



ADAM A. HOUSE  
Fire Chief

# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 • Mather, CA 95655 • Phone (916) 859-4300 • Fax (916) 859-3702

## **ADOPTED ACTION SUMMARY MINUTES – REGULAR MEETING**

**BOARD OF DIRECTORS  
SACRAMENTO METROPOLITAN FIRE DISTRICT  
Thursday, September 10, 2026, at 6:00 p.m.**

**Held at the following locations:  
10545 Armstrong Avenue – Board Room  
Mather, California  
&  
Remotely Via Zoom**

### **CALL TO ORDER**

The meeting was called to order at 6:00 p.m. by President Costa. Board members present: Clark, Costa, Stark, Webber, and Wood. Board members on Zoom: Gould, Jones, and Rice. Board members absent: Saylors. Staff present: Acting Chief Mitchell and Board Clerk Rittburg.

### **PUBLIC COMMENTS**

Two public comments were received.

### **CONSENT ITEMS**

Moved by Director Jones, seconded by Webber, and carried unanimously by members present to adopt the consent calendar as follows:

1. **Action Summary Minutes**  
**Recommendation:** Approve the Action Summary Minutes for the Regular Board Meetings of August 27, 2026.  
**Action:** Adopted the Action Summary Minutes.
2. **September Board Radar Report**  
**Recommendation:** Receive and file.  
**Action:** Received and filed.
3. **Adopt Resolution – Adopting the Fiscal Year 2026/27 Appropriations Limit Schedule**  
**Recommendation:** Adopt Resolution approving the appropriation (Gann) limit for Fiscal Year 2026/27.  
**Action:** Adopted Resolution 2026-061.

4. **Adopt Resolution – Contract Award Recommendation – Request for Bids**

**26-10 Headquarters Roof Replacement**

**Recommendation:** Adopt Resolution approving a contract award to L1R dba Level 1 Roofing and authorize the Fire Chief or his designee to negotiate, execute, and administer an agreement materially similar to the attached agreement, and further recommends that the Board authorize the Fire Chief or his designee to negotiate, execute and administer an agreement with the next lowest responsible and responsive bidder if, after having bargained in good faith, the District is unable to reach an agreement with L1R dba Level 1 Roofing.

**Action:** Adopted **Resolution 2026-062**.

**PRESENTATION ITEMS:**

1. **Critical Issues: EMS Continuum of Care**

(AC Jon Rudnicki, BC Bryan DuPertuis & Director of Government Affairs Kyle Macdonald)

**Recommendation:** Receive the presentation.

**Action:** Presentation received.

**ACTION ITEMS**

1. **Adopt Resolution – Amendment to Capital Improvement Program Plan FY 2026/27 – 2030/31**

(Administrative Analyst Erin Castleberry)

**Recommendation:** Receive presentation and adopt Resolution amending the Capital Improvement Program Plan for FY 2026/27 – FY 2030/31.

**Action:** Motion by Stark, seconded by Wood, and carried unanimously by members present to adopt **Resolution 2026-063** amending the Capital Improvement Program Plan for FY 2026/27 – FY 2030/31.

2. **Adopt Resolution – FY 2026/27 Final Budget**

(Chief Financial Officer Dave O'Toole)

**Recommendation:** Receive presentation and adopt the Resolutions adopting the Final Budget for the fiscal year ending June 30, 2027.

A. Resolution – 2026/27 Final Budget for the General Operating Fund 212A

B. Resolution – 2026/27 Final Budget for the Capital Facilities Fund 212D

C. Resolution – 2026/27 Final Budget for the Grants Fund 212G

D. Resolution – 2026/27 Final Budget for the Development Impact Fees Fund 212I

E. Resolution – 2026/27 Final Budget for the Leased Properties Fund 212L

F. Resolution – 2026/27 Final Budget for the Measure O Debt Service Fund 212N

G. Resolution – 2026/27 Final Budget for the Measure O Building Fund 212O

H. Resolution – 2026/27 Final Budget for the Special Projects Fund 212S

**Action:** Motion by Goold, seconded by Rice, and carried by members present table the adoption of the Final Budget for the fiscal year ending June 30, 2027, to the September 24, 2026 Board meeting.

3. **Adopt Resolution – Authorization to Award Contract – RFB 26-06 Fire Station 67 Construction**

(Administrative Analyst Erin Castleberry)

**Recommendation:** Adopt Resolution delegating authority to the Fire Chief, or his designee, to award, negotiate, execute and administer a contract for the construction of Fire Station 67 with the lowest responsive and responsible bidder, pursuant to RFB 26-06 and conditioned on the successful completion of the pre-award regulatory compliance

~~review. Staff further recommends that the Board authorize the Fire Chief or his designee to award, negotiate, execute and administer a contract for the construction of Fire Station 67 with the next lowest responsive and responsible bidder if the apparent low bidder does not satisfy the pre-award regulatory requirements or, if after ten (10) calendar days of the District's issuance of a Notice of Award, the lowest responsive and responsible bidder has failed to satisfy the conditions of award pursuant to RFB 26-06.~~

**Action:** Item pulled from the agenda by President Costa, no action taken.

## **REPORTS**

### **1. PRESIDENT'S REPORT - (*President Costa*)**

President Costa reported that work is underway with labor and management partners to finalize a meeting date. The meeting is tentatively planned for September 18 in the afternoon. President Costa is coordinating with partners to identify and finalize agenda items for the meeting. The Labor-Management Committee will be convened once the meeting details are finalized.

### **2. FIRE CHIEF'S REPORT — (*Acting Chief Mitchell*)**

Acting Chief Mitchell reported on the following District matters:

#### **Retirement**

Acting Chief Mitchell recognized Assistant Chief Kylie Keelley, who retired September 1, 2026, following 31 years of service.

#### **Appointment**

Acting Chief Mitchell congratulated Ross Carollo on his appointment as Assistant Chief/Shift Commander, A Shift, effective September 1, 2026. With Chief Carollo's appointment and assignment, also effective September 1, 2026, Assistant Chief Jon Rudnicki was assigned to the EMS Division, transitioning from a temporary assignment.

#### **Measure O Independent Citizens Oversight Committee**

Acting Chief Mitchell reported the Measure O Independent Citizens Oversight Committee will hold its orientation on September 22, 2026, at Metro Fire HQ, marking the next step in transparency for Measure O bond-funded projects. The orientation will provide committee members with an overview of Metro Fire, Measure O, the ICOC scope and duties, as well as a briefing on the Brown Act and committee governance.

#### **September 11**

Acting Chief Mitchell reported tomorrow marks the 25th anniversary of September 11, 2001, and honored the nearly 3,000 people who lost their lives, including 343 firefighters. Metro Fire crews will participate in community and fire service remembrance events, including the annual 9/11 Memorial Stair Climb. Their courage, selflessness, and commitment to service continue to resonate today. We also remember the families, survivors, and first responders whose lives were forever changed.

Metro Fire crews will join our community and members of the greater fire service in remembrance at several events tomorrow, including the annual 9/11 Memorial Stair Climb.

At Metro Fire, we honor the legacy of those we lost through our continued commitment to serving our communities and one another. We remember. We honor. We carry their legacy forward. Never Forget.

## **OPERATIONS REPORT – *(Deputy Chief Wagaman)***

Deputy Chief Wagaman reported on the following operational matters:

### **Training**

DC Wagaman reported Shift Commander, EMS Chief, and PIO participated in an excellent tabletop exercise yesterday with representatives from Sacramento County Office of Emergency Services (OES). The exercise incorporated a dynamic wildland fire incident involving a significant structural threat and the need for large-scale public evacuations. During the exercise, we discussed the potential use of Wireless Emergency Alerts, or WEA notifications, to capable mobile devices, as well as the use of Rave, the system utilized by Sacramento County to provide mass notifications through individual contacts and landline telephone numbers.

DC Wagaman stated one of the key takeaways from the exercise was the opportunity to incorporate Sacramento County OES and its technologies into our annual wildland fire refresher training, as well as our flood preparedness training. DC Wagaman thanked Chief Wilbourn and Captain Nunez for helping facilitate this important tabletop exercise. Metro Fire will continue its partnership with Sacramento County OES.

### **Events**

This year marks the 25th anniversary of 9/11. In symbolic remembrance, we will be participating in the annual stair climb downtown at the Esquire Tower tomorrow morning.

