



ADAM A. HOUSE
Fire Chief

Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

BOARD OF DIRECTORS - REGULAR MEETING AGENDA

Thursday, October 12, 2023 – 6:00 PM

Sacramento Metropolitan Fire District

10545 Armstrong Avenue

Board Room – Second Floor

Mather, California

&

Remotely Via Zoom

Webinar ID: 827 3461 0232 #

Passcode: metro2101

Phone: 1 (669) 444-9171 or 1 (669) 900 6833

Passcode: 838771796 #

<https://us06web.zoom.us/j/82734610232?pwd=SFILQ1Znd25RSmlhdXZVQVh4d1VWZz09>

D'Elman Clark

Board President
Division 6

Grant Goold

Board Vice President
Division 2

Ted Wood

Board Secretary
Division 4

Cinthia Saylors

Board Member
Division 1

Robert Webber

Board Member
Division 3

Jennifer Sheetz

Board Member
Division 5

Brian Rice

Board Member
Division 7

Gay Jones

Board Member
Division 8

John Costa

Board Member
Division 9

Pursuant to Government Code Section 54953:

Board Member Sheetz will be participating remotely from the following location: 8118 Treecrest Ave, Fair Oaks CA, 95628

The mission of the Sacramento Metropolitan Fire District is to provide professional and compassionate protection, education and service to our community.

The Public's health and well-being are the top priority for the Board of Directors of the Sacramento Metropolitan Fire District and you are urged to take all appropriate health safety precautions. **To view the meeting via the Zoom Application, please click on the link above.**

Members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least forty-eight (48) hours in advance of a Regular meeting to make arrangements for such reasonable accommodations:

Marni Rittburg

Board Clerk

(916) 859-4305

rittburg.marni@metrofire.ca.gov

The Board will convene in open session at 6:00 p.m.



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REGULAR BOARD MEETING

THURSDAY, OCTOBER 12, 2023

- CALL TO ORDER
- ROLL CALL
- PLEDGE TO FLAG

METRO CABLE ANNOUNCEMENT:

This meeting of the Sacramento Metropolitan Fire District will be cablecast on Metro Cable 14, the local government affairs channel on Comcast, Consolidated Communications and AT&T U-Verse cable systems. This meeting is also webcast at metro14live.saccounty.gov. **Today's meeting replays at 2:00 p.m. on Saturday, October 14, 2023 and again at 2:00 p.m. on Wednesday, October 18, 2023 on Channel 14.** This meeting can also be viewed at youtube.com/metrocable14.

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON AGENDA:

*The Board of Directors of the Sacramento Metropolitan Fire District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Public members wishing to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may, in the interest of time and good order, limit the number of public member presentations. Speakers' comments will be limited to **three (3) minutes** (Per Section 31 of the Board of Directors Policies and Procedures).*

In accordance with Section 31 of the Board of Directors Policies and Procedures, members of the Public requesting their written comments be read into the meeting record must be present or have a representative present to read their comments during the time allotted.

CONSENT ITEMS:

Matters of routine approval including but not limited to action summary minutes, referral of issues to committee, committee referrals to the full Board, items that require yearly approval, declaration of surplus equipment, and other consent matters. The Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.

CONSENT ITEMS

Page No.

1. **Action Summary Minutes** 6
Recommendation: Approve the Action Summary Minutes for the Regular Board Meetings of September 14, 2023.
2. **Adopt Resolution – Bid Award – Station Access Control (Phase 3)** 18
Recommendation: Adopt the Resolution approving the Request for Exception to Formal Solicitation Process and award a contract to Access Systems, Inc.



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- 3. Adopt Resolution – Contract for Emergency Medical Services (EMS) Cost Recovery Services 67**
Recommendation: Adopt the Resolution authorizing the Fire Chief or his designee to execute a professional services agreement with Wittman Enterprises, LLC for the provision of EMS cost recovery, effective January 1, 2024.

PRESENTATION ITEMS:

- 1. EMS Award of Excellence Plaque in Wildland Fire EMS/Rescue Awarded To Metro Fire's Air Operations Division 71**
(BC Grant Russell)
Recommendation: Receive presentation.
- 2. Advocacy Action Plan Presentation 72**
(Director of Government Affairs Kyle Macdonald)
Recommendation: Receive presentation, no action required.

ACTION ITEMS:

- 1. Adopt Resolution – Project Delivery Method – Zinfandel Phase 3 Buildout 100**
(Administrative Analyst Erin Castleberry)
Recommendation: Adopt the Resolution approving the use of the design-build construction delivery method and authorize related acts for the design and construction of the Zinfandel Phase 3 Buildout project.
- 2. Adopt Resolutions – FY 2023/24 Capital Improvement Plan Amendment 120**
(Administrative Analyst Erin Castleberry)
Recommendation: Adopt the Resolution amending the FY 2023/24 Capital Improvement Plan and the Budget Amendment Resolutions.
- 3. Industrial Disability Retirement – Engineer Steven Caldwell ****
Recommendation: After discussion in Closed Session, consider adopting a Resolution finding Engineer Steven Caldwell has suffered job related injuries and is eligible for an Industrial Disability Retirement.
- 4. Industrial Disability Retirement – Captain Troy Swarhout ****
Recommendation: After discussion in Closed Session, consider adopting a Resolution finding Captain Troy Swarhout has suffered job related injuries and is eligible for an Industrial Disability Retirement.



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REGULAR BOARD MEETING

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REPORTS:

1. **PRESIDENT'S REPORT** — *(President Clark)*
2. **FIRE CHIEF'S REPORT** — *(Deputy Chief Mitchell)*
 - OPERATIONS REPORT** – *(AC Greene)*
 - ADMINISTRATIVE REPORT** – *(Deputy Chief Bailey)*
 - SUPPORT SERVICES REPORT** – *(Deputy Chief Wagaman)*
3. **SMFD – FIREFIGHTERS LOCAL 522 REPORT** – *(BC Matt Cole, Local 522 Vice President)*
4. **COMMITTEE AND DELEGATE REPORTS**

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

 - A. **Executive Committee** – *(President Clark)*
Next Meeting: TBD
 - B. **Communications Center JPA** – *(AC Greene)*
Next Meeting: October 10, 2023 at 9:00 AM
 - C. **Finance and Audit Committee** – *(Director Wood)*
Next Meeting: October 26, 2023 at 5:00 PM
 - D. **Policy Committee** – *(Director Costa)*
Met Today, October 12, 2023 at 5:30 PM
Next Meeting: November 9, 2023

BOARD MEMBER QUESTIONS AND COMMENTS

CLOSED SESSION:

The Board will convene in closed session to meet on the following matters:

1. **PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION § 54956.9 (A) – TWO (2) MATTERS OF WORKERS COMPENSATION COMPROMISE AND RELEASE:**
 1. Joseph Reyes and the Sacramento Metropolitan Fire District Claim # SMDP - 549570 – Workers Compensation Settlement Authority – Tyler Sonksen of Lenahan, Slater, Pearse & Majernik, LLP



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2. Troy Thompson and the Sacramento Metropolitan Fire District
Claim # SMDP - 549585 – Workers Compensation Settlement Authority –
Tyler Sonksen of Lenahan, Slater, Pearse & Majernik, LLP
2. **PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION § 54956.9 (A) – TWO (2) MATTERS OF INDUSTRIAL DISABILITY RETIREMENT:**
 1. Steven Caldwell and the Sacramento Metropolitan Fire District
Claim # SMDQ – 550207; 40210385C46-0001; 4A22010AYUK - 0001 –
Industrial Disability Retirement – Ty Bailey – Deputy Chief
 2. Colin Swarthout and the Sacramento Metropolitan Fire District
Claim # 4A2204F22DB-0001 – Industrial Disability Retirement –
Ty Bailey – Deputy Chief
3. **Pursuant to California Government Code 54957(a)**
Consultation with General Counsel and Cyber Security Manager

ADJOURNMENT

NEXT BOARD MEETING(S):


Unless specified differently, all meetings of the Board are held at Sacramento Metropolitan Fire District at 10545 Armstrong Avenue, Mather, CA

- Regular Board Meeting – October 26, 2023 at 6:00 PM
- Regular Board Meeting – November 9, 2023 at 6:00 PM

Posted on October 9, 2023 by 4:00 p.m.

Marni Rittburg, CMC, CPMC
Clerk of the Board

** No written report

**  Separate Attachment

DISABILITY INFORMATION:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (916) 859-4305. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.