



Sacramento Metropolitan Fire District

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TODD HARMS
Fire Chief

ACTION SUMMARY MINUTES – REGULAR MEETING

BOARD OF DIRECTORS SACRAMENTO METROPOLITAN FIRE DISTRICT

Thursday, December 9, 2021

Held at the following locations:

10545 Armstrong Avenue – Board Room

Mather, California

&

Remotely Via Zoom

CALL TO ORDER

The meeting was called to order at 6:00 pm by President Kelly. Board members present: Clark, Goold, Jones, Kelly, Saylor, Sheetz, White, and Wood. Board members absent: Orzalli. Staff present: Acting Fire Chief Mitchell, General Counsel Lavra, and Interim Clerk Dehoney.

PUBLIC COMMENT:

Ms. Sandra Osborn of Division 515, who has been in business for over 26 years, discussed her participation in the bid process for RFB 21-09 which was a request for bids to replace the Headquarters HVAC system. She described the process she completed with ProcureNow in order to submit her bid and relayed that she believed the company being recommended for award this evening, Air Systems Service and Construction, did not follow the proper protocol when completing their application. Ms. Osborn stated that Air Systems did not list their contractors, specifically a C-10 electrical contractor, which was a requirement of the job and therefore should not be in consideration for the bid award. She also described discussions she had with Logistics Manager Mark Jones during the bid process in which she relayed her concerns, specific to the electrical contractor. At that time, Mark Jones contacted Sacramento County to perform a Supervisors review of the contractors licenses submitted with each bid. In Ms. Osborn's opinion, because Air Systems failed to meet the specified standards outlined in the Request for Bid, she entreated the Board to throw out the bid process and perform a new Request for Bids for the project.

After the Consent Agenda was heard and voted on, at 6:16 PM, Mr. Jim Mears of Air Systems Service and Construction was called upon to continue with the public comment for the evening as he had submitted a speaker card in advance of the meeting indicating his desire to speak. He relayed that Air Systems has more than 30 years of experience in the trade and specifically in the replacement of HVAC units. Additionally, Air Systems has worked with Metro for years and typically performs several replacement jobs for the same type of units Metro will be using each year. Recently in fact, Air Systems replaced 4 units at the Galleria Mall in Roseville and completes projects of a similar size and scope on a regular basis.

CONSENT ITEMS

Action: Moved by Goold, seconded by Wood, and carried unanimously by members present to adopt the Consent Calendar as follows:

1. **Action Summary Minutes**

Recommendation: Approve the Action Summary Minutes for the Regular Board meeting of November 9, 2021.

Action: Approved Action Summary Minutes.

2. **2022 Schedule of Regular and Special Board Meetings**
Recommendation: Approve the 2022 schedule of regular and special board meetings and cancel meetings that fall on or near holidays.
Action: Approved the 2022 schedule.
3. **Quarterly Investment Report from September 2021**
Recommendation: Receive and file the investment report for the 1st quarter of Fiscal Year 2021-22.
Action: Received and filed the investment report for the 1st quarter.

PRESENTATION ITEMS

1. **Life Saving Commendation – Civilian Award (Chief Mitchell)**
Rubin Romanov
Recommendation: Receive presentation, no action required.
Action: No action taken.
2. **Life Saving Commendation – Civilian Award (Chief Mitchell)**
Lisa Geigle, Ramone Trejo, Latrese Avery
Recommendation: Receive presentation, no action required.
Action: No action taken.
3. **5 Years of Service to Director Sheetz (Chief Mitchell)**
Recommendation: Receive presentation, no action required.
Action: No action taken.
4. **Del Paso Manor Water District Grand Jury Report (Chief Barsdale)**
Recommendation: Receive presentation, no action required.
Action: No action taken.

ACTION ITEMS

1. **Election of Board Officers (Interim Board Clerk Dehoney)**
Recommendation: Nominate and elect members of the Board to serve as: a) President, b) Vice President, and c) Secretary for one (1) year terms to commence January 1, 2022.
Action: Moved by Wood, seconded by Sheetz, and carried unanimously by the members present to elect Director Saylor as President, Director Clark as Vice President, and Director White as Secretary.
2. **Ratification of Resolution to Extend Teleconference of Board Meetings (Government Code 54953(e) (3)). (President Kelly)**
Recommendation: Consider adopting a Resolution which would extend the ability to teleconference without compliance with Government Code paragraph (3) of subdivision (b) of section 54953 from December 9, 2021-January 9, 2022 or until further re-ratified.
Action: Moved by Clark seconded by Sheetz, and carried unanimously by the members present to approve staff's recommendation and adopt Resolution No. 2021-114.

