



ADAM A. HOUSE
Fire Chief

Sacramento Metropolitan Fire District

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ADOPTED ACTION SUMMARY MINUTES – REGULAR MEETING

POLICY COMMITTEE THURSDAY, JULY 9, 2026 SACRAMENTO METROPOLITAN FIRE DISTRICT & Remotely Via Zoom

CALL TO ORDER

The meeting was called to order at 5:32 p.m. by Director Clark. Committee members present: Clark, Saylors, and Wood. Committee members absent: None. Staff present: Chief House and Board Clerk Rittburg.

PUBLIC COMMENTS: None

CONSENT AGENDA

Action: Moved by Wood, seconded by Saylors, and carried unanimously by members present to adopt the Consent Calendar as follows:

1. **Action Summary Minutes**

Recommendation: Approve the Action Summary Minutes for the meeting of June 11, 2026.

Action: Approved the Action Summary Minutes.

PRESENTATION ITEMS

1. **Administrative Policy 02.003.03 – Investigations Policy**

(Chief Human Resources Officer Melisa Maddux)

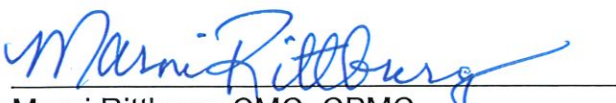
Recommendation: Administrative Policy review is for informational purposes only as previously directed by the Policy Committee.

Action: Mrs. Maddox presented revisions to the existing Investigations Policy. She explained that the revisions are intended to clarify existing practices and responsibilities related to employee investigations. As an administrative policy, the item was presented for committee review only and does not require Board action.

ADJOURNMENT

The meeting adjourned at 5:38 p.m.



Director Clark, Chair

Marni Rittburg, CMC, CPMC
Clerk of the Board