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON AGENDA:

*The Board of Directors of the Sacramento Metropolitan Fire District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Public members wishing to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may, in the interest of time and good order, limit the number of public member presentations. Speakers' comments will be limited to **three (3) minutes** (Per Section 31 of the Board of Directors Policies and Procedures).*

In accordance with Section 31 of the Board of Directors Policies and Procedures, members of the Public requesting their written comments be read into the meeting record must be present or have a representative present to read their comments during the time allotted.

CONSENT ITEMS:

Matters of routine approval including but not limited to action summary minutes, referral of issues to committee, committee referrals to the full Board, items that require yearly approval, declaration of surplus equipment, and other consent matters. The Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.

CONSENT ITEMS

Page No.

1. **Action Summary Minutes** 7
Recommendation: Approve the Action Summary Minutes for the Regular Board Meeting of May 8, 2025.
2. **Final Reading and Adoption of Ordinance No. 2025-01, Adopting the 2025 Fire Hazard Severity Zone Map Ordinance** 11
Recommendation: Adopt Ordinance 2025-01, thereby adopting the 2025 Fire Hazard Severity Zone Map as required by the State Fire Marshal.



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3. **Adopt Resolution – Request for Exception to the Formal Solicitation Process – Professional Services Contract with Concern for Employee Assistance Program (EAP) Services** **16**
Recommendation: Adopt Resolution approving an exception to the formal solicitation process and authorize the Fire Chief or his designee to negotiate, execute, and administer a one-year agreement materially similar to the attachment agreement with Concern for the provision of EAP services
4. **Adopt Resolution – County of Sacramento Hazardous Materials Response Teams Agreement** **44**
Recommendation: Adopt Resolution authorizing the Fire Chief or his designee to execute and administer an agreement between the County of Sacramento and the Sacramento Metropolitan Fire District for Hazardous Materials Response Teams.
5. **Adopt Resolution – Voluntary Rate Range Program (VRRP) with State of California Department of Health Care Services (DHCS) for Intergovernmental Transfers (IGT) from January 1, 2024 to December 31, 2024.** **68**
Recommendation: Adopt Resolution reauthorizing the Fire Chief to enter into the necessary agreements with DHCS to participate in the VRRP IGT reimbursement period covering January 1, 2024 through December 31, 2024.
6. **Adopt Resolution – Temporary Construction Easement – Watt/Myrtle** **71**
Recommendation: Adopt Resolution authorizing the execution of a Temporary Construction Easement with Pacific Gas and Electric Company.
7. **Adopt Resolution – Surplus Equipment** **77**
Recommendation: Adopt Resolution approving the disposal of the I.T. Division's surplus equipment.

PRESENTATION ITEMS:

1. **CRRD – 2025 Fireworks Season** **80**
(Fire Marshal Amy Nygren)
Recommendation: Receive the presentation.

ACTION ITEMS:

1. **Adopt Resolution – Capital Improvement Plan FY 25/26 – 29/30** **91**
(Administrative Analyst Erin Castleberry) **** PDF Separate Attachment**
Recommendation: Receive presentation and adopt Resolution adopting the Capital Improvement Plan FY 2025/2026 – FY 2029/2030.
2. **Adopt Resolutions – Revisions to Fiscal Year (FY) 2024/25 Budget** **106**
(Chief Financial Officer Dave O'Toole)
Recommendation: Adopt Resolutions revising the FY 2024/25 Midyear Budget.



