



TODD HARMS  
Fire Chief

# Sacramento Metropolitan Fire District

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## ACTION SUMMARY MINUTES – REGULAR MEETING

BOARD OF DIRECTORS  
SACRAMENTO METROPOLITAN FIRE DISTRICT  
Thursday, April 25, 2019  
10545 Armstrong Avenue – Board Room  
Mather, California

### CALL TO ORDER

The meeting was called to order at 6:00 pm by President Jones. Board members present: Clark, Goold, Jones, Kelly, Orzalli, Saylor, Sheetz, and Wood. Board members absent: Barnes. Staff present: Chief Harms, Clerk Penilla and General Counsel Lavra.

### PLEDGE TO FLAG

**PUBLIC COMMENT:** None

### CONSENT ITEMS

**Action:** Moved by Clark, seconded by Wood, and carried unanimously by members present to adopt the Consent Calendar as follows:

- 1. Action Summary Minutes**  
**Recommendation:** Approve the Action Summary Minutes for the Board meeting of April 11, 2019.  
**Action:** Approved Action Summary Minutes.
- 2. Surplus Excess Equipment – Vehicle Lift and Wolf Stove**  
**Recommendation:** Adopt a resolution authorizing the disposal of surplus extrication equipment.  
**Action:** Adopted Resolution No. 2019-039.

### PRESENTATION ITEMS

- 1. Fill the Boot for Burns – Chief's Challenge Award**  
**Recommendation:** Receive presentation. No action required.  
**Action:** Presentation received, no action taken.

### ACTION ITEMS

- 1. Selection of Special Districts Representative for the Sacramento County Treasury Oversight Committee (Clerk Penilla)**  
**Recommendation:** Vote to elect Amanda Thomas for special districts representative for the Sacramento County Treasury Oversight Committee.  
**Action:** Moved by Wood, seconded by Sheetz, and carried unanimously by members present to elect CFO Thomas as special districts representative for the Sacramento County Treasury Oversight Committee.

2. **Land Exchange Agreement – City of Rancho Cordova**  
(*Economic Development Manager, Jeff Frye*)  
**Recommendation:** Authorize the Fire Chief to execute the agreement for land exchange for Future Fire Station 68.  
**Action:** Moved by Wood, seconded by Goold, and carried unanimously by members present to adopt Resolution No. 2019-040.
  
3. **Notice of Award – RFP 19-05 Future Fire Station 68 - Architecture and Engineering Services** (*Economic Development Manager, Jeff Frye*)  
**Recommendation:** Authorize the Fire Chief to execute the agreement with the highest rank proposer or second highest ranked proposer.  
**Action:** Moved by Wood, seconded by Clark, and carried unanimously by members present to adopt Resolution No. 2019-041.
  
4. **Ground Emergency Medical Transport Quality Assurance Fee Budget Amendment**  
(*Controller, Ron Empedrad*)  
**Recommendation:** Adopt a resolution amending the District's FY 2018/19 General Fund budget reflect the implementation of the GEMT QAF program.  
**Action:** Moved by Goold, seconded by Wood, and carried unanimously by members present to adopt Resolution No. 2019-042.

## REPORTS

### 1. PRESIDENT'S REPORT:

President Jones shares Metro Fire currently has established 2X2 committees with Citrus Heights and Rancho Cordova. On an informal level we have extended the invitation to the Board of Supervisors with the County of Sacramento. We will continue to pursue to establish this new 2X2 committee to benefit Metro Fire, the County, and all the citizens within the boundaries. There will be an Executive Committee meeting to formalize this committee.

### 2. FIRE CHIEF'S REPORT:

Chief Harms reported out the following:

#### Reassignment

Effective 4/16, Captain/Paramedic Ben Cargile selected to fill EMS Day Captain assignment

#### Recruitment

Reserve Firefighter, Final Filing Date 6/14

Career Development Opportunity: SRP Academy 19-1 and 19-2 Drill Instructors

#### Meetings/Events

4/23, Chris Vestal represented Metro Fire at the Ami Bera Disaster Preparation Workshop

4/24, Labor Management Collaboration Meeting (LMCM)

4/24, Rancho Cordova Annual Elected Officials Reception, attended with Director Jones

Staff has met to discuss the Preliminary Budget, including looking at current payroll, PERS and insurance payments.

Met with the new Fire Chief for OES, Brian Marshall and discussed the JPA and Zinfandel Training Site. Brian is from Kern County and has known Chief Harms for a while.

Chief had asked Mat Roseberry to do some work on a data program called Enforce about one year ago. He is hopeful to have a meeting at Cap-to-Cap using that program.

### **OPERATIONS REPORT**

Deputy Chief Bridge gave the Operations Report letting everyone know as of April 11<sup>th</sup> Metro Fire responded to 3,700 calls. He reminds everyone that as of May 1<sup>st</sup> Wildland Season will begin, with the dozer available on May 15<sup>th</sup>, and the copter available on June 1<sup>st</sup>.

Captain Vestal gave a brief presentation on the most recent Every 15 Minutes Program at El Camino High School. This program shares the impact drunk driving or distracted driving can have, and shares a video of some of yesterday's program. Director Wood was in attendance and talked about the impact this program has on the students. Everyone was phenomenal to watch, and if one or two kids make different decisions based on this presentation, then it was all worth it. Director Sheetz shared her experience on the hospital side, and the impact it has on the participants and the participants' family. Director Orzalli talked about the durational effect on students.

### **3. SMFD – FIREFIGHTERS LOCAL 522 REPORT:**

Trevor Jamison approached the Board and talked about being out of contract for some time now, and at the table negotiating. He thanks the Board for taking time to listen to him, and wishes them a good night.

### **4. COMMITTEE AND DELEGATE REPORTS**

*All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.*

#### **A. Executive Committee – (Jones)**

Next Meeting: An Executive Committee will be scheduled to move forward on the 2X2 with the County.

#### **B. Communications Center JPA – (AC Wagaman)**

Next Meeting: April 26, 2019 at 9:00 AM

Location: 3121 Gold Canal Drive  
Rancho Cordova, CA 95670

#### **C. California Fire & Rescue Training JPA – (DC Shannon)**

Report Out: April 18, 2019 at 4:00 PM

The JPA has seen an increase in the number of trainings this year, with an increase in the variety as well. Additionally, they are working on a strategic plan. He extends a heartfelt thank you to Chief Zagaris, and welcomes Chief Marshall as the newest JPA Counsel. Director Kelly added that he sat alongside Chief Zagaris for several years, his experience will be missed.

Next Meeting: June 20, 2019 at 4:00 PM

Location: California Exercise Simulation Center (CESC)  
10545 Armstrong Avenue, Suite 320  
Mather, CA 95655

- D. Finance and Audit Committee – (Kelly)**  
Report Out: April 25, 2019 at 5:30 PM  
Director Kelly shared that finances through February 28<sup>th</sup> routine in nature and they are waiting for property taxes to come in.  
Next Meeting: May 23, 2019 at 5:30 PM
- E. Policy Committee – (Goold)**  
Next Meeting: TBD

### **BOARD MEMBER QUESTIONS AND COMMENTS**

Director Saylor thanked everyone for their informative presentations tonight.

Director Wood thanked Captain Vestal and Community Relations Coordinator Chris Dargan for their hospitality at the Every 15 Minutes Event, and to Jeff Frye for his work on Station 68. He reminded everyone of the Tropical Affair scheduled for June 22<sup>nd</sup>.

Director Clark shared his emotions in watching the Every 15 Minutes video, and he imagines the effect it must have on high school students.

Director Jones attended a community association annual meeting earlier this week, where the theme was Emergency Preparedness. BC Vestal and Captain Wenner were in attendance to speak on the Tank Farm in Rancho Cordova, and she also thanked all the CERT Team Members who were in attendance. She attended the Rancho Cordova Elected Official reception the other night with Chief Harms, and enjoyed making connections with elected and non-elected local leaders. Lastly, she sends well wishes to those attending Cap-to-Cap next week and leading the way with regional efforts.

### **CLOSED SESSION**

**Convened to Closed Session at 6:53pm.**

- 1. CONFERENCE WITH LABOR NEGOTIATOR**  
**Pursuant to California Government Code Section 54957.6**
  - A.** District Negotiator: Jack Hughes, Liebert Cassidy Whitmore  
Employee Organization: Sacramento Area Fire Fighters Local 522
  - B.** District Negotiator: Jack Hughes, Liebert Cassidy Whitmore  
Employee Organization: Battalion Chiefs Bargaining Group,  
Sacramento Area Fire Fighters Local 522
  - C.** District Negotiator: Jack Hughes, Liebert Cassidy Whitmore  
Employee Organization: Administrative Support Personnel (ASP)  
Affiliate of Sacramento Area Fire Fighters Local 522

D. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore  
Employee Organization: Safety Senior Management, Management  
and Unrepresented Confidential Employees

E. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore  
Employee Organization: Non-Safety Senior Management, Management  
and Unrepresented Confidential Employees

**Action:** No action taken.

**2. Public Employee Discipline/Dismissal/Release**

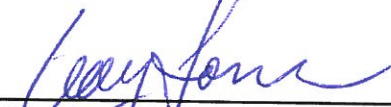
Pursuant to Government Code Sections 54957(b)(1) and 54954.5(e)

**Action:** No action taken.

**Reconvened to Open Session at 8:25 pm.**

**ADJOURNMENT**

The meeting was adjourned at 8:27 pm

  
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Gay Jones, President

  
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Matt Kelly, Secretary

  
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Melissa Penilla, Board Clerk