



Sacramento Metropolitan Fire District

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ADAM A. HOUSE
Fire Chief

ADOPTED ACTION SUMMARY MINUTES – REGULAR MEETING

BOARD OF DIRECTORS
SACRAMENTO METROPOLITAN FIRE DISTRICT
Thursday, October 9, 2025, at 6:00 PM

Held at the following locations:
10545 Armstrong Avenue – Board Room
Mather, California
&
Remotely Via Zoom

CALL TO ORDER

The meeting was called to order at 6:01 pm by President Wood. Board members present: Clark, Costa, Goold, Jones, Rice, Stark, Webber, and Wood. Board members on Zoom: Saylors. Board members absent: None. Staff present: Chief House and Board Clerk Rittburg.

PUBLIC COMMENTS

No public comments were received.

CONSENT ITEMS

Moved by Director Webber, seconded by Jones, and carried unanimously by members present to adopt the consent calendar as follows:

- 1. Action Summary Minutes**
Recommendation: Approve the Action Summary Minutes for the Regular Board Meeting of September 11, 2025.
Action: Adopted the Action Summary Minutes.

PRESENTATION ITEMS:

- 1. Fire Station Design Engagement Plan**
(Administrative Analyst Erin Castleberry)
Recommendation: Receive the presentation.
Action: Presentation received.

ACTION ITEMS

- 1. Purchase Approval – 107' Tractor Drawn Aerial**
(Shea Pursell, Fleet Manager)
Recommendation: Approve the Purchase of a 107' Tractor Drawn Aerial from Golden State Fire Apparatus, Inc., utilizing Sourcewell contract #113021-OKC, ID #234.
Action: Moved by Director Stark, seconded by Webber, and carried unanimously by

members present to approve the purchase of a 107' Tractor Drawn Aerial from Golden State Fire Apparatus, Inc.

2. Purchase Approval – Heavy Rescue Unit

(Shea Pursell, Fleet Manager)

Recommendation: Approve the Purchase of a Heavy Rescue Unit from Golden State Fire Apparatus, Inc., utilizing Sourcewell contract #113021-OKC, ID #271.

Action: Moved by Director Clark, seconded by Costa, and carried unanimously by members present to approve the purchase of a Heavy Rescue Unit from Golden State Fire Apparatus, Inc.

3. Adopt Resolutions – FY 2024 State Homeland Security Grant Program (SHSGP) Award

(Administrative Analyst Erin Castleberry)

Recommendation: Adopt Resolution accepting the FY24 SHSGP Grant and authorize the Fire Chief or his designee to execute all required documents for the administration of the grant award. Adopt Resolution to amend the FY 2025/2026 Final Budget for Grant Fund 212G.

Action: Moved by Director Webber, seconded by Jones, and carried unanimously by members present to adopt **Resolution 2025-075** accepting the FY24 SHSGP Grant and authorize the Fire Chief or his designee to execute all required documents for the administration of the grant award.

Action: Moved by Director Jones, seconded by Rice, and carried unanimously by members present to adopt **Resolution 2025-076** amending the FY 2025/2026 Final Budget for Grant Fund 212G.

4. Adopt Resolution –Pre-Qualified Shortlist – Architecture and Engineering Services

(Administrative Analyst Erin Castleberry)

Recommendation: Adopt Resolution establishing a Pre-Qualified Shortlist for a five-year term comprised of the five highest-scoring firms.

Action: Moved by Director Costa, seconded by Stark, and carried unanimously by members present to adopt **Resolution 2025-077** establishing a Pre-Qualified Shortlist for a five-year term comprised of the five highest-scoring firms.

REPORTS

1. PRESIDENT'S REPORT - (President Wood)

President Wood wishes Director Saylor a speedy recovery.

2. FIRE CHIEF'S REPORT — (Chief House)

Good evening, Directors, Colleagues, and Members of the Public

Celebration of Life – Engineer Mark Rogers

Date: Tomorrow, October 10, 2025

Time: 1:00 p.m.

11:30 a.m. arrival for those participating in the Sea of Blue

Location: Bayside Covenant Church - 800 White Rock Road, El Dorado Hills

For those unable to attend in person, a link was provided to view the live stream.

OPERATIONS REPORT – (Deputy Chief Mitchell)

No Report

ADMINISTRATIVE REPORT – (Deputy Chief Fiorica)

No Report

SUPPORT SERVICES – (Deputy Chief Wagaman)

No Report

3. SMFD – FIREFIGHTERS LOCAL 522 REPORT – (Captain Sean Scollard, Local 522 Vice President)

No Report

4. COMMITTEE AND DELEGATE REPORTS

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

A. Executive Committee – (President Wood)

No Report

B. Communications Center JPA – (Deputy Chief Fiorica)

No Report

C. Finance and Audit Committee – (Director Jones)

No Report

D. Policy Committee – (Director Costa)

The Policy Committee met tonight to discuss one Board Policy, the updated Equal Opportunity Policy. Moved to the full Board for approval at a future meeting.

BOARD MEMBER QUESTIONS AND COMMENTS

All Directors wished Director Saylor a speedy recovery.

President Wood thanked Director Rice for the work his committee did on the California Firefighters Memorial on Saturday, October 4th. Thank you for the hospitality and the effort. Also, thank you to the agencies that come in support of the members who were put on the memorial wall.

CLOSED SESSION:

The Board recessed to closed session at 6:42 p.m. on the following matter(s):

**1. CONFERENCE WITH LABOR NEGOTIATOR
Pursuant to California Government Code Section 54957.6**

- A.** District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Sacramento Area Fire Fighters Local 522

- B. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Battalion Chiefs Bargaining Group,
Sacramento Area Fire Fighters Local 522
- C. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Administrative Support Personnel (ASP)
Affiliate of Sacramento Area Fire Fighters Local 522
- D. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Safety Senior Management, Management
and Unrepresented Confidential Employees
- E. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Non-Safety Senior Management, Management
and Unrepresented Confidential Employees
- F. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: EMT and Paramedic Memorandum of Understanding

2. CONFERENCE WITH LEGAL COUNSEL – PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 54956.9(d)

Significant exposure to litigation pursuant to Paragraph (2) of subdivision (d) of section 54956.9. Activities/incident/discussion with and among staff at Station 106 on September 4, 2025.

CLOSED SESSION REPORT OUT:

The Board reconvened in open session at 8:48 p.m. General Counsel John Lavra reported that the Board met in closed session on two items: 1. Conference with Labor Negotiator; no reportable action was taken in closed session. 2. Conference with Legal Counsel; no reportable action was taken in closed session.

To view the video of the meeting, please visit the Metro Fire Website or our YouTube channel:

<https://metrofire.ca.gov/2025-10-09-board-meeting>

https://www.youtube.com/channel/UC9t-uKlc_oOUGNrmogdQ_QA

ADJOURNMENT

The meeting was adjourned at 8:50 p.m.



Ted Wood, Board President



Robert Webber, Secretary



Marni Rittburg, CMC
Board Clerk