



ADAM A. HOUSE
Fire Chief

Sacramento Metropolitan Fire District

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ADOPTED ACTION SUMMARY MINUTES – REGULAR MEETING

POLICY COMMITTEE THURSDAY, SEPTEMBER 10, 2026 SACRAMENTO METROPOLITAN FIRE DISTRICT & Remotely Via Zoom

CALL TO ORDER

The meeting was called to order at 5:34 p.m. by Director Clark. Committee members present: Clark and Wood. Committee members absent: Saylor. Staff present: Action Chief Mitchell and Board Clerk Rittburg.

PUBLIC COMMENTS: None

CONSENT AGENDA

Action: Moved by Wood, seconded by Clark, and carried unanimously by members present to adopt the Consent Calendar as follows:

1. **Action Summary Minutes**

Recommendation: Approve the Action Summary Minutes for the meeting of August 13, 2026.

Action: Approved the Action Summary Minutes.

PRESENTATION ITEMS

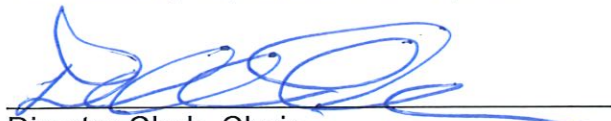
1. **Administrative Policy 02.017.05 – Policy Development & Implementation**
(Chief Human Resources Officer Melisa Maddux)

Recommendation: Administrative Policy review is for informational purposes only as previously directed by the Policy Committee.

Action: Reviewed the changes to the policy for information purposes.

ADJOURNMENT

The meeting adjourned at 5:41 p.m.



Director Clark, Chair



Marni Rittburg, CMC, CPMC
Clerk of the Board