



ADAM A. HOUSE
Fire Chief

Sacramento Metropolitan Fire District

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ADOPTED ACTION SUMMARY MINUTES – REGULAR MEETING

BOARD OF DIRECTORS
SACRAMENTO METROPOLITAN FIRE DISTRICT

Thursday, July 24, 2025

Held at the following locations:
10545 Armstrong Avenue – Board Room
Mather, California
&
Remotely Via Zoom

CALL TO ORDER

The meeting was called to order at 6:00 pm by President Wood. Board members present: Clark, Costa, Goold, Jones, Saylor, Stark, Webber and Wood. Board members absent: Rice. Staff present: Chief House and Board Clerk Rittburg.

PUBLIC COMMENTS

No public comments were received.

CONSENT ITEMS

Moved by Director Jones, seconded by Clark, and carried unanimously by members present to adopt the consent calendar as follows:

- 1. Action Summary Minutes**
Recommendation: Approve the Action Summary Minutes for the Regular Board Meeting of July 10, 2025.
Action: Adopted the Action Summary Minutes.
- 2. Request for Exception to Formal Solicitation Process – ImageTrend Contract Renewal (3 years)**
Recommendation: Approve an exception to the formal solicitation process and authorize the Fire Chief or his designee to negotiate, execute, and administer the renewal of the ImageTrend subscription agreement.
Action: Approved.
- 3. Adopt Resolution – Surplus IT Equipment**
Recommendation: Adopt Resolution approving the disposal of the District's I.T. Division surplus equipment.
Action: Adopted **Resolution 2025-054.**

4. **Memorandum of Understanding with the City of Rancho Cordova for Funding of Squad 61 Enhanced Fire Protection & Emergency Medical Services**
Recommendation: Authorize the Fire Chief to sign the MOU to provide enhanced services to the City and facilitate the acceptance of up to \$825,000 in payment for those services in FY 2025/26.
Action: Approved.

ACTION ITEMS

1. **Adopt Resolution – Industrial Disability Retirement – Captain Michael Ryan Gifford**
Recommendation: After discussion in Closed Session, consider adopting a Resolution finding Michael Ryan Gifford has suffered job-related injuries incapacitating him for the performance of duties as a Captain, and direct staff to continue working with Captain Gifford through his Industrial Disability Retirement process with CalPERS.
Action: None, item to be voted on after discussion in Closed Session.

REPORTS

1. **PRESIDENT’S REPORT - (President Wood)**

No Report

2. **FIRE CHIEF'S REPORT — (Acting Fire Chief Wagaman)**

Good evening, Directors, Colleagues, and Members of the Public

- We have received notice that Folsom Fire Station 34 will be temporary closing, effective August 26, due to budget constraints:
 - A meeting is pending with Chief Casano to discuss the closure and its potential ramifications on our regional boundary-drop automatic aid system
 - I will be focusing on ensuring that service delivery gaps created by Folsom’s budgetary shortfall is not bridged by Metro Fire
 - Further updates will follow after my meeting with Chief Casano.
- I want to provide an update on our single-resource USAR K9 deployed to Kerr County, Texas. Handler and rescuer Brandon Andersen and K9 Olaf are doing well. Their team is working in the Camp Mystic area, where they have located one victim thus far. As of today, there are 108 victims from this tragic flood, including 71 adults and 37 children, with 2 still missing. We look forward to Andersen and Olaf’s safe return once their important work there is complete.
- Last night, the CA State Fair hosted the HERO Act Chili Cook Off. The concept was a collaboration between Congressman Ami Bera office, Metro Fire, and Local 522, to bring awareness for Congressman Bera’s [HERO Act](#) legislation, as well as support firefighters and first responders’ mental health and wellness. Regional teams of firefighters came together to compete with West Sacramento Fire taking 3rd place, Metro Fire Station 24 taking 2nd place, and Metro Fire Station 26 taking 1st. The event was a ton of fun and a big success. I look forward to see what team takes the golden bear next year.

OPERATIONS REPORT – (Assistant Chief Johnson)

1. Update on Behavior Health call responses.
 - a. Sac Sheriff Dispatch changes
 - i. Regional Fire Chiefs
 - b. Fire Dispatch changes
 - i. Regional Ops Chiefs
 - c. Internal Policy
2. AC Johnson introduced newly promoted Captain Powers who spoke for a few minutes.

ADMINISTRATIVE REPORT – (Deputy Chief Fiorica)

COMMUNITY RELATIONS DIVISION

- We recently faced a heartbreaking loss in our community: the passing of a 92-year-old man due to not having a smoke alarm. In light of this, we will be teaming up with the American Red Cross to launch a smoke alarm campaign in the Arden community. We encourage everyone to check their smoke alarms monthly—it's a quick step that can save lives.
- Metro Fire is excited to participate in National Night Out, which will take place on the evening of Tuesday, August 5. This annual event unites neighbors, local law enforcement, and fire districts to strengthen community ties and enhance safety in our neighborhoods. It will include block parties, cookouts, and various community gatherings aimed at fostering stronger relationships between residents and first responders.
- All information about our National Night Out events can be found on the Ops calendar. We encourage Captains and Battalion Chiefs to actively engage with community members during this event. An updated list of events will be emailed to the Board on Monday, August 4.

HUMAN RESOURCES

- Member was injured on 05/01 with an indication at the emergency room that surgery would be needed.
 - The member was seen by our new provider partner, MyNP, on 05/02 (a Friday). They were then referred to the providers' orthopedic/podiatry and imaging partner for back-to-back appointments on 05/06, which confirmed the need for surgery.
 - The member completed approved surgery on 05/12/2025, only 11 calendar days post injury.

SUPPORT SERVICES – (Deputy Chief Wagaman)

No Report

3. **SMFD – FIREFIGHTERS LOCAL 522 REPORT** – *Captain Sean Scollard, Local 522 Vice President*)

Captain Scollard reported that we have appreciated the communication we've had lately. We want to emphasize the need for recruitment. We need more bodies; we don't have enough staffing. On Strategic Planning that was discussed tonight, we have intelligent and capable employees. I would ask that if the District contracts with a firm, please include Labor. On the Mental Health calls, Local 522 has drafted a letter that will be sent out to our partners demanding that we do not go on those calls without Sheriff assistance.

4. **COMMITTEE AND DELEGATE REPORTS**

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

A. **Executive Committee** – *(President Wood)*

The Executive Committee met today and gave direction to staff to engage in discussions/negotiations with a firm for strategic planning services and bring back a contract to a future meeting for full Board consideration. There was no reportable action from the closed session, performance evaluation.

B. **Communications Center JPA** – *(Deputy Chief Fiorica)*

The Communication Center JPA Board last met on July 22, 2025. During that meeting the Board thanked staff for the work they are doing to implement the dispatch changes that were requested by the County Fire Chiefs. No other reportable action occurred.

C. **Finance and Audit Committee** – *(Director Jones)*

No Report

D. **Policy Committee** – *(Director Costa)*

No Report

BOARD MEMBER QUESTIONS AND COMMENTS

Director Jones reported that she attended a Public Safety meeting at Rancho Cordova City Hall with several employees. Two dozen folks were in the audience. It was a great meeting.

Director Goold stated he hopes we will be kept apprised of the closing of Folsom Fire Station 34 in the coming weeks. I'm concerned that some decisions were made without our input and that the closure will impact the District. I met with the Finance division today, and they are doing a great job and have won numerous awards.

Director Webber wished Chief House a speedy recovery.

CLOSED SESSION:

The Board recessed to closed session at 6:39 p.m. on the following matter(s):

1. **PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 54956.9 (a) – ONE (1) MATTER OF INDUSTRIAL DISABILITY RETIREMENT.**

1. Michael Ryan Gifford and the Sacramento Metropolitan Fire District Claim # # 4A2301SLCVZ0001 – Industrial Disability Retirement
Joseph Fiorica, Deputy Chief of Administration

CLOSED SESSION REPORT OUT:

The Board reconvened in open session at 7:09 p.m. General Counsel John Lavra reported that the Board met in closed session on one item: 1. Industrial Disability Retirement of Captain Michael Ryan Gifford, no reportable action was taken in closed session.

ACTION ITEM CONTINUED TO AFTER CLOSED SESSION:

- 1. Adopt Resolution – Industrial Disability Retirement – Captain Michael Ryan Gifford**
Recommendation: After discussion in Closed Session, consider adopting a Resolution finding Michael Ryan Gifford has suffered job-related injuries incapacitating him for the performance of duties as a Captain, and direct staff to continue working with Captain Gifford through his Industrial Disability Retirement process with CalPERS.
Action: President Wood announced that the Board will not take action on this item tonight. It will be brought back to a future Board meeting.

To view the video of the meeting, please visit the Metro Fire Website or our YouTube channel:

<https://sacfire-px.specialdistrict.org/2025-07-24-board-meeting>

https://www.youtube.com/channel/UC9t-uKlc_oOUGNrmogdQ_QA

ADJOURNMENT

The meeting was adjourned at 7:11 p.m., and a moment of silence was observed in honor of the victims of the Texas floods.



Ted Wood, Board President



Robert Webber, Secretary



Marni Rittburg, CMC
Board Clerk