



Todd Harms
Fire Chief

Jennifer Sheetz
Board President
Division 5

Matt Kelly
Board Vice President
Division 7

Cynthia Saylor
Board Secretary
Division 1

Grant Goold
Board Member
Division 2

Randy Orzalli
Board Member
Division 3

Ted Wood
Board Member
Division 4

D'Elman Clark
Board Member
Division 6

Gay Jones
Board Member
Division 8

Walt White
Board Member
Division 9

Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

BOARD OF DIRECTORS - REGULAR MEETING

Thursday, December 10, 2020 – 6:00 PM

Held Remotely Via Zoom

Phone: (669) 900-6833

Webinar ID: 921 6796 2113 #

Passcode: 644 064 769 #

The mission of the Sacramento Metropolitan Fire District is to provide professional and compassionate protection, education and service to our community.

The Governor has declared a State of Emergency to exist in California as a result of the threat of COVID-19 (aka the "Coronavirus"). The Governor issued Executive Order N-25-20 and N-29-20, which directs Californians to follow public health directives including canceling large gatherings. The Executive Order also allows local legislative bodies to hold meetings via conference calls while still satisfying state transparency requirements.

The Governor has also issued Executive Order N-33-20, prohibiting people from leaving their homes or places of residence except to access necessary supplies and services or to engage in specified critical infrastructure employment.

The Public's health and well-being are the top priority for the Board of Directors of the Sacramento Metropolitan Fire District and you are urged to take all appropriate health safety precautions. To facilitate this process, the meeting of the Board will be available via Zoom at the phone number listed above. **If you prefer viewing the meeting via the Zoom Application, please contact Board Clerk Penilla via email at the address listed below.**

Note: The meeting is being held solely by remote means and will be made accessible to members of the public seeking to attend and address the Board solely through the phone number set forth above, except that members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least forty-eight (48) hours in advance of a Regular meeting to make arrangements for such reasonable accommodations:

Melissa Penilla
Board Clerk
(916) 859-4305

Penilla.melissa@metrofire.ca.gov

The Board will convene in open session at 6:00 p.m.

Serving Sacramento and Placer Counties



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REGULAR BOARD MEETING AGENDA

THURSDAY, DECEMBER 10, 2020

CALL TO ORDER

PLEDGE TO FLAG

METRO CABLE ANNOUNCEMENT

The Open Session Meeting is videotaped for cablecast on Metro Cable 14. Replay on Sunday, December 13th at 8:00 pm and Monday, December 14th at 6:00 pm on Channel 14; Webcast at www.sacmetroable.tv.

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON AGENDA

*The Board of Directors of the Sacramento Metropolitan Fire District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Public members desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may in the interest of time and good order limit the number of public member presentations. Speakers' comments will be limited to **three minutes** (Per Section 31 of the Board of Directors Policies and Procedures).*

In accordance with Section 31 of the Board of Directors Policies and Procedures, members of the Public requesting their written comments be read into the meeting record must be present or have a representative present to read their comments during the time allotted.

CONSENT ITEMS

Matters of routine approval including but not limited to action summary minutes, referral of issues to committee, committee referrals to the full Board, items that require yearly approval, declaration of surplus equipment, and other consent matters. Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.

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CONSENT ITEMS	
1. Action Summary Minutes Recommendation: Approve the Action Summary Minutes for the Regular Board meeting of November 12, 2020.	6
2. Certified Election Results – Presidential General Election, November 3, 2020 Recommendation: Accept certified results of the November 3, 2020 Presidential General District Election as provided by the Certificate of Facts from the Registrar of Voters, County of Sacramento.	11
3. 2021 Schedule of Regular and Special Board Meetings Recommendation: Approve the 2021 schedule of regular and special board meetings and cancel meetings that fall on or near holidays.	18
4. Revised Resolution affecting Senior Safety Management and Safety Management Employees Recommendation: Adopt a resolution with the proposed revisions affecting Senior Safety Management and Safety Management Employees.	20



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5. **Revised Resolution affecting Non-Safety Senior Management, Management and Unrepresented Confidential Employees** 34
Recommendation: Adopt a resolution with the proposed revisions affecting Non-Safety Senior Management, Management and Unrepresented Confidential Employees
6. **Pay Schedule effective January 1, 2021** 51
Recommendation: Approve the pay schedule effective January 1, 2021.
7. **Maintenance Contract for Lifepak 15 Monitor/Defibrillator Inventory** 55
Recommendation: Approve a one year maintenance contract with Stryer ProCare Program for the Lifepak 15 inventory.
8. **Temporary Construction Easement – Watt/Myrtle** 56
Recommendation: Adopt a resolution authorizing the execution of the Temporary Construction Easement.

PRESENTATION ITEMS

1. **Swearing-In Ceremony (Chief Harms)** *
Recommendation: Swear-In elected officials for Divisions 2, 4, 5, 6, 8 and 9 (short-term) for the 2020-2024 term.
2. **Sacramento Metropolitan Fire District – 20th Anniversary (Chief Harms)** *
Recommendation: Receive presentation, no action required.
3. **20 Years of Service to Director Goold and Director Jones (Chief Harms)** *
Recommendation: Receive presentation, no action required.

ACTION ITEMS

1. **Election of Board Officers (Board Clerk Penilla)** 62
Recommendation: Nominate and elect members of the Board to serve as:
a) President, b) Vice President, and c) Secretary for one (1) year terms to commence January 1, 2021.
2. **Project Authorization – Future Fire Station 68** 64
(Chief Development Officer, Jeff Frye and Administrative Specialist, Erin Castleberry)
Recommendation: Authorize the project to move forward with the anticipated \$9 million total budget; approve the bid award 20-12 New Construction – Fire Station 68 to McCuen Construction; approve the sole source award of WestNet for the installation of the station alerting system; and authorize the Fire Chief to execute all necessary agreements, submit all required documents, and pay all required fees for the completion of the project.
3. **Notice of Award – RFP 20-21 Community Risk Assessment and Community Risk Reduction Plan (Deputy Fire Marshal, Chrishana Fields)** 76
Recommendation: Approve the contract award to Facets Consulting and authorize the Fire Chief to execute an agreement in accordance with the terms and conditions of RFP 20-21.



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4. Industrial Disability Retirement – Engineer Michael Welch **

Recommendation: After discussion in Closed Session, consider adopting a Resolution finding Engineer Michael Welch has not suffered job related injuries and is not eligible for an Industrial Disability Retirement.

REPORTS

1. PRESIDENT’S REPORT—(President Sheetz)

**2. FIRE CHIEF'S REPORT—(Chief Harms)
OPERATIONS’ REPORT – (Deputy Chief Mitchell)**

3. SMFD – FIREFIGHTERS LOCAL 522 REPORT

4. COMMITTEE AND DELEGATE REPORTS

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

A. Executive Committee – (President Sheetz)

Next Meeting: January 14, 2021 at TBD

B. Communications Center JPA – (DC Shannon)

Next Meeting: TBD

C. California Fire & Rescue Training JPA – (DC Shannon)

Next Meeting: TBD

Location: 3121 Gold Canal Drive, Rancho Cordova, CA 95670

D. Finance and Audit Committee – (Director Orzalli)

Next Meeting: January 28, 2021 at 5:00 PM

E. Policy Committee – (Director Goold)

Report Out: December 10, 2020 at 5:00 PM

Next Meeting: TBD

BOARD MEMBER QUESTIONS AND COMMENTS

CLOSED SESSION

1. CONFERENCE WITH LABOR NEGOTIATOR

Pursuant to California Government Code Section 54957.6

A. District Negotiator: Fire Chief Todd Harms
Employee Organization: Sacramento Area Fire Fighters Local 522

B. District Negotiator: Fire Chief Todd Harms
Employee Organization: Battalion Chiefs Bargaining Group,
Sacramento Area Fire Fighters Local 522



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- C. District Negotiator: Fire Chief Todd Harms
Employee Organization: Administrative Support Personnel (ASP)
Affiliate of Sacramento Area Fire Fighters Local 522
- D. District Negotiator: Fire Chief Todd Harms
Employee Organization: Safety Senior Management, Management
and Unrepresented Confidential Employees
- E. District Negotiator: Fire Chief Todd Harms
Employee Organization: Non-Safety Senior Management, Management
and Unrepresented Confidential Employees

- 2. CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION –
Pursuant to California Government Code Section 54956.9(a): One case**
Case No. 34-2020-00286706-CU-BC-GDS
Medic Ambulance Service, Inc. v. Sacramento Metropolitan Fire District
General Counsel Lavra
- 3. Pursuant to California Government Code Section 54956.9 (a) – one (1) matter of
Industrial Disability Retirement.**
Michael S Welch and the Sacramento Metropolitan Fire District
SMDQ - 550177 – Industrial Disability Retirement
Deputy Chief Gregory Casentini

ADJOURNMENT

NEXT BOARD MEETING(S):

*Unless specified differently, all meetings of the Board are held at Sacramento Metropolitan Fire District,
10545 Armstrong Avenue, Mather, CA*

- Next Board Meeting – January 14, 2021 at 6:00 PM


*The following action and presentation items are scheduled for the next board meeting agenda.
Board members are requested to identify additional action or presentation items they desire to
be scheduled on the agenda.*

ANTICIPATED AGENDA ITEMS: TBD

Posted on December 7, 2020

Melissa Penilla, Clerk of the Board

* No written report

**  Separate Attachment

DISABILITY INFORMATION:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (916) 859-4305. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.