



ADAM A. HOUSE  
Fire Chief

Ted Wood  
Board President  
Division 4

John Costa  
Board Vice President  
Division 9

Robert Webber  
Board Secretary  
Division 3

Cynthia Saylor  
Board Member  
Division 1

Grant Goold  
Board Member  
Division 2

Shawn Stark  
Board Member  
Division 5

D'Elman Clark  
Board Member  
Division 6

Brian Rice  
Board Member  
Division 7

Gay Jones  
Board Member  
Division 8

# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

## BOARD OF DIRECTORS - REGULAR MEETING AGENDA

Thursday, August 28, 2025 – 6:00 PM

Sacramento Metropolitan Fire District

10545 Armstrong Avenue

Board Room – Second Floor

Mather, California

&

Remotely Via Zoom

Webinar ID: 827 3461 0232 #

Passcode: metro2101

Phone: 1 (669) 444-9171 or 1 (669) 900 6833

 Passcode: 838771796 #

<https://us06web.zoom.us/j/82734610232?pwd=SFILQ1Znd25RSmlhdXZVQVh4d1VWZz09>

*The mission of the Sacramento Metropolitan Fire District is to provide professional and compassionate protection, education and service to our community.*

The Public's health and well-being are the top priority for the Board of Directors of the Sacramento Metropolitan Fire District and you are urged to take all appropriate health safety precautions. To view the meeting via the Zoom Application, please click on the link above.

Members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least forty-eight (48) hours in advance of a Regular meeting to make arrangements for such reasonable accommodations:

Marni Rittburg

Board Clerk

(916) 859-4305

[rittburg.marni@metrofire.ca.gov](mailto:rittburg.marni@metrofire.ca.gov)

The Board will convene in open session at 6:00 p.m.



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REGULAR BOARD MEETING

THURSDAY, AUGUST 28, 2025

- CALL TO ORDER
- ROLL CALL
- PLEDGE TO FLAG

## METRO CABLE ANNOUNCEMENT:

This meeting of the Sacramento Metropolitan Fire District is recorded. The recording will be cablecast on Metro Cable Channel 14, the local government affairs channel on the Comcast and DirecTV U-Verse cable systems. The recording will also be closed captioned and video streamed at [metro14live.saccounty.gov](http://metro14live.saccounty.gov). Today's meeting replays at **6:00 p.m. on Monday, September 1, 2025**, and again at **6:00 p.m. on Wednesday, September 3, 2025**, on Metro Cable Channel 14. Once posted, the recording of this meeting can be viewed on-demand at [youtube.com/metrocable14](http://youtube.com/metrocable14).

## PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON AGENDA:

*The Board of Directors of the Sacramento Metropolitan Fire District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Public members wishing to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may, in the interest of time and good order, limit the number of public member presentations. Speakers' comments will be limited to **three (3) minutes** (Per Section 31 of the Board of Directors Policies and Procedures).*

*In accordance with Section 31 of the Board of Directors Policies and Procedures, members of the Public requesting their written comments be read into the meeting record must be present or have a representative present to read their comments during the time allotted.*

## CONSENT ITEMS:

*Matters of routine approval including but not limited to action summary minutes, referral of issues to committee, committee referrals to the full Board, items that require yearly approval, declaration of surplus equipment, and other consent matters. The Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.*

## CONSENT ITEMS

Page No.

1. **Action Summary Minutes** 6  
**Recommendation:** Approve the Action Summary Minutes for the Special Meeting of August 7, 2025, and the Regular Board Meeting of August 14, 2025
2. **Request for Exception to the Formal Solicitation Process – Purchase of X-Naut iPad Cases and Mounts for Capital Improvement Projects** 13  
**Recommendation:** Authorize a payment of \$137,900.00 to X-Naut for iPad cases & mounts.



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THURSDAY, AUGUST 28, 2025

## PRESENTATION ITEMS:

- 1. Peer Support, Wellness, Health & Safety PTSD/PTSI** 20  
(Assistant Chief Peck, Captain Manfredi & Licensed Professional Clinical Counselor David Sachs)  
**Recommendation:** Receive the presentation.

## ACTION ITEMS:

- 1. Adopt Resolution – Contract Award – Strategic Planning Services** 31  
(Marni Rittburg, Clerk of the Board, or Ted Wood, Board President)  
**Recommendation:** Adopt Resolution authorizing the Board President or his designee to negotiate, execute, and administer the contract.
- 2. Adopt Resolution – Sale of Real Property - 9116 Vancouver Drive** 44  
(Admin Analyst Erin Castleberry)  
**Recommendation:** Adopt Resolution authorizing the Fire Chief or his designee to affect the sale of the Property to the preferred offeror (4425,000) or next preferred offeror in such instance that the fire preferred offeror cancels the contract.

## REPORTS:

- 1. PRESIDENT'S REPORT** — (President Wood)
- 2. FIRE CHIEF'S REPORT** — (Chief House)
  - OPERATIONS REPORT – (Deputy Chief Mitchell)
  - ADMINISTRATIVE REPORT – (Deputy Chief Fiorica)
  - SUPPORT SERVICES REPORT – (Deputy Chief Wagaman)
- 3. SMFD – FIREFIGHTERS LOCAL 522 REPORT** – (Captain Sean Scollard, Local 522 Vice President)
- 4. COMMITTEE AND DELEGATE REPORTS**  
All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California, unless otherwise specified.
  - A. Executive Committee** – (President Wood)  
Next Meeting: TBD
  - B. Communications Center JPA** – (Deputy Chief Fiorica)  
Next Meeting: August 26, 2025 at 9:00 AM  
SRFECC Annex – 10240 Systems Parkway, Suite B, Sacramento



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THURSDAY, AUGUST 28, 2025

- C. **Finance and Audit Committee – (Director Jones)**  
Next Meeting: September 25, 2025, at 5:30 PM
- D. **Policy Committee – (Director Costa)**  
Next Meeting: September 11, 2025, at 5:30 PM

## BOARD MEMBER QUESTIONS AND COMMENTS

### CLOSED SESSION:

The Board will convene in closed session to meet on the following matter(s):

1. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Significant Exposure to litigation pursuant to California Government Code Section 54956.9 (b): One Case**

Claim Against Public Entity Pursuant to Government Code Section 910  
Jason Sanchez v. Sacramento Metropolitan Fire District  
General Counsel John Lavra

2. **CONFERENCE WITH LABOR NEGOTIATOR Pursuant to California Government Code Section 54957.6**

- A. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore  
Employee Organization: Sacramento Area Fire Fighters Local 522
- B. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore  
Employee Organization: Battalion Chiefs Bargaining Group,  
Sacramento Area Fire Fighters Local 522
- C. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore  
Employee Organization: Administrative Support Personnel (ASP)  
Affiliate of Sacramento Area Fire Fighters Local 522
- D. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore  
Employee Organization: Safety Senior Management, Management  
and Unrepresented Confidential Employees
- E. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore  
Employee Organization: Non-Safety Senior Management, Management  
and Unrepresented Confidential Employees
- F. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore  
Employee Organization: EMT and Paramedic Memorandum of Understanding

## CLOSED SESSION REPORT OUT

## ADJOURNMENT



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### NEXT BOARD MEETING:

*Unless specified differently, all meetings of the Board are held at Sacramento Metropolitan Fire District at 10545 Armstrong Avenue, Mather, CA*

- Regular Board Meeting – September 11, 2025, at 6:00 PM

**Posted on August 25, 2025, by 4:30 p.m.**

Michelle Dehoney  
Human Resources Analyst II

\*\* No written report

\*  Separate Attachment

### DISABILITY INFORMATION:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (916) 859-4305. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility.