



**ADAM A. HOUSE**  
Fire Chief

**Grant Goold**  
Board President  
Division 2

**Ted Wood**  
Board Vice President  
Division 4

**Jennifer Sheetz**  
Board Secretary  
Division 5

**Cynthia Saylor**  
Board Member  
Division 1

**Robert Webber**  
Board Member  
Division 3

**D'Elman Clark**  
Board Member  
Division 6

**Brian Rice**  
Board Member  
Division 7

**Gay Jones**  
Board Member  
Division 8

**John Costa**  
Board Member  
Division 9

# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

## BOARD OF DIRECTORS - REGULAR MEETING AGENDA

**Thursday, May 23, 2024 – 6:00 PM**  
**Sacramento Metropolitan Fire District**  
**10545 Armstrong Avenue**  
**Board Room – Second Floor**  
**Mather, California**

**&**  
**Remotely Via Zoom**  
**Webinar ID: 827 3461 0232 #**  
**Passcode: metro2101**  
**Phone: 1 (669) 444-9171 or 1 (669) 900 6833**

**Passcode: 838771796 #**

<https://us06web.zoom.us/j/82734610232?pwd=SFILQ1Znd25RSmlhdXZVQVh4d1VWZz09>

***The mission of the Sacramento Metropolitan Fire District is to provide professional and compassionate protection, education and service to our community.***

The Public's health and well-being are the top priority for the Board of Directors of the Sacramento Metropolitan Fire District and you are urged to take all appropriate health safety precautions. **To view the meeting via the Zoom Application, please click on the link above.**

Members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least forty-eight (48) hours in advance of a Regular meeting to make arrangements for such reasonable accommodations:

**Marni Rittburg**  
**Board Clerk**  
**(916) 859-4305**  
[rittburg.marni@metrofire.ca.gov](mailto:rittburg.marni@metrofire.ca.gov)

The Board will convene in open session at 6:00 p.m.



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REGULAR BOARD MEETING

THURSDAY, MAY 23, 2024

- **CALL TO ORDER**
- **ROLL CALL**
- **PLEDGE TO FLAG**

## **METRO CABLE ANNOUNCEMENT:**

This meeting of the Sacramento Metropolitan Fire District will be cablecast on Metro Cable 14, the local government affairs channel on Comcast and AT&T U-Verse cable systems. This meeting is also webcast at [metro14live.saccounty.gov](http://metro14live.saccounty.gov). **Today's meeting replays at 2:00 p.m. on Sunday, May 26, 2024 and again at 6:00 p.m. on Monday, May 27, 2024, on Channel 14.** This meeting can also be viewed at [youtube.com/metrocable14](http://youtube.com/metrocable14).

## **PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON AGENDA:**

*The Board of Directors of the Sacramento Metropolitan Fire District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Public members wishing to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may, in the interest of time and good order, limit the number of public member presentations. Speakers' comments will be limited to **three (3) minutes** (Per Section 31 of the Board of Directors Policies and Procedures).*

*In accordance with Section 31 of the Board of Directors Policies and Procedures, members of the Public requesting their written comments be read into the meeting record must be present or have a representative present to read their comments during the time allotted.*

## **CONSENT ITEMS:**

*Matters of routine approval including but not limited to action summary minutes, referral of issues to committee, committee referrals to the full Board, items that require yearly approval, declaration of surplus equipment, and other consent matters. The Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.*

## **CONSENT ITEMS**

Page No.

- 1. Adopt Resolution – Annual Adjustment for Medical Aid and Ambulance Transport User Fee** **6**  
**Recommendation:** In accordance with the Ordinance, staff recommends adoption of the attached Resolution amending the Ambulance Fee Schedule.
- 2. Adopt Resolution – Annual Adjustment for Operational Permits, Plan Review, New Construction Inspections, General Fire and Life Safety Inspections, and other Miscellaneous Services** **11**  
**Recommendation:** In accordance with the Ordinance, staff recommends adoption of the attached Resolution amending the Fee Schedule.



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THURSDAY, MAY 23, 2024

3. **Adopt Resolution – Contract for Community Risk Reduction Division Cost Recovery Services** **24**  
**Recommendation:** Adopt the Resolution authorizing the Fire Chief or his designee to execute a professional services agreement with Wittman Enterprises, LLC for the provision of CRRD cost recovery effective June 8, 2024.
  
4. **Adopt Resolution – FY 2023/24 Midyear Budget Resolution Correction for General Operating Fund 212A** **189**  
**Recommendation:** Adopt the Resolution for the Midyear Budget for General Operating Fund 212A to replace Resolution 2024-068, containing a minor clerical error.
  
5. **Adopt Resolution – FY 2021 Fire Prevention and Safety Grant Amendment** **193**  
**Recommendation:** Adopt the Resolution approving a Budget Amendment to the Midyear Budget for Grants Fund 212G for Fiscal Year 2023/24.

## PRESENTATION ITEMS:

1. **Other Post-Employment Benefit (OPEB) Actuarial Valuation Report as of June 30, 2023, with Actuarially-Determined Contributions for Fiscal Years Ending June 30, 2025 and 2026.** **196**  
*(CFO Dave O’Toole and Catherine MacLeod)*  
**Recommendation:** Receive presentation and accept and file the report.
  
2. **Ad Hoc Committee Update** \*\* No written report  
*(Director Webber)*  
**Recommendation:** Receive update.

## ACTION ITEMS:

1. **Adopt Resolution – Equipment Lease Financing Contract for Fiscal Year 2023/24** **259**  
*(CFO Dave O’Toole)*  
**Recommendation:** Adopt Resolution authorizing the Fire Chief and/or Chief Financial Officer to enter into an equipment lease with Banc of America Public Capital Corp.

## REPORTS:

1. **PRESIDENT’S REPORT** — *(President Goad)*
  
2. **FIRE CHIEF’S REPORT** — *(Chief House)*  
**OPERATIONS REPORT** – *(Deputy Chief Mitchell)*  
**ADMINISTRATIVE REPORT** – *(Deputy Chief Bailey)*  
**SUPPORT SERVICES REPORT** – *(Deputy Chief Wagaman) – No Report*



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REGULAR BOARD MEETING

THURSDAY, MAY 23, 2024

3. **SMFD – FIREFIGHTERS LOCAL 522 REPORT** – *Captain Sean Scollard, Local 522 Vice President*
4. **COMMITTEE AND DELEGATE REPORTS**  
*All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.*
  - A. **Executive Committee** – *(President Goold)*  
Next Meeting: TBD
  - B. **Communications Center JPA** – *(AC Greene)*  
Next Meeting: May 28, 2024 at 9:00 AM
  - C. **Finance and Audit Committee** – *(Director Jones)*  
Met Today  
Next Meeting: June 27, 2024 at 5:30 PM
  - D. **Policy Committee** – *(Director Costa)*  
Next Meeting: June 13, 2024 at 5:30 PM

## BOARD MEMBER QUESTIONS AND COMMENTS

### CLOSED SESSION:

The Board will convene in closed session to meet on the following matters:

1. **CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION – Pursuant to California Government Code Section § 54956.9(d): One Case**
  1. Anthony Benelisha and the Sacramento Metropolitan Fire District  
Claim No. 23-173286  
Colin Connor of Lenahan, Slater, Pearse & Majernik, LLP

### CLOSED SESSION REPORT OUT

### ADJOURNMENT

### NEXT BOARD MEETING(S):

*Unless specified differently, all meetings of the Board are held at Sacramento Metropolitan Fire District at 10545 Armstrong Avenue, Mather, CA*

- Regular Board Meeting – June 13, 2024 at 6:00 PM



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REGULAR BOARD MEETING


THURSDAY, MAY 23, 2024

Posted on May 20, 2024, by 4:30 p.m.

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**Marni Rittburg, CMC, CPMC**  
**Clerk of the Board**

\*\* No written report

\*\*  Separate Attachment

## **DISABILITY INFORMATION:**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (916) 859-4305. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.