



ADAM A. HOUSE
Fire Chief

Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 • Mather, CA 95655 • Phone (916) 859-4300 • Fax (916) 859-3702

ADOPTED ACTION SUMMARY MINUTES – REGULAR MEETING

BOARD OF DIRECTORS
SACRAMENTO METROPOLITAN FIRE DISTRICT

Thursday, April 9, 2026, at 6:00 p.m.

Held at the following locations:

10545 Armstrong Avenue – Board Room

Mather, California

&

Remotely Via Zoom

CALL TO ORDER

The meeting was called to order at 6:00 p.m. by President Costa. Board members present: Clark, Costa, Goold, Saylor, Stark, Webber, and Wood. Board members on Zoom: Jones, and Rice. Board members absent: None. Staff present: Chief House and Board Clerk Rittburg.

PUBLIC COMMENTS

No public comments were received.

CONSENT ITEMS

Moved by Director Wood, seconded by Clark, and carried unanimously by members present to adopt the consent calendar as follows:

- 1. Action Summary Minutes**
Recommendation: Approve the Action Summary Minutes for the Regular Board Meetings of March 12, 2026.
Action: Adopted the Action Summary Minutes.
- 2. Adopt Resolution – Amendment to Measure O Independent Citizens' Oversight Committee Charter**
Recommendation: Adopt Resolution amending the Measure O Citizens' Oversight Committee Charter and extending the application period by 30 days, to April 30, 2026.
Action: Adopted **Resolution 2026-017**.
- 3. Continuing Emergency Work Approval – 10545 Armstrong Avenue**
Recommendation: Determine that an emergency continues to exist and authorize contracting without a competitive solicitation for bids pursuant to PCC Section 22050 for the repair, demolition, and clean-up services required to restore 10545 Armstrong Avenue to a condition safe for occupancy.
Action: Approved

PRESENTATION ITEMS

1. **Proclamation: National Public Safety Telecommunicators Week**
(Deputy Chief Fiorica)
Action: Proclamation presented to Sacramento Regional Fire/EMS Communication Center.

ACTION ITEMS:

1. **Adopt Resolution – Settlement Authority/Limits and Guidelines**
(Chief Human Resources Officer Melisa Maddux)
Recommendation: Adopt a Resolution granting settlement authority to the Fire Chief within the outlined limits and guidelines.
Action: Moved by Director Goold, seconded by Webber, and carried unanimously by members present to adopt **Resolution 2026-018** granting settlement authority to the Fire Chief within the outlined limits and guidelines.

REPORTS

1. **PRESIDENT’S REPORT** - (President Costa)

President Costa highlighted for the Board as we move forward and we're talking to staff about opportunities and new programs, we want to keep in mind the impact on our resources and the Executive Committee is asking those questions to make sure we're focused on the right priorities and helping staff be successful.

2. **FIRE CHIEF'S REPORT** — (Chief House)

Chief House provided an update on the district's strategic plan initiative related to community engagement and gathering public feedback regarding perceptions of Metro Fire services. Staff recently conducted a pilot community survey through the current Citizens Academy program to evaluate public sentiment and identify service priorities. Survey results included:

Respect and Culture: 75% positive rating regarding creating a culture of mutual respect within the fire district and community.

Innovation: 83% positive rating regarding use of new technology and methods to improve emergency response.

Fiscal Stewardship: 75% positive rating regarding responsible and transparent management of taxpayer funds.

Communication: 67% positive rating regarding how information is shared with the public, identified as an area for improvement consistent with prior Board feedback.

Survey respondents identified the following as the district's most critical focus areas:

42% – Expand communication efforts.

33% – Innovative service delivery.

17% – Fiscal stewardship.

8% – Respect and culture.

In response to questions regarding innovative service delivery, the top priorities identified by participants were:

Increased use of specialized medical equipment.
Risk reduction and public education efforts.

Chief House reported the survey feedback was valuable and intends to place the survey permanently on the District website for ongoing public participation and monitoring.

Reminder: Citizens Academy Graduation

- The Citizens Academy Class 26-1 graduation will be held on Wednesday, April 15, at 6:00 p.m. in the Boardroom.
- This is an opportunity to recognize the graduates and celebrate completion of the program, and to acknowledge their commitment and engagement while looking ahead to their continued partnership with the District.

Lastly, add to your calendars that there will be a Grand Opening for the Zinfandel Training Center on June 25, 2026 at 2 p.m. Email to follow will details of that event.

OPERATIONS REPORT – (Deputy Chief Wagaman)

No Report

ADMINISTRATIVE REPORT – (Deputy Chief Fiorica)

No Report

SUPPORT & EMERGENCY MEDICAL SERVICES – (Deputy Chief Mitchell)

No Report

3. SMFD – FIREFIGHTERS LOCAL 522 REPORT – (Captain Sean Scollard, Local 522 Vice President)

Vice President Scollard highlighted some things that have occurred this week, we are in full political season and have attended multiple political events this week. VP Scollard stated he had the pleasure of speaking with the Workers Compensation Commission this week and advocating for members not just at this organization but up and down the state and that he felt very privileged to be able to see that this organization is doing such a great job when it comes to workers compensation. Metro Fire has made leaps and bounds from where we used to be and that's evident when you get in a room and you can see the struggles that others are having. VP Scollard stated some upcoming travel to Cap-to-Cap in DC followed by the CPF convention in about two and a half weeks. VP Scollard stated he was happy that he had a great meeting with Chief House this week and we have moved the labor management meeting this month to the 17th.

4. COMMITTEE AND DELEGATE REPORTS

All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.

A. Executive Committee – (President Costa)

President Costa reported staff provided an update on progress related to the strategic plan, consistent with prior Board direction. He noted that he and staff separately met with ICS to evaluate compatibility, approach, and alignment with organizational needs. Stated staff will begin drafting a preliminary strategic planning document, including defining what the strategic plan means operationally for Metro Fire.

President Costa reported that Chief Development Officer Jeff Fry presented updates regarding executive staff and Board communications. The project is intended to strengthen communication, improve transparency, and support early awareness of issues.

President Costa reported that Deputy Chief Mitchell presented a framework for labor-management communications based on prior Board feedback. Key elements of the proposed framework included monthly labor-management meetings, Executive Committee participation during initial meetings for observation and feedback, development of structured agendas and early issue identification processes, improved issue tracking and reporting back to the Board and clear authority for the Fire Chief to work on behalf of the Board between meetings. President Costa stated the Executive Committee supported the proposed cadence and reporting structure and directed staff to move forward.

President Costa reported Chief House provided an overview of the preliminary budget preparation process. President Costa highlighted that direction was provided to incorporate negotiation-related updates into the Deputy Chief's report, defer most resource requests until labor negotiations conclude, allow operationally necessary requests to proceed at the discretion of the Fire Chief to maintain service continuity and operational readiness.

President Costa reported Chief House provided an update regarding deployment changes and coordination efforts with the City of Folsom and the committee directed staff to return to the full Board with an update and recommendations once the 2 x 2 committee discussions progress further.

President Costa reported that Chief House presented an update regarding the demolition project for Station 116 and the associated community engagement plan. He stated that staff has coordinated with Director Saylor and community stakeholders to gather input and better understand community expectations. The Executive Committee supported moving forward with the engagement strategy, including conducting a community town hall, providing regular public communication and project updates and soliciting community feedback throughout the process.

Lastly, President Costa reported Chief House sought feedback regarding the Legal Services RFP evaluation process and direction was provided for one evaluation panelist to represent Board feedback and priorities during the selection process and the Committee supported continuing with the current process.

B. Communications Center JPA – (Deputy Chief Fiorica)

No Report

C. Finance and Audit Committee – (Director Jones)

No Report

D. Policy Committee – (Director Clark)

The Policy Committee met tonight and the Chair of the Policy Committee is now Director Clark and the Vice Chair is Director Wood. Also, approved an amendment to the Public Records Act Policy.

BOARD MEMBER QUESTIONS AND COMMENTS

Director Clark stated he appreciates Chief House sharing the results of the survey with the Board. Director Clark stated that as an observer of the Citizens Academy, it's such a valuable program.

Director Saylor gave a big shoutout to everyone that works at this District in every capacity. Everybody does such a professional job all the time and everyone shows up and does their best and that just fills me with gratitude.

Director Goold mentioned the Proclamation for National Public Safety Telecommunicators Week, a week is not enough for the service public safety dispatchers provide. I think that everyone who's ever worked in this business understands the vital role these dispatchers play.

Director Wood echoed what Director Goold just said. Director Wood stated he appreciates Sacramento Regional Fire/EMS Communication Center taking time out of your busy lives to be here tonight.

President Costa thanked staff for the information tonight and the great work. President Costa asked his fellow Board Members to continue to look at how we support the team and continue to ask them about the resources they need.

CLOSED SESSION:

The Board recessed to closed session at 6:37 p.m. on the following matter(s):

1. CONFERENCE WITH LABOR NEGOTIATOR

Pursuant to California Government Code Section 54957.6

- A. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Sacramento Area Fire Fighters Local 522
- B. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Battalion Chiefs Bargaining Group,
Sacramento Area Fire Fighters Local 522
- C. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Administrative Support Personnel (ASP)
Affiliate of Sacramento Area Fire Fighters Local 522
- D. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Safety Senior Management, Management
and Unrepresented Confidential Employees
- E. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: Non-Safety Senior Management, Management
and Unrepresented Confidential Employees
- F. District Negotiator: Jack Hughes, Liebert Cassidy Whitmore
Employee Organization: EMT and Paramedic Memorandum of Understanding

CLOSED SESSION REPORT OUT:

The Board reconvened in open session at 7:20 p.m. General Counsel John Lavra reported that the Board met in closed session on one item:

1. Conference with Labor Negotiator; the Board met with its designated labor negotiator; no reportable action was taken in closed session.

To view the video of the meeting, please visit the Metro Fire Website or our YouTube channel:

<https://metrofire.ca.gov/2026-04-09-board-meeting>

https://www.youtube.com/channel/UC9t-uKlc_oOUGNrmogdQ_QA

ADJOURNMENT

The meeting was adjourned at 7:21 p.m.



John Costa, Board President



Brian Rice, Secretary



Marni Rittburg, CMC
Board Clerk