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- 3. Adopt Resolutions – FY 2025/26 Preliminary Budget** **111**
(Chief Financial Officer Dave O’Toole) **** PDF Separate Attachment**
- A.** Resolution – 2025/26 Preliminary Budget for the General Operating Fund 212A
 - B.** Resolution – 2025/26 Preliminary Budget for the Capital Facilities Fund 212D
 - C.** Resolution – 2025/26 Preliminary Budget for the Pension Obligation Fund 212E
 - D.** Resolution – 2025/26 Committed Fund Balance for the Pension Obligation Fund 212E
 - E.** Resolution – 2025/26 Preliminary Budget for the Grants Fund 212G
 - F.** Resolution – 2025/26 Preliminary Budget for the Development Impact Fees Fund 212I
 - G.** Resolution – 2025/26 Preliminary Budget for the Leased Properties Fund 212L
 - H.** Resolution – 2025/26 Preliminary Budget for the Measure O Debt Service Fund 212N
 - I.** Resolution – 2025/26 Preliminary Budget for the Measure O Building Fund 212O
 - J.** Resolution – 2025/26 Preliminary Budget for the Special Projects Fund 212S
- Recommendation:** Receive presentation and adopt the Resolutions adopting the Preliminary Budget for the fiscal year ending June 30, 2026.
- 4. Establish an Ad Hoc Committee for Ongoing Advice for Measure O Implementation and Strategic Planning.** ******
(Board President Ted Wood)
- Recommendation:** Appoint three Board Members to an Ad Hoc Committee for ongoing advice for Measure O implementation and strategic planning.

REPORTS:

- 1. PRESIDENT’S REPORT** — (President Wood)
- 2. FIRE CHIEF'S REPORT** — (Chief House)
 - OPERATIONS REPORT** – (AC Mike Johnson)
 - ADMINISTRATIVE REPORT** – (Deputy Chief Fiorica)
 - SUPPORT SERVICES REPORT** – (Deputy Chief Wagaman)
- 3. SMFD – FIREFIGHTERS LOCAL 522 REPORT** – (Captain Sean Scollard, Local 522 Vice President)
- 4. COMMITTEE AND DELEGATE REPORTS**
All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California, unless otherwise specified.
 - A. Executive Committee** – (President Wood)
Next Meeting: TBD
 - B. Communications Center JPA** – (Deputy Chief Fiorica)
Next Meeting: June 10, 2025, at 9:00 AM
SRFECC Annex – 10240 Systems Parkway, Suite B, Sacramento



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- C. **Finance and Audit Committee – (Director Jones)**
Next Meeting: June 26, 2025, at 5:30 PM
- D. **Policy Committee – (Director Costa)**
Next Meeting: July 10, 2025, at 5:30 PM

BOARD MEMBER QUESTIONS AND COMMENTS

CLOSED SESSION:

The Board will convene in closed session to meet on the following matter(s):

1. **Pursuant to California Government Code Section 54956.9 (a) –one (1) matter of Workers' Compensation Settlement Authority**

Steven Johnson and the Sacramento Metropolitan Fire District
Claim # SMDP-549755; 4A230162R3W0001; 4A2306N87J40001
Workers' Compensation Settlement Authority
Colin Connor, Lenahan, Slater, Pearse & Majernik, LLP

2. **CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION – PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 54956.9(d)(1)**

Ty Bailey v. Sacramento Metropolitan Fire District
EAMS No. ADJ 18553924 and ADJ 20643634

3. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Significant Exposure to litigation pursuant to California Government Code Section 54956.9 (b): One Case**

Claim Against Public Entity Pursuant to Government Code Section 910
State Farm a/s/o Levell Thomas v. Sacramento Metropolitan Fire District
General Counsel John Lavra & Board Clerk Marni Rittburg

CLOSED SESSION REPORT OUT

ADJOURNMENT

NEXT BOARD MEETING:

Unless specified differently, all meetings of the Board are held at Sacramento Metropolitan Fire District at 10545 Armstrong Avenue, Mather, CA

- Regular Board Meeting – June 26, 2025, at 6:00 PM

Posted on June 9, 2025, by 4:30 p.m.



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A handwritten signature in blue ink that reads "Marni Rittburg".

Marni Rittburg, CMC, CPMC
Clerk of the Board

** No written report
* Separate Attachment

DISABILITY INFORMATION:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (916) 859-4305. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility.