



ADAM A. HOUSE  
Fire Chief

# Sacramento Metropolitan Fire District

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## ADOPTED ACTION SUMMARY MINUTES – REGULAR MEETING

### POLICY COMMITTEE THURSDAY, AUGUST 8, 2024 AT 5:30 PM SACRAMENTO METROPOLITAN FIRE DISTRICT & Remotely Via Zoom

#### CALL TO ORDER

The meeting was called to order at 5:31 pm by Director Costa. Committee members present: Costa, Clark, and Saylor. Committee members absent: None. Staff present: Chief House and Board Clerk Rittburg.

**PUBLIC COMMENT:** None

#### CONSENT AGENDA

**Action:** Moved by Clark seconded by Saylor, and carried unanimously by members present to adopt the Consent Calendar as follows:

- Action Summary Minutes**  
**Recommendation:** Approve the Action Summary Minutes for meeting of June 13, 2024.  
**Action:** Approved the Action Summary Minutes.


#### PRESENTATION ITEMS

- Administration Policy 02.022.01 – 56 Hour Alternate Assignment Position Policy**  
(Chief Human Resources Officer Melisa Maddux)  
**Recommendation:** Review the 56 Hour Alternate Assignment Position Policy for notification purposes only.  
**Action:** Reviewed the Policy.

#### ADJOURNMENT

The meeting adjourned at 5:42 pm.

  
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Director Costa, Chair

  
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Marni Rittburg, CMC, CPMO  
Clerk of the Board