



**ADAM A. HOUSE**  
Fire Chief

**John Costa**  
Board President  
Division 9

**Robert Webber**  
Board Vice President  
Division 3

**Brian Rice**  
Board Secretary  
Division 7

**Cynthia Saylor**  
Board Member  
Division 1

**Grant Goold**  
Board Member  
Division 2

**Ted Wood**  
Board Member  
Division 4

**Shawn Stark**  
Board Member  
Division 5

**D'Elman Clark**  
Board Member  
Division 6

**Gay Jones**  
Board Member  
Division 8

# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

## BOARD OF DIRECTORS - REGULAR MEETING AGENDA

**Thursday, June 11, 2026 – 6:00 p.m.**  
**Sacramento Metropolitan Fire District**  
**10545 Armstrong Avenue, Suite 200**  
**Boardroom – Second Floor**  
**Mather, California**

**&**

**Remotely Via Zoom**  
**Webinar ID: 827 3461 0232 #**

**Passcode: metro2101**  
**Phone: 1 (669) 444-9171 or 1 (669) 900 6833**

**Passcode: 838771796 #**

<https://us06web.zoom.us/j/82734610232?pwd=SFILQ1Znd25RSmlhdXZVQVh4d1VWZz09>

***The mission of the Sacramento Metropolitan Fire District is to provide professional and compassionate protection, education and service to our community.***

The Public's health and well-being are the top priority for the Board of Directors of the Sacramento Metropolitan Fire District and you are urged to take all appropriate health safety precautions. **To view the meeting via the Zoom Application, please click on the link above.**

Members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least forty-eight (48) hours in advance of a Regular meeting to make arrangements for such reasonable accommodations:

**Marni Rittburg**  
**Board Clerk**  
**(916) 859-4305**

[rittburg.marni@metrofire.ca.gov](mailto:rittburg.marni@metrofire.ca.gov)

The Board will convene in open session at 6:00 p.m.



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REGULAR BOARD MEETING

THURSDAY, JUNE 11, 2026

- CALL TO ORDER
- ROLL CALL
- PLEDGE TO FLAG

## METRO CABLE ANNOUNCEMENT:

This meeting of the Sacramento Metropolitan Fire District is recorded. The recording will be cablecast on Metro Cable Channel 14, the local government affairs channel on the Comcast and DirecTV U-Verse cable systems. The recording will also be closed captioned and video-streamed at [metro14live.saccounty.gov](http://metro14live.saccounty.gov). Today's meeting replays at **6:00 p.m. on Monday, June 15, 2026, and again at 9:00 a.m. on Wednesday, June 18, 2026, on Metro Cable Channel 14.** Once posted, the recording of this meeting can be viewed on-demand at [youtube.com/metrocable14](http://youtube.com/metrocable14).

## PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON AGENDA:

*The Board of Directors of the Sacramento Metropolitan Fire District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Public members wishing to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may, in the interest of time and good order, limit the number of public member presentations. Speakers' comments will be limited to **three (3) minutes** (Per Section 31 of the Board of Directors Policies and Procedures).*

*In accordance with Section 31 of the Board of Directors Policies and Procedures, members of the Public requesting their written comments be read into the meeting record must be present or have a representative present to read their comments during the time allotted.*

## CONSENT ITEMS:

*Matters of routine approval including but not limited to action summary minutes, referral of issues to committee, committee referrals to the full Board, items that require yearly approval, declaration of surplus equipment, and other consent matters. The Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.*

## CONSENT ITEMS

Page No.

### 1. Action Summary Minutes

7

**Recommendation:** Approve the Action Summary Minutes for the Regular Board Meeting of May 28, 2026.



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THURSDAY, JUNE 11, 2026

- 2. Professional Services Agreement – Integrated Communications Strategies, LLC 17**  
**Recommendation:** Authorize the Fire Chief to execute a Professional Services Agreement with Integrated Communications Strategies, LLC for a two-year term, with two one-year extension options, consistent with the terms outlines in the agreement.
- 3. Adopt Resolutions – General District Election – November 3, 2026 34**  
**Recommendation:** Adopt Resolutions calling for the November 3, 2026 General District Election and requesting consolidation of this election with the Statewide General Election, and requesting that Sacramento County and Placer County provide election services for this election.
- 4. Disclosure of Material Expenditure – Excess Workers’ Compensation Insurance – Safety National Casualty Corporation - \$499,985.00 40**  
**Recommendation:** Authorize a payment of \$499,985.00 to Safety National Casualty Corporation for Excess Workers’ Compensation Insurance.
- 5. Disclosure of Material Expenditure – Insurance Broker Services – USI Insurance Services - \$50,000.00 42**  
**Recommendation:** Authorize a payment of \$50,000.00 to USI Insurance Services for insurance brokerage services.
- 6. Adopt Resolutions – Amendments to the 2025/26 Midyear Budget 43**  
**Recommendation:** Adopt Resolutions amending the 2025/26 Midyear Budget.
- 7. Adopt Resolution – Measure O Determinations for Reconstruction of Stations 23, 61, and 112 56**  
**Recommendation:** Adopt Resolution determining that the reconstruction of Stations 23, 61, and 112 is more cost-effective and operationally efficient than repair and renovation, consistent with the requirements of Measure O.
- 8. Adopt Resolution – Contract Award Recommendation – Employee Assistance Program 60**  
**Recommendation:** Adopt Resolution approving a contract award to CONCERN: Employee Assistance Program and authorize the Fire Chief or his designee to negotiate, execute, and administer an agreement materially similar to the attached agreement. This contract shall be in effect for three years from the date of agreement and may be extended for up to two additional twelve-month periods.

## PRESENTATION ITEMS:

- 1. Recruitment and Retention Update – AB 2561 93**  
*(Chief HR Officer Melisa Maddux, Captain Tim White & Captain Jim Ellis)*  
**Recommendation:** Receive the presentation.



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## ACTION ITEMS:

1. **Adopt Resolution – Measure O Independent Citizens’ Oversight Committee Appointments** **120**  
*(Director of Government Affairs Kyle Macdonald)*  
**Recommendation:** Adopt Resolution appointing the Measure O Independent Citizens’ Oversight Committee (ICOC) and authorize the Clerk of the Board to serve as the Clerk of the ICOC.
  
2. **Adopt Resolution – Capital Improvement Plan FY 26/27 – 30/31** **124**  
*(Administrative Analyst Erin Castleberry)* **\*\* PDF Separate Attachment**  
**Recommendation:** Receive presentation and adopt Resolution adopting the Capital Improvement Plan FY 2026/2027 – FY 2030/2031.
  
3. **Adopt Resolutions – FY 2026/27 Preliminary Budget** **138**  
*(Chief Financial Officer Dave O’Toole)* **\*\* PDF Separate Attachment**
  - A. Resolution – 2026/27 Preliminary Budget for the General Operating Fund 212A
  - B. Resolution – 2026/27 Position Authorization Document
  - C. Resolution – 2026/27 Preliminary Budget for the Capital Facilities Fund 212D
  - D. Resolution – 2026/27 Preliminary Budget for the Grants Fund 212G
  - E. Resolution – 2026/27 Preliminary Budget for the Development Impact Fees Fund 212I
  - F. Resolution – 2026/27 Preliminary Budget for the Leased Properties Fund 212L
  - G. Resolution – 2026/27 Preliminary Budget for the Measure O Debt Service Fund 212N
  - H. Resolution – 2026/27 Preliminary Budget for the Measure O Building Fund 212O
  - I. Resolution – 2026/27 Preliminary Budget for the Special Projects Fund 212S**Recommendation:** Receive presentation and adopt the Resolutions adopting the Preliminary Budget for the fiscal year ending June 30, 2027.

## REPORTS:

1. **PRESIDENT’S REPORT** — *(President Costa)*
  
2. **FIRE CHIEF'S REPORT** — *(Chief House)*
  - OPERATIONS REPORT** – *(Deputy Chief Wagaman)*
  
  - ADMINISTRATIVE REPORT** – *(Deputy Chief Fiorica)*
  
  - SUPPORT & EMERGENCY MEDICAL SERVICES REPORT** – *(Deputy Chief Mitchell)*
  
3. **SMFD – FIREFIGHTERS LOCAL 522 REPORT** – *(Captain Sean Scollard, Local 522 Vice President)*



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## 4. COMMITTEE AND DELEGATE REPORTS

*All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California, unless otherwise specified.*

- A. Executive Committee – (President Costa)**  
Next Meeting: July 9, 2026, at 4:30 p.m.
- B. Communications Center JPA – (Deputy Chief Fiorica) – No Report**  
Next Meeting: June 23, 2026, at 9:00 a.m.  
SRFECC Annex – 10240 Systems Parkway, Suite 200, Sacramento
- C. Finance and Audit Committee – (Director Jones)**  
Next Meeting: June 25, 2026, at 5:30 p.m.
- D. Policy Committee – (Director Clark)**  
Next Meeting: July 9, 2026, at 5:30 p.m.

## BOARD MEMBER QUESTIONS AND COMMENTS

### CLOSED SESSION:

The Board will convene in closed session to meet on the following matter(s):

### 1. CONFERENCE WITH LABOR NEGOTIATOR

#### Pursuant to California Government Code Section 54957.6

- A.** District Negotiator: Jack Hughes, Liebert Cassidy Whitmore  
Employee Organization: Sacramento Area Fire Fighters Local 522
- B.** District Negotiator: Jack Hughes, Liebert Cassidy Whitmore  
Employee Organization: Battalion Chiefs Bargaining Group,  
Sacramento Area Fire Fighters Local 522
- C.** District Negotiator: Jack Hughes, Liebert Cassidy Whitmore  
Employee Organization: Administrative Support Personnel (ASP)  
Affiliate of Sacramento Area Fire Fighters Local 522
- D.** District Negotiator: Jack Hughes, Liebert Cassidy Whitmore  
Employee Organization: Safety Senior Management, Management  
and Unrepresented Confidential Employees
- E.** District Negotiator: Jack Hughes, Liebert Cassidy Whitmore  
Employee Organization: Non-Safety Senior Management, Management  
and Unrepresented Confidential Employees
- F.** District Negotiator: Jack Hughes, Liebert Cassidy Whitmore  
Employee Organization: EMT and Paramedic Memorandum of Understanding



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REGULAR BOARD MEETING

THURSDAY, JUNE 11, 2026

## CLOSED SESSION REPORT OUT

### ADJOURNMENT

#### NEXT BOARD MEETING:

*Unless specified differently, all meetings of the Board are held at Sacramento Metropolitan Fire District at 10545 Armstrong Avenue, Suite 200, Mather, CA 95655*


- Regular Board Meeting – June 25, 2026, at 6:00 p.m.

**Posted on June 8, 2026, by 4:30 p.m.**

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**Marni Rittburg, CMC, CPMC**  
Clerk of the Board

\*\* No written report

\*  Separate Attachment

#### DISABILITY INFORMATION:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (916) 859-4305. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility.