



**ADAM A. HOUSE**  
Fire Chief

**D'Elman Clark**  
Board President  
Division 6

**Grant Goad**  
Board Vice President  
Division 2

**Ted Wood**  
Board Secretary  
Division 4

**Cynthia Saylors**  
Board Member  
Division 1

**Robert Webber**  
Board Member  
Division 3

**Jennifer Sheetz**  
Board Member  
Division 5

**Brian Rice**  
Board Member  
Division 7

**Gay Jones**  
Board Member  
Division 8

**John Costa**  
Board Member  
Division 9

# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

## BOARD OF DIRECTORS - REGULAR MEETING AGENDA

**Thursday, October 26, 2023 – 6:00 PM**

**Sacramento Metropolitan Fire District**

**10545 Armstrong Avenue**

**Board Room – Second Floor**

**Mather, California**

**&**

**Remotely Via Zoom**

**Webinar ID: 827 3461 0232 #**

**Passcode: metro2101**

**Phone: 1 (669) 444-9171 or 1 (669) 900 6833**

**☎ Passcode: 838771796 #**

<https://us06web.zoom.us/j/82734610232?pwd=SFILQ1Znd25RSmlhdXZVQVh4d1VWZz09>

***The mission of the Sacramento Metropolitan Fire District is to provide professional and compassionate protection, education and service to our community.***

The Public's health and well-being are the top priority for the Board of Directors of the Sacramento Metropolitan Fire District and you are urged to take all appropriate health safety precautions. **To view the meeting via the Zoom Application, please click on the link above.**

Members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least forty-eight (48) hours in advance of a Regular meeting to make arrangements for such reasonable accommodations:

**Marni Rittburg**

**Board Clerk**

**(916) 859-4305**

[rittburg.marni@metrofire.ca.gov](mailto:rittburg.marni@metrofire.ca.gov)

The Board will convene in open session at 6:00 p.m.



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REGULAR BOARD MEETING

THURSDAY, OCTOBER 26, 2023

- CALL TO ORDER
- ROLL CALL
- PLEDGE TO FLAG

## METRO CABLE ANNOUNCEMENT:

This meeting of the Sacramento Metropolitan Fire District will be cablecast on Metro Cable 14, the local government affairs channel on Comcast, Consolidated Communications and AT&T U-Verse cable systems. This meeting is also webcast at [metro14live.saccounty.gov](http://metro14live.saccounty.gov). **Today's meeting replays at 6:00 p.m. on Monday, October 30, 2023 and again at 1:00 p.m. on Wednesday, November 1, 2023 on Channel 14.** This meeting can also be viewed at [youtube.com/metrocable14](http://youtube.com/metrocable14).

## PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON AGENDA:

*The Board of Directors of the Sacramento Metropolitan Fire District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Public members wishing to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may, in the interest of time and good order, limit the number of public member presentations. Speakers' comments will be limited to **three (3) minutes** (Per Section 31 of the Board of Directors Policies and Procedures).*

*In accordance with Section 31 of the Board of Directors Policies and Procedures, members of the Public requesting their written comments be read into the meeting record must be present or have a representative present to read their comments during the time allotted.*

## CONSENT ITEMS:

*Matters of routine approval including but not limited to action summary minutes, referral of issues to committee, committee referrals to the full Board, items that require yearly approval, declaration of surplus equipment, and other consent matters. The Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.*

## CONSENT ITEMS

Page No.

1. **Action Summary Minutes** **6**  
**Recommendation:** Approve the Action Summary Minutes for the Regular Board Meetings of September 28, 2023.
2. **New Board Policy – Meal and Refreshment Policy** **15**  
**Recommendation:** Approve the Meal and Refreshment Policy for implementation.



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3. **Adopt Resolution – Voluntary Rate Range Program (VRRP) Intergovernmental Transfer (IGT) Program from January 1, 2022 through December 31, 2022.** **23**  
**Recommendation:** Adopt Resolution reauthorizing the Fire Chief to enter into necessary agreements with DHCS to participate in the VRRP IGT covering the period of January 1, 2022 through December 31, 2022.
4. **Adopt Resolution – Contract Award – Owner Advisor for Zinfandel Phase 3 Buildout Project.** **27**  
**Recommendation:** Adopt Resolution approving the Request for Exception to Formal Solicitation Process and award a contract to Abercrombie Planning+Design.
5. **Adopt Resolution – Surplus Vehicle Designation** **50**  
**Recommendation:** Adopt Resolution designating the vehicles listed as surplus.
6. **Purchase Approval – Six (6) Ambulance Remounts** **54**  
**Recommendation:** Approve the remounting of these six (6) Ambulances by Leader Industries.

## PRESENTATION ITEMS:

1. **Fiscal Year 2024-25 Pension Plan Actuarial Valuations by the California Public Employees' Retirement System** **59**  
*(CFO Dave O'Toole)*  
**Recommendation:** Receive presentation and accept the assessed actuarial report.
2. **Standards of Cover Presentation** **73**  
*(Chief Development Officer Jeff Frye & GIS Data Analyst Jake Whealen)*  
**Recommendation:** Receive presentation.

## ACTION ITEMS:

1. **Adopt Resolution – Acquisition of Real Property – Grantline 220 Future Fire Station Site** **83**  
*(Administrative Analyst Erin Castleberry)*  
**Recommendation:** Authorize the Fire Chief or his designee to affect the acquisition of real property for a future fire station site in the Grantline 220 project area.



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REGULAR BOARD MEETING

THURSDAY, OCTOBER 26, 2023

## REPORTS:

1. **PRESIDENT'S REPORT** — *(President Clark)*
2. **FIRE CHIEF'S REPORT** — *(Chief House)*
  - OPERATIONS REPORT** – *(Deputy Chief Mitchell)*
  - ADMINISTRATIVE REPORT** – *(Deputy Chief Bailey)*
  - SUPPORT SERVICES REPORT** – *(Deputy Chief Wagaman)*
3. **SMFD – FIREFIGHTERS LOCAL 522 REPORT** – *(BC Matt Cole, Local 522 Vice President)*
4. **COMMITTEE AND DELEGATE REPORTS**

*All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.*

  - A. **Executive Committee** – *(President Clark)*  
Next Meeting: TBD
  - B. **Communications Center JPA** – *(AC Greene)*  
Next Meeting: October 24, 2023 at 9:00 AM
  - C. **Finance and Audit Committee** – *(Director Wood)*  
Met Today: October 26, 2023 at 5:00 PM
  - D. **Policy Committee** – *(Director Costa)*  
Next Meeting: November 9, 2023

## BOARD MEMBER QUESTIONS AND COMMENTS

### CLOSED SESSION:

The Board will convene in closed session to meet on the following matters:

1. **PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION § 54956.9 (A) – ONE (1) MATTER OF WORKERS COMPENSATION COMPROMISE AND RELEASE:**
  1. Joseph Reyes and the Sacramento Metropolitan Fire District  
Claim # ADJ480790, ADJ13186340, ADJ9769950, ADJ13186341, ADJ13186339, ADJ13186342, ADJ13749286 – Workers Compensation Settlement Authority – Tyler Sonksen of Lenahan, Slater, Pearse & Majernik, LLP

### CLOSED SESSION REPORT OUT



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THURSDAY, OCTOBER 26, 2023

## ADJOURNMENT

### NEXT BOARD MEETING(S):

*Unless specified differently, all meetings of the Board are held at Sacramento Metropolitan Fire District at 10545 Armstrong Avenue, Mather, CA*

- Regular Board Meeting – November 9, 2023 at 6:00 PM
- Regular Board Meeting – December 14, 2023 at 6:00 PM

Posted on October 23, 2023 by 4:30 p.m.

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**Marni Rittburg, CMC, CPMC**

**Clerk of the Board**

\*\* No written report

\*\*  Separate Attachment

### DISABILITY INFORMATION:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (916) 859-4305. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.