As in previous years, firefighters from throughout Northern California are expected to participate in this event, with Metro Fire maintaining a consistently strong presence.

### **Appointment**

DC Wagaman reported that BC Ross Carollo was appointed to the position of Assistant Chief/Shift Commander on September 1 after patiently waiting and fulfilling an out-of-class role as a Shift Commander for the past 10 months.

### **Promotions**

DC Wagaman congratulated Ryan Manfredi on his promotion to Battalion Chief and Nicholas Wanner on his promotion to Fire Captain, both effective September 8.

### **Apparatus**

DC Wagaman stated that at our last Board meeting, he reported the arrival of our new bulldozers, as well as our new Preliminary Exposure Reduction Unit, or PER1 and have tentatively scheduled both units to be available for viewing at our next Board meeting at Headquarters on September 24.

DC Wagaman invited Captain Steve Harrington from the Wellness, Health, and Safety Division to the podium to talk more about the capabilities and intent of PER1, as well as Metro Fire's Suicide Awareness Week.

Captain Harrington reported the PER1 replaces the larger, less maneuverable vehicle. The unit is being transitioned to a more manageable Super Sprinter platform while retaining the equipment needed to support firefighter decontamination and exposure reduction. Captain Harrington stated there has been increased demand for the unit, particularly in incidents involving lithium-ion batteries.

Captain Harrington reported Metro Fire will conduct a Suicide Awareness Week training stand-down for crews during the upcoming week as part of Suicide Awareness Month. Training materials have been distributed to captains for initial review and will also be made available to professional staff. The training includes a locally produced interview with a mental health professional specializing in PTSD, trauma, and first responders. Captain Harrington emphasized that the primary objective is to enhance mental health awareness among all personnel and to reinforce ongoing efforts supporting firefighter and first-responder wellness.

## **ADMINISTRATIVE REPORT – *(Deputy Chief Fiorica)***

Deputy Chief Fiorica reported on the following Administration Branch activities and updates:

### **Human Resources**

- DC Fiorica reported the classification study, being conducted by Gallagher Consulting, includes 130 non-suppression employees. Employees completed and submitted their Position Description Questionnaires (PDQs) by the August 28 deadline. Gallagher will review the submitted PDQs over the next three weeks before beginning follow-up employee interviews, scheduled for September 28 through October 9.

### **IT/COMMS**

- Staff continues to work diligently on radio and emergency lighting installs. They recently completed installs for 2 remounted medics and 1 of the new dozers.

### **Training**

- MMP Academy 26-2 starts on September 21, 2026. There are 29 recruits: 7 of which are paramedics, 22 EMTs and 9 of those are in a paramedic process.
- On September 2<sup>nd</sup> Live fire training was held for members of our professional staff as well as our Dispatch partners. In all, we had 28 members participate in the training opportunity. All participants got to experience a fire from ignition through the roll over phase. Participants were also given the opportunity to see other portions of the burn prop to experience conditions similar to what our suppression members experience during structure fire all within a controlled environment. At the end of the evolution, the participants went through the same preliminary exposure reduction process that our suppression members do.

## Administration

- DC Fiorica reported he continues to work with the team on contract negotiations. In addition, DC Fiorica stated he has been busy with several meetings related to a variety of topics in human resources, finance, training, and special operations.

## SUPPORT & EMERGENCY MEDICAL SERVICES – *(Deputy Chief Mitchell)*

Deputy Chief Mitchell reported on the following Support and Emergency Medical Services Branch activities and updates:

### Community Relations

- Chief Mitchell reported a public access AED unveiling was held Tuesday, 9/8 at Headquarters, highlighting the district's commitment to community safety and increased access to lifesaving emergency equipment with our focus on the Citizen's Responder Project. Many outside organizations attended, and we also hosted a hands-only CPR training as part of the event.

### Community Risk Reduction (CRRD)

- Chief Mitchell reported CRRD hosted the Sacramento Regional Fire Prevention Officers Association meeting today, including the installation of Inspector Benton Christensen as Treasurer and recognition of Inspector Emmanuel Batiz as incoming President.

Chief Mitchell ended his report by stating Metro Fire continues to engage at all levels of government in advocating for Mobile Integrated Health. To that end, he participated in a meeting this morning with Supervisor Pat Hume, 522 President Jamison, and my fellow Chiefs from MIH-providing agencies within Sacramento County (Cosumnes and Sacramento City Fire) to discuss regional alignment and state advocacy efforts. We are laser focused on funding opportunities, and the group is moving forward with the planning for that aspect.

## 3. SMFD – FIREFIGHTERS LOCAL 522 REPORT

Captain Sean Scollard, Local 522 Vice President recognized the upcoming 25th-anniversary 9/11 remembrance at Esquire Tower and invited board members and to attend the memorial climb. Captain Scollard stated participants will complete five ascents and descents in full gear while honoring the names of those lost on 9/11. Captain Scollard thanked Local 522 members for their continued emergency response and public-service work while the union remains without a contract. Captain Scollard congratulated Chief Keeley on retirement and recognized recently promoted personnel. Captain Scollard yielded the remainder of Local 522's report time to Director Joe Pick from the Firefighters Burn Institute. Captain Scollard noted that Local 522 serves as the executive-board governing body for the Firefighters Burn Institute, the union's charitable organization, and receives monthly reports from its director.

Joe Pick, Executive Director of the Firefighters Burn Institute (FFBI) and retired Metro Fire captain, provided an overview of the FFBI Youth Fire Setter Program (YFP), a regional program providing specialized intervention and education for youth involved in fire-setting behavior and support for their families. The program serves 28 fire departments across 10 counties. FFBI currently contributes approximately \$28,000–\$32,000 annually to operate the YFP and assumes the majority of the program's administrative and financial responsibilities. Partnering agencies contribute \$250 annually, which offsets approximately \$7,000 of the

program's operating costs. The program conducts two youth academies annually, generally serving 30–60 participants per academy. Mr. Pick reported that Metro Fire facilities have been identified as the only local fire department facilities currently capable of meeting the academy's space requirements.

Mr. Pick requested:

1. Develop more than one qualified youth fire-setting intervention specialist.
2. Establish a designated point of contact within the Fire Marshal's Division for youth fire-setting referrals and related incident information.
3. Have Metro Fire personnel participate in the three-day YFP academy to gain familiarity with the program and its intervention process.
4. Identify a workable arrangement for use of Metro Fire facilities for the academies, including appropriate Metro Fire staffing during program activities.

Board members expressed support for strengthening Metro Fire's partnership with the Firefighters Burn Institute and the Youth Fire Setter Program. Chief Mitchell and Mr. Pick will meet to identify opportunities for Metro Fire participation and determine how the requested partnership support could be implemented.

#### **4. COMMITTEE AND DELEGATE REPORTS**

*All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.*

##### **A. Executive Committee – (President Costa)**

President Costa reported the Executive Committee met today regarding Board Goal No. 3 – Provide Innovative Service Delivery. Four key areas were discussed: Uninterrupted Emergency Services, Service Delivery Planning (2-5 years), EMS Service Delivery and Opportunities for Regional Expansion & Specialized Services. President Costa stated staff will develop and bring forward project descriptions for Board review at a future meeting. Project descriptions will identify the appropriate subject matter experts, anticipated timelines, and other information necessary to advance the identified areas.

##### **B. Communications Center JPA – (Deputy Chief Fiorica)**

No Report

##### **C. Finance and Audit Committee – (Director Jones)**

No Report

##### **D. Policy Committee – (Director Clark)**

Director Clark reported the Policy Committee met tonight on Administrative Policy 02.017.05 – Policy Development & Implementation which was revised to reflect the appropriate divisions and coordinating branch oversight. Additionally, language was added to define the process of archiving a Board Policy.

#### **BOARD MEMBER QUESTIONS AND COMMENTS**

Director Jones stated she appreciates the reports tonight and looks forward to rebuilding our relationship with the FFBI.

Director Goold thanked the staff members who presented during the meeting, particularly those who addressed issues related to Emergency Medical Services (EMS). He emphasized the significant impact of EMS on Metro Fire's call volume and personnel resources and stressed the importance of maintaining continued focus on identified EMS-related issues.

Director Wood reported that FFBI will hold its Heroes, Hops and Hot Rods event on Saturday, September 26 from Noon to 4 p.m. at the SacYard Community Tap House. Director Wood stated he hopes to see more Metro Fire representation at this event. Go to <https://ffburn.org/events/> for tickets.

Director Clark thanked Chief AC Greene for facilitating his participation in the live-fire training and the personnel at Station 52 for their assistance and support. He shared that the experience provided valuable insight into the physical demands of firefighting, including wearing full protective gear, pulling hose, and performing other strenuous activities. Director Clark expressed appreciation for the opportunity and commended the cadets and personnel for making the experience positive. Director Clark also noted that he looked forward to participating in the upcoming stair climb commemorating September 11 and honoring those who lost their lives on that day.

Director Stark requested that the meeting be adjourned in memory of those who lost their lives on September 11, 2001.

President Costa expressed his appreciation to CFO O'Toole for his professionalism, persistence, and honesty throughout the budget process, acknowledging the challenges involved in working with the Board and incorporating differing perspectives. President Costa noted that the Board's questions and requests for additional information are intended to support well-informed decision-making and thanked the CFO for helping move the budget process forward. President Costa also thanked the Board for its continued efforts and willingness to work through challenging issues to ensure informed decisions are made.

Prior to recessing to Closed Session, President Costa led the Board in a moment of silence in remembrance of those who lost their lives on September 11, 2001.

## **CLOSED SESSION:**

The Board recessed to closed session at 8:28 p.m. on the following matter(s):

### **1. CONFERENCE WITH LABOR NEGOTIATOR**

#### **Pursuant to California Government Code Section 54957.6**

- A. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore  
Employee Organization: Sacramento Area Fire Fighters Local 522
- B. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore  
Employee Organization: Battalion Chiefs Bargaining Group,  
Sacramento Area Fire Fighters Local 522
- C. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore  
Employee Organization: Administrative Support Personnel (ASP)  
Affiliate of Sacramento Area Fire Fighters Local 522
- D. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore  
Employee Organization: Safety Senior Management, Management  
and Unrepresented Confidential Employees

- E. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore  
Employee Organization: Non-Safety Senior Management, Management  
and Unrepresented Confidential Employees
- F. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore  
Employee Organization: EMT and Paramedic Memorandum of Understanding

**2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION –  
Significant Exposure to litigation pursuant to California Government Code  
Section 54956.9 (d)(2): Two Cases**

Claimants: Lamour Harper & Beverly Harper  
Ian Sangster, General Counsel

**Action:** Moved by Wood, seconded by Stark, and carried unanimously by members  
present to deny the claims.

**3. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION –  
Significant Exposure to litigation pursuant to California Government Code  
Section 54956.9 (d)(2): One Case**

Claimant: Priscilla Van Dyke  
Ian Sangster, General Counsel

**Action:** Moved by Wood, seconded by Stark, and carried unanimously by members  
present to deny the application to present a late claim.

**CLOSED SESSION REPORT OUT:**

The Board reconvened in open session at 10:02 p.m. General Counsel Ian Sangster reported  
that the Board met in closed session on three items:

1. Conference with Labor Negotiator; the Board met with its designated labor negotiator; no  
reportable action was taken in closed session.
2. Government Code Section 910 Claims of Lamour Harper & Beverly Harper, the Board  
voted unanimously to deny the claims.
3. Government Code Section 910 Claim of Priscilla Van Dyke, the Board voted unanimously  
to deny the application to present a late claim.

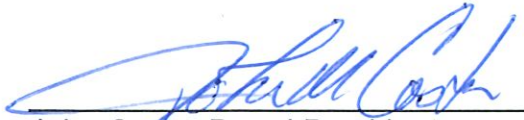
To view the video of the meeting, please visit the Metro Fire Website or our YouTube  
channel:

<https://metrofire.ca.gov/2026-09-10-board-meeting>

[https://www.youtube.com/channel/UC9t-uKlc\\_oOUGNrmogdQ\\_QA](https://www.youtube.com/channel/UC9t-uKlc_oOUGNrmogdQ_QA)

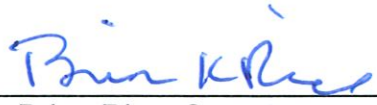
## ADJOURNMENT

The meeting was adjourned at 10:03 p.m.



---

John Costa, Board President



---

Brian Rice, Secretary



---

Marni Rittburg, CMC  
Board Clerk