



ADAM A. HOUSE
Fire Chief

Sacramento Metropolitan Fire District

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POLICY COMMITTEE – REGULAR MEETING AGENDA

Thursday, December 14, 2023 – 5:30 PM

Sacramento Metropolitan Fire District
10545 Armstrong Avenue, Boardroom, 2nd Floor
Mather, California
&

Remotely Via Zoom

Webinar ID: 827 3461 0232 #

Passcode: metro2101

Phone: 1 (669) 444-9171 or 1 (669) 900 6833

☎ Passcode: 838771796 #

<https://us06web.zoom.us/j/82734610232?pwd=SFILQ1Znd25RSmlhdXZVQVh4d1VWZz09>

COMMITTEE MEMBERS

Director John Costa

Director Grant Goid

Director Cinthia Saylor

Director Jennifer Sheetz - Alternate

CALL TO ORDER

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN COMMITTEE'S SCOPE INCLUDING ITEMS ON OR NOT ON AGENDA

CONSENT AGENDA

The Consent Agenda is acted upon with one motion unless a committee member requests separate discussion and/or action.

	<u>Page No.</u>
1. Action Summary Minutes	3
Recommendation: Approve the Action Summary Minutes for the meeting of November 9, 2023.	

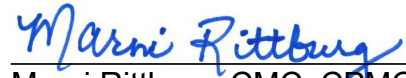
PRESENTATION ITEMS

1. Revision of Administrative Policy 143-01 – Timekeeping & Attendance Policy (CFO Dave O'Toole)	4
Recommendation: Review and provide comments on the Timekeeping and Attendance Policy.	
2. Revision of Board Policy 01.013-01 – Travel & Conference Policy (CFO Dave O'Toole)	12
Recommendation: Review and provide comments on the Travel and Conference Policy and move to the full Board for approval.	
2. Year-end Review of Completed Policy in 2023 & What's Coming (HR Manager Melisa Maddux)	21
Recommendation: Receive Presentation	

NEXT MEETING DATE: February 8, 2024

ADJOURNMENT

Posted on December 11, 2023



Marni Rittburg, CMC, CPMC
Clerk of the Board