3. **Purchase Approval – Six North Star Ambulances** (*Fleet Manager Shea Pursell*)
Recommendation: Approve the purchase of six North Star Ambulances from Braun Northwest in the amount of \$1,524,904.18.
Action: Moved by Goold, seconded by Jones, and carried unanimously by the members present to approve the purchase in the not to exceed amount of \$1,524,904.18.

4. **Notice of Award – RFP 21-08 Helicopter Maintenance Services** (*Chief Greene*)
Recommendation: Approve the contract award to DynCorp International LLC and authorize the Fire Chief to execute the agreement in accordance with RFP 21-08.
Action: Moved by Goold, seconded by Wood, and carried unanimously by the members present to approve the contract award to DynCorp International LLC and authorized the Fire Chief to execute the agreement in accordance with RFP 21-08.

5. **Notice of Award – RFB 21-09 Mechanical Rooftop Equipment Replacement** (*Logistics Manager Mark Jones*)
Recommendation: Approve the contract award to Air Systems Service and Construction in the amount of \$529,290.00.
Action: Moved by Clark, seconded by Jones, and carried unanimously by the members present to approve the contract award to Air Systems Service and Construction in the not to exceed amount of \$529, 290.00.

6. **Industrial Disability Retirement – Engineer Troy Nogosek**
Recommendation: After discussion in Closed Session, consider adopting a Resolution finding Engineer Troy Nogosek has suffered job related injuries and is eligible for an Industrial Disability Retirement.
Action: Moved by White, seconded by Sheetz, and carried unanimously by the members present to approve staff's recommendation and adopt Resolution No. 2021-115.

7. **Industrial Disability Retirement – Firefighter John Carr**
Recommendation: After discussion in Closed Session, consider adopting a Resolution finding Firefighter John Carr has suffered job related injuries and is eligible for an Industrial Disability Retirement.
Action: Moved by Sheetz, seconded by White, and carried unanimously by the members present to approve staff's recommendation and adopt Resolution No. 2021-116.

The board recessed to closed session at 6:53 PM.

CLOSED SESSION

1. **Pursuant to California Government Code Section 54956.9 (a) –One (1) matter of Workers Compensation Settlement Authority**
Kevin Summers and the Sacramento Metropolitan Fire District
Claim # SMDS – 550441 – Workers Compensation Settlement Authority
Colin Conner of Lenahan, Lee, Slater, Pearse & Majernik, LLP
Action: Moved by Sheetz, seconded by Jones, and carried unanimously by members present to give the District's third party negotiator settlement authority.

2. **Conference with Labor Negotiator**

Pursuant to California Government Code Section 54957.6

- A. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Sacramento Area Fire Fighters Local 522

- B. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Battalion Chiefs Bargaining Group,
Sacramento Area Fire Fighters Local 522

- C. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Administrative Support Personnel (ASP)
Affiliate of Sacramento Area Fire Fighters Local 522

- D. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Safety Senior Management, Management
and Unrepresented Confidential Employees

- E. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Non-Safety Senior Management, Management
and Unrepresented Confidential Employees

Action: No action taken.

3. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION –
Significant Exposure to litigation pursuant to California Government Code
Section 54956.9 (b): Four cases**

- A. Claim Against Public Entity Pursuant to Government Code Section 910
Marlene Jordan v. Sacramento Metropolitan Fire District
Deputy Chief Casentini
Action: Moved by Clark, seconded by Jones, and carried unanimously by members
present to deny the claim and refer the matter to the District's insurance carrier.

- B. Claim Against Public Entity Pursuant to Government Code Section 910
David Engineering Construction Inc. v. Sacramento Metropolitan Fire District
Deputy Chief Casentini
Action: Moved by White, seconded by Wood, and carried unanimously by members
present to deny the claim and refer the matter to the District's insurance carrier.

- C. Claim Against Public Entity Pursuant to Government Code Section 910
Ernest LaPorte (April 9, 2021) v. Sacramento Metropolitan Fire District
Deputy Chief Casentini
Action: Moved by Sheetz, seconded by Saylor, and carried unanimously by
members present to deny the claim and refer the matter to the District's insurance
carrier.

- D. Claim Against Public Entity Pursuant to Government Code Section 910
Ernest LaPorte (September 10, 2021) v. Sacramento Metropolitan Fire District
Deputy Chief Casentini
Action: Moved by Jones, seconded by White, and carried unanimously by members
present to deny the claim and refer the matter to the District's insurance carrier.

4. **Pursuant to California Government Code Section 54956.9 (a) – two (2) matters of Industrial Disability Retirement.**

A. John G. Carr and the Sacramento Metropolitan Fire District
Claim # SMDO – 549503 – Industrial Disability Retirement
Deputy Chief Gregory Casentini

Action: No action taken.

B. Troy J. Nogosek and the Sacramento Metropolitan Fire District
Claim # SMDI – 8957A2 – Industrial Disability Retirement
Deputy Chief Gregory Casentini

Action: No action taken.

5. **Public Employee Performance Evaluation: Fire Chief** Pursuant to Government Code Sections 54957(b)(1) and 54954.5(e)

Action: No action taken.

The board reconvened to open session at 8:25 PM.

REPORTS

1. **PRESIDENT'S REPORT—(President Kelly)**

President Kelly thanked his fellow directors and staff for allowing him to serve as President.

2. **FIRE CHIEF'S REPORT—(Acting Fire Chief Mitchell)**

Retirements

Effective November 27 – Captain Troy Simonick - 27 years of service

Effective November 27 – Engineer Jeff Conzatti - 29 years of service

Effective November 27 – Firefighter Phil Hart - 27 years of service

Effective November 27 – Firefighter Roger Hart - 27 years of service

Appointment

Effective January 1, 2022 – Ty Bailey as the Deputy Chief of Administration

Promotion

Effective December 1 – Captain Bryce Beverage

Meetings

Held remainder of Chiefs Forums

12/8, Labor Management Collaboration Meeting (LMCM)

- Discussion of St 61 fencing matter, Engineer promotional testing and staffing

OPERATIONS' REPORT – (DC Mitchell)

Chief Mitchell began his report by relaying that the lateral orientation training is finishing up tomorrow with a badge pinning in the Boardroom at 5pm. Chief Mitchell expressed his gratitude

to the Drill Cadre for all of their efforts with the recruits. He then discussed the MIH program which saw a successful kick-off on Monday, November 15th of its 1 year pilot period. The program is focused on post-discharge high utilizers of 911 and assisting county mental health with clearances so they can transport to the appropriate treatment facility when the Emergency Department is not necessarily the best option. They are also focused on building relationships with partner agencies to explore where it can be most effective, as well as expand in the future. Currently, the program is working with 15 high utilizers. Out of the 15, only one has called 911 since we began working with them. The one 911 call was necessary to get them into a Skilled Nursing Facility. While the program is still in the beginning stages, it shows promise for great success now and into the future.

Chief Mitchell then discussed the Districts statistics since the last report out on November 9, 2021 including the following:

- A. 7,655 total incidents, about 255 calls per day
- B. Calls by incident type (excluding incidents that reports are still being completed for)
 - i. 67% were EMS related incidents.
 - ii. 215 fire incidents were responded to, average of just over 7 calls per day

He also reported on a structure fire which happened on McKay Street in Sacramento on December 1st wherein B13 units responded for a house fire just after 7am and arrived to a one story house with heavy fire involvement. One occupant, already outside of the structure when crews arrived, was transported for smoke inhalation. Additionally, one firefighter was transported with a burn injury to UCD and was treated and released the same day. He is currently at home recovering.

Chief Mitchell closed his remarks with thanking Director Kelly for his service as Board President and Interim Clerk Dehoney for filling in for Board Clerk Penilla. He also congratulated Chief Casentini on his retirement.

3. SMFD – FIREFIGHTERS LOCAL 522 REPORT

VP McGoldrick reported on the change in 522 leadership which will be effective in the new calendar year including: Firefighter Trevor Jamison as President, Firefighter Dustin Rodriguez as Secretary/Treasurer, Battalion Chief Matt Cole as Vice President and Captain Jeremy Crawford as Director of Member Services. He then passed the floor to newly elected VP Matt Cole to say a few words. Incoming VP Cole thanked outgoing VP McGoldrick for his leadership during the last year and recognized him for all that he did for the membership during his tenure. He also expressed his humble appreciation for the opportunity to lead and relayed his excitement in working closely with the Board and continuing to provide a good working environment for the membership.

4. COMMITTEE AND DELEGATE REPORTS

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

A. Executive Committee – (President Kelly)

Next Meeting: TBD

B. Communications Center JPA – (DC Mitchell)

Next Meeting: December 14, 2021 at 9:00 AM

- C. California Fire & Rescue Training JPA – (DC Mitchell)**
Report Out: November 18, 2021 at 1:00 PM
Chief Mitchell reported that the JPA was still in the process of reviewing their previous fiscal years audits in addition to performing an inventory audit which will be completed prior to the dissolution.
Next Meeting: December 14, 2021 at TBD
Location: 3121 Gold Canal Drive
Mather, CA 95670
- D. Finance and Audit Committee – (Director Orzalli)**
Next Meeting: January 27, 2021 at 5:30 PM
- E. Policy Committee – (Director Gould)**
Next Meeting: TBD

BOARD MEMBER QUESTIONS AND COMMENTS

Director White acknowledged and thanked Director Kelly for his tenure as Board President. He also thanked Interim Clerk Dehoney for her work while filling in for Board Clerk Penilla. He congratulated Chief Casentini on his well-deserved retirement and thanked him for the great work he has done during his time with Metro. He also recognized VP McGoldrick for his efforts and relayed his excitement in working with incoming VP Cole whom he has every confidence will represent the membership well. He closed with wishing everyone Happy Holidays.

Director Jones congratulated the recipients of the Life Saving Commendations and acknowledged their efforts on behalf of the community and individuals they helped. She commended President Kelly on his excellent handling of the meetings and ability to conduct efficient business and keep the board on track. She thanked Interim Clerk Dehoney for her work and responsiveness and Chief Casentini for his excellent leadership and professionalism to the District.

Director Sheetz expressed her gratitude for her 5-year service pin and relayed what an honor it has been to serve as a Director. She thanked Director Kelly for his leadership as Board President and Interim Clerk Dehoney for her work with the Board. She congratulated all of the retirees and those newly promoted and thanked VP McGoldrick for his leadership and her excitement in working with incoming VP Cole. She thanked the crews who will be working during the holidays and their families for supporting them. Lastly, she wished a happy birthday to her husband and Director Saylor, as well as a Merry Christmas and Happy New Years to everyone.

Director Wood echoed the sentiments of the previous Directors in thanking Director Kelly for his tenure as Board President and overall leadership over the past 9 years since Director Wood started on the board. He also thanked Chief Casentini for all of his assistance throughout the years and welcomed Chief Bailey as the incoming Deputy Chief of Administration. He relayed his thanks to incoming VP Cole for taking the time to speak with him one-on-one and VP McGoldrick for his time as 522 VP and thanked Interim Clerk Dehoney for her assistance with the Board. He also relayed his appreciation to the crew at Station 50 including: Chief Reed, Captain Manfredi, Engineer Wham, FFs Dillon, Landaeta, Danielski, Hughes, and Chadwell for hosting him for dinner at the Firehouse.

Director Gould relayed his thanks to Director Kelly for his tenure as Board President and reminded him that his and the Boards support continues beyond his Presidency. He also made a request that Chief Casentini come back to a Board Meeting in January to truly get a proper sendoff and thanked him again for his leadership at Metro Fire. He closed with reminding everyone to continue to count our many blessings during this holiday season and beyond and to look for opportunities to help those less fortunate whenever possible.

Director Clark began by thanking all of the personnel who assisted with the Starr King Elementary holiday event that is held each December including Battalion Chief Matt Cole, Captain Tom Koscielny, Engineer Ryan McDermott, Firefighter Catherine Van Horn and Firefighter Dan Taylor. This holiday event has been going on for more than 40 years and the kids and staff really look forward to it each and every year. This year, Chief Cole suggested the introduction of a Santa Wagon which really took the event to the next level. He also congratulated Director Sheetz on her five years of service and Chief Casentini on his impending retirement. He thanked Captain McGoldrick for his tenure as 522 VP and Interim Clerk Dehoney for her assistance with the Board. He relayed his appreciation to Director Kelly for his time as Board President and commended him on his leadership. He closed with wishing everyone Happy Holidays.

Director Saylor congratulated Chief Casentini on his retirement and welcomed Chief Bailey as the incoming Deputy Chief of Administration. She also congratulated incoming VP Cole on his appointment. She thanked Director Kelly for his service as Board President and guidance throughout the year which was inspiring. She closed with wishing everyone a Merry Christmas and Happy New Year.

Director Kelly thanked everyone for their kind words this evening. He recounted that his ALS could have prevented him from serving as Board President but his fellow Directors made it easy. He acknowledged their support and his pleasure in being associated with such a high performing team of individuals. He wished Director Saylor a happy birthday and congratulated Chief Casentini on his impending retirement and thanked him for representing the agency to the highest degree. He also thanked Captain McGoldrick for his time as 522 VP and welcomed incoming VP Cole. He relayed his appreciation to Interim Clerk Dehoney for her efforts with the Board while filling in for Board Clerk Penilla and relayed that she has the capabilities to take her far in the organization.

ADJOURNMENT

The meeting was adjourned at 8:56 pm.


Matt Kelly, Board President


D'Elman Clark, Secretary


Michelle Dehoney, Interim Board Clerk