



**ADAM A. HOUSE**  
Fire Chief

**Ted Wood**  
Board President  
Division 4

**John Costa**  
Board Vice President  
Division 9

**Robert Webber**  
Board Secretary  
Division 3

**Cynthia Saylor**  
Board Member  
Division 1

**Grant Goid**  
Board Member  
Division 2

**Shawn Stark**  
Board Member  
Division 5

**D'Elman Clark**  
Board Member  
Division 6

**Brian Rice**  
Board Member  
Division 7

**Gay Jones**  
Board Member  
Division 8

# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

## BOARD OF DIRECTORS - REGULAR MEETING AGENDA

**Thursday, May 22, 2025 – 6:00 PM**  
**Sacramento Metropolitan Fire District**  
**10545 Armstrong Avenue**  
**Board Room – Second Floor**  
**Mather, California**

**&**  
**Remotely Via Zoom**  
**Webinar ID: 827 3461 0232 #**  
**Passcode: metro2101**  
**Phone: 1 (669) 444-9171 or 1 (669) 900 6833**

**Passcode: 838771796 #**

<https://us06web.zoom.us/j/82734610232?pwd=SFILQ1Znd2RSmlhdXZVQVh4d1VWZz09>

***The mission of the Sacramento Metropolitan Fire District is to provide professional and compassionate protection, education and service to our community.***

The Public's health and well-being are the top priority for the Board of Directors of the Sacramento Metropolitan Fire District and you are urged to take all appropriate health safety precautions. **To view the meeting via the Zoom Application, please click on the link above.**

Members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least forty-eight (48) hours in advance of a Regular meeting to make arrangements for such reasonable accommodations:

**Marni Rittburg**  
**Board Clerk**  
**(916) 859-4305**

[rittburg.marni@metrofire.ca.gov](mailto:rittburg.marni@metrofire.ca.gov)

The Board will convene in open session at 6:00 p.m.



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REGULAR BOARD MEETING

THURSDAY, MAY 22, 2025

➤ **CALL TO ORDER**

➤ **ROLL CALL**

➤ **PLEDGE TO FLAG**

## **METRO CABLE ANNOUNCEMENT:**

This meeting of the Sacramento Metropolitan Fire District is recorded. The recording will be cablecast on Metro Cable Channel 14, the local government affairs channel on the Comcast and DirecTV U-Verse cable systems. The recording will also be closed captioned and video streamed at [metro14live.saccounty.gov](http://metro14live.saccounty.gov). Today's meeting replays at **2:00 p.m. on Sunday, May 25, 2025, and again at 6:00 p.m. on Monday, May 26, 2025, on Metro Cable Channel 14.** Once posted, the recording of this meeting can be viewed on-demand at [youtube.com/metrocable14](http://youtube.com/metrocable14).

## **PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON AGENDA:**

*The Board of Directors of the Sacramento Metropolitan Fire District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Public members wishing to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may, in the interest of time and good order, limit the number of public member presentations. Speakers' comments will be limited to **three (3) minutes** (Per Section 31 of the Board of Directors Policies and Procedures).*

*In accordance with Section 31 of the Board of Directors Policies and Procedures, members of the Public requesting their written comments be read into the meeting record must be present or have a representative present to read their comments during the time allotted.*

## **CONSENT ITEMS:**

*Matters of routine approval including but not limited to action summary minutes, referral of issues to committee, committee referrals to the full Board, items that require yearly approval, declaration of surplus equipment, and other consent matters. The Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.*

## **CONSENT ITEMS**

Page No.

- |  |           |
|--|-----------|
| <b>1. Action Summary Minutes</b>   | <b>6</b>  |
| <b>Recommendation:</b> Approve the Action Summary Minutes for the Regular Board Meeting of April 24, 2025.           |           |
| <b>2. Disclosure of Material Expenditure – Insurance Broker Services – USI Insurance Services - \$50,000</b>         | <b>12</b> |
| <b>Recommendation:</b> Authorize the payment of \$50,000 to USI Insurance Services for insurance brokerage services. |           |



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THURSDAY, MAY 22, 2025

3. **Disclosure of Material Expenditure – Aviation Liability Insurance – Chubb Insurance Group - \$185,187.** 13  
**Recommendation:** Authorize the payment of \$185,187.00 to Chubb Insurance Group for the purchase of Aviation Liability Insurance.
3. **Adopt Resolution – Qualified Bidders List – Fire Station 67 Project** 15  
**Recommendation:** Adopt Resolution establishing a Qualified Bidders List that includes those firms who were successful in the pre-qualification process.
4. **Adopt Resolution – Special Fire Tax – Sloughhouse/Rancho Murieta Area** 17  
**Recommendation:** Adopt Resolution authorizing the County Assessor to incorporate the \$100 per parcel Special Fire Tax for the Sloughhouse/Rancho Murieta area with the 2025/26 Sacramento County property tax levy.
5. **Adopt Resolution – Annual Adjustment for Medical Aid and Ambulance Transport User Fee** 20  
**Recommendation:** In accordance with the Ordinance, adopt the Resolution amending the Ambulance Fee Schedule.
6. **Adopt Resolution – Annual Fee Adjustment for Operational Permits, Plan Review, New Construction Inspections, General Fire and Life Safety Inspections, and other Miscellaneous Services** 24  
**Recommendation:** In accordance with the Ordinance, adopt the Resolution amending the Fee Schedule.
7. **Adopt Resolution – Surplus Equipment** 37  
**Recommendation:** Adopt Resolution approving the disposal of the I.T. Division's surplus equipment.
8. **Purchase Approval – Fleet Service Truck** 40  
**Recommendation:** Approve the purchase of a Fleet Service Truck from National Auto Fleet Group utilizing the Sourcewell contract number 091521-NAF.

## PUBLIC HEARING:

1. **Introduction and First Reading of Proposed Ordinance 2025-01, 2025 Fire Hazard Severity Zone Map** 51  
*(Acting Deputy Fire Marshal Schmidt)*  
**Recommendation:** Conduct a Public Hearing and introduce Ordinance 2025-01, by title only, waiving the first reading, and proceed with scheduling the second reading and adoption for June 12, 2025, to adopt Ordinance 2025-01, thereby adopting the 2025 Fire Hazard Severity Zone Map.



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THURSDAY, MAY 22, 2025

## ACTION ITEMS:

1. **Adopt Resolution – Contract Award Recommendation – 9-1-1 Advanced Life 64 Support Ambulance Services**  
(Assistant Chief Kiley Keeley)  
**Recommendation:** Adopt Resolution approving a contract award to American Medical Response West DBA American Medical Response and authorize the Fire Chief or his designee to execute and administer an agreement and any extensions thereto.
2. **Adopt Resolutions – Measure O – General Obligation Bond Financing Plan 120**  
(Dave O’Toole, Chief Financial Officer)  
(Bobby Cheung, Managing Director, KNN Public Finance, LLC)  
(David Leifer, Senior Managing Director, KNN Public Finance, LLC)  
(Brian Quint, Of Counsel, Stradling Yocca Carlson & Rauth LLP)  
**Recommendation:** Adopt the two Resolutions authorizing the execution of the Measure O Financing Plan.

## REPORTS:

1. **PRESIDENT’S REPORT** — (President Wood)
2. **FIRE CHIEF'S REPORT** — (Chief House)
  - OPERATIONS REPORT** – (Out-of-Class AC Shawn Daly)
  - ADMINISTRATIVE REPORT** – (Out-of-Class Deputy Chief Fiorica)
  - SUPPORT SERVICES REPORT** – (Deputy Chief Wagaman)
3. **SMFD – FIREFIGHTERS LOCAL 522 REPORT** – (Captain Sean Scollard, Local 522 Vice President)
4. **COMMITTEE AND DELEGATE REPORTS**  
*All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California, unless otherwise specified.*
  - A. **Executive Committee** – (President Wood)  
Next Meeting: TBD
  - B. **Communications Center JPA** – (Out-of-Class Deputy Chief Fiorica)  
Next Meeting: May 27, 2025, at 9:00 AM  
SRFECC Annex – 10240 Systems Parkway, Suite B, Sacramento



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REGULAR BOARD MEETING

THURSDAY, MAY 22, 2025

- C. **Finance and Audit Committee** – *(Director Jones)*  
Next Meeting: June 26, 2025, at 5:30 PM
  
- D. **Policy Committee** – *(Director Costa)*  
Next Meeting: June 12, 2025, at 5:30 PM

## BOARD MEMBER QUESTIONS AND COMMENTS

## ADJOURNMENT

### NEXT BOARD MEETING:

*Unless specified differently, all meetings of the Board are held at Sacramento Metropolitan Fire District at 10545 Armstrong Avenue, Mather, CA*


- Regular Board Meeting – June 12, 2025, at 6:00 PM

Posted on May 19, 2025, by 4:30 p.m.

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**Marni Rittburg, CMC, CPMC**  
Clerk of the Board

\*\* No written report

\*  Separate Attachment

### DISABILITY INFORMATION:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (916) 859-4305. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility.