



TODD HARMS
Fire Chief

Sacramento Metropolitan Fire District

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ACTION SUMMARY MINUTES – REGULAR MEETING

POLICY COMMITTEE
THURSDAY, October 14, 2021 – 5:30 P.M.
SACRAMENTO METROPOLITAN FIRE DISTRICT
Held at the following locations:
10545 Armstrong Avenue – Board Room
Mather, California
&
Remotely Via Zoom

CALL TO ORDER

The meeting was called to order at 5:37 p.m. by Director Clark. Committee members present: Clark, and White. Committee members absent: Goold. Staff present: Chief Harms and Interim Clerk Dehoney.

PUBLIC COMMENT: None

Director Goold joined the meeting at 5:39 p.m.

CONSENT AGENDA

Action: Moved by White, seconded by Goold, and carried unanimously by members present to adopt the Consent Calendar as follows:

- Action Summary Minutes**
Recommendation: Approve the Action Summary Minutes for meeting of April 8, 2021.
Action: Approved the Action Summary Minutes.

Prior to the Action Items, HR Manager Melisa Maddux stated that the board policies listed on the agenda were mistakenly listed as Action Items when they should have been Presentation Items. Being that the 5 policies listed were not Board Policies, but instead Administration Policies, they would not be referred to the full board and would be presented to the Policy Committee for informational purposes only.

PRESENTATION ITEMS

- Donated Leave - Represented (Melisa Maddux, HR Manager)**
Recommendation: Approve the revision to the Donated Leave – Represented Employees Policy and refer to the full Board for approval.
Action: No action taken.
- Donated Leave - Unrepresented (Melisa Maddux, HR Manager)**
Recommendation: Approve the revision to the Donated Leave – Unrepresented Employees Policy and refer to the full Board for approval.
Action: No action taken.

3. **Sick Leave** (*Melisa Maddux, HR Manager*)
Recommendation: Approve the revision to the Sick Leave Policy and refer to the full Board for approval.
Action: No action taken.
4. **Modified Duty Schedule for Non-Job Related Injury – 24 Hour Personnel** (*Melisa Maddux, HR Manager*)
Recommendation: Approve the revision to the Modified Duty Schedule for Non-Job Related Injury – 24 Hour Personnel Policy and refer to the full Board for approval.
Action: No action taken.
5. **Light Duty** (*Melisa Maddux, HR Manager*)
Recommendation: Approve the revision to the Light Duty Policy and refer to the full Board for approval.
Action: No action taken.

ADJOURNMENT

The meeting adjourned at 5:48 p.m.



Director Goold, Chair



Michelle Dehoney, Interim Clerk of the Board