



**ADAM A. HOUSE**  
Fire Chief

**Ted Wood**  
Board President  
Division 4

**John Costa**  
Board Vice President  
Division 9

**Robert Webber**  
Board Secretary  
Division 3

**Cynthia Saylor**  
Board Member  
Division 1

**Grant Goid**  
Board Member  
Division 2

**Shawn Stark**  
Board Member  
Division 5

**D'Elman Clark**  
Board Member  
Division 6

**Brian Rice**  
Board Member  
Division 7

**Gay Jones**  
Board Member  
Division 8

# Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

## BOARD OF DIRECTORS – SPECIAL MEETING AGENDA

**Saturday, December 6, 2025 – 8:30 AM**  
**STRATEGIC PLANNING BOARD RETREAT**

**Sacramento Metropolitan Fire District**  
**10545 Armstrong Avenue, Suite 200**  
**Boardroom – Second Floor**  
**Mather, California**

*The mission of the Sacramento Metropolitan Fire District is to provide professional and compassionate protection, education and service to our community.*

**8:30 a.m. Continental Breakfast**

➤ **CALL TO ORDER**

➤ **ROLL CALL**

➤ **PUBLIC COMMENT**

**PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION REGARDING ITEMS ON THE AGENDA ONLY, Government Code §54957 (maximum of three (3) minutes per speaker).**

➤ **Strategic Planning Board Retreat:**

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**9:00 a.m. Welcome**

- Opening Comments—Ted Wood, Board President
- Introductions—Steven Weiss, President, The Weiss Group
- Review Agenda/Ground Rules—Steven Weiss

**9:20 a.m. SWOT Analysis—Steven Weiss**

- Strengths, Weaknesses, Opportunities, Threats

**9:40 a.m. Strategic Planning Primer—Steven Weiss**

**9:50 a.m. Mission, Vision, Values**

- Affirm Mission and Values
- Develop Vision Statement

**10:30 a.m. —Break—**



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**SPECIAL BOARD MEETING**

**SATURDAY, DECEMBER 6, 2025**

- 10:45 a.m. Priority Setting—Establishing Goals**
- 11:30 a.m. Identify Indicators of Achievement/Outcomes**
- 12:00 p.m. — Lunch—**
- 12:30 p.m. Identify Indicators of Achievement/Outcomes [Continued]**
- 1:30 p.m. Develop Key Strategies**
- 3:00 p.m. Next Steps/Close Out**
- 3:30 p.m. Adjournment**

## **NEXT BOARD MEETING:**

*Unless specified differently, all meetings of the Board are held at Sacramento Metropolitan Fire District Headquarters at 10545 Armstrong Avenue, Mather, CA*

- Regular Board Meeting – December 11, 2025, at 6:00 p.m.

**Posted on November 24, 2025, by 4:30 p.m.**

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**Marni Rittburg, CMC, CP.M.C**  
**Clerk of the Board**

\*\* No written report  
\*  Separate Attachment

## **DISABILITY INFORMATION:**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (916) 859-4305. